

**HEMCHANDRACHARYA
NORTH GUJARAT UNIVERSITY**

**HAND BOOK
PART-I**



**HEMCHANDRACHARYA
NORTH GUJARAT UNIVERSITY, PATAN (N.G.) – 384 265
[As modified up to 31-12-2022]**

April - 2023

(200 Copies)

Price Rs. 300/-

Published by Dr. C. A. Patel, Registrar (I/C)
Hemchandracharya North Gujarat University, Patan – 384265

Printed By: VINOD PRINTERY,
C/o. Mahagujarat (Weekly)
Nr. Three Gate, Patan (N.G.) – 384 265

PREFACE

The V.V. John Committee was appointed by Government of Gujarat in April, 1973 to review the state of higher education and establish new universities. Following the recommendations of the committee, the North Gujarat University was established by North Gujarat University Ordinance (Gujarat Ordinance no.5 of 1986, dated 17-5-1986). The Ordinance was later converted into an Act, passed by Gujarat Legislative Assembly on 29-8-86 as North Gujarat University Act (No. 22 of 1986, dated 10-9-1986). The University was renamed as Hemchandracharya North Gujarat University by Gujarat Act No. 2 of 2003 dated 1-3-2003.

"North Gujarat University Hand Book" was first published in February-1990. In the year 1995, the Hand book was printed in two volumes for the second time incorporating the changes took place during the period. Volume-I covered the Act and Statutes and Volume-II covered the Ordinances and Regulations amended up to 31-12-1994.

The geographical jurisdiction of the University now covers four districts i.e. Patan, Mehsana, Banaskantha, Sabarkantha & Arvalli instead of earlier three districts. Number of affiliated colleges have increased more than three times, from 41, at the time of incorporation. New faculties and courses are also added in the fold of the University. Many colleges have initiated for assessment and accreditation by NAAC. Since December 1994, there have been amendments in many provisions of the University Act and Statutes.

Considering all these and high demand for the updated Hand Book, it was decided to publish the forth revised version. Part-1 of the Hand book covers the Act and the Statutes as amended up to 31-12-2022. Part-2 covers the Ordinances and the Regulations which will be published later on. It is hoped, the publication will serve the purpose.

Place: PATAN
31st March, 2023

Dr. Rohitkumar N. Desai
Vice - Chancellor

CONTENTS

Preface

THE HEMCHANDRACHARYA NORTH GUJARAT UNIVERSITY ACT, GUJARAT ACT NO. 22 OF 1986

CHAPTER		Page
I	Preliminary	3-4
II	The University	2-9
III	Officers of the University	9-13
IV	Authorities of the University	13-27
V	Statutes, Ordinance and Regulations	27-29
VI	Affiliation, Recognition and Approval	29-35
VII	Autonomous Colleges, Autonomous Institutions and Autonomous University Departments	35-38
VIII	Organisation within the University Area for Post Graduate Teaching	38-38
IX	Enrolment and Degrees	39-40
X	Committees	40-41
XI	Finance	41-42
XII	Supplementary Provisions	42-45
XIII	Transitory Provisions Notifications Schedule	45-47 48-48

STATUTES

CHAPTER	Section		Page
I	I	Constitution of University Authorities	51-69
	II	Executive Council	69-70
	III	Academic Council	70-70
	IV	Faculties	70-71
	V	Board of studies	71-71
	VI	The Finance Committee	71-72
	VII	The Planning Board	72-72
II	I	Official language	72-72
	II	The Court	73-80
	III	The Executive Council	80-81
	IV	The Academic Council	81-82
	V	The Faculties	82-88
	VI	The Boards of Studies	88-92
III		The Vice-Chancellor	92-93
IV		The Registrar	93-95
V		Conferment of Degrees	95-100
VI		Acceptance of Endowments for Fellowships Scholarships, Prizes, Medals and other Awards	100-101
VII		Medium of Instructions, etc.	102-122

ACT

GUJARAT ACT NO. 22 OF 1986.¹ *²[THE HEMCHANDRACHARYA NORTH GUJARAT UNIVERSITY ACT, 1986.][11th September, 1986]

Amended by Guj. 8 of 1990.

Amended by Guj. 7 of 1994.

Amended by Guj. 14 of 2002.

Amended by Guj. 2 of 2003.

Amended by Guj. 25 of 2003.

Amended by Guj. 13 of 2015.

An Act to establish and incorporate a teaching and affiliating University in the State of Gujarat to be known as the Hemchandracharya North Gujarat University.

It is hereby enacted in the Thirty-seventh Year of the Republic of India as follows :-

CHAPTER I.

Preliminary.

- | | | | |
|----|-----|--|--------------------------------------|
| 1. | (1) | This Act may be called ³ [The Hemchandracharya North Gujarat University Act, 1986.] | Short title and commencement. |
| | (2) | This section shall be deemed to have come into force on the 17th May, 1986 and the remaining provisions shall come into force on such dates as the State Government may, by notification in the <i>Official Gazette</i> , appoint; and different dates may be appointed for different provisions and any reference in any such provision to the date of the commencement of this Act shall be construed as the reference to the date of coming into force of that provision. | |
| 2. | | In this Act, unless the context otherwise requires - | Definitions |
| | (1) | "affiliated college" means a college affiliated under section 5 or 35; | |
| | (2) | "approved institution" means an institution approved under section 38; | |
| | (3) | "college" means a degree college or an affiliated college teaching any of the courses ⁴ [leading to a diploma or a degree] ; | |
| | (4) | "degree college" means an affiliated college which is authorised to submit its students to an examination qualifying for any degree of the University ; | |
| | (5) | "department" means a department designated as such by Ordinances with reference to a subject or a group of subjects; | |
| | (6) | "head master" means the head of a secondary school; | |
| | (7) | "hostel" means a unit of residence for students maintained or recognised by the university under this Act; | |

Guj. 18 to 1973

- (8) "**principal**" means the head of a college;
- (9) "**recognised institution**" means an institution recognised under section 37;
- (10) "**registered graduate**" means a graduate registered under the provisions of this Act;
- (11) "**secondary school**" means a secondary school registered or deemed to have been registered under section 31 of the Gujarat Secondary Education Act, 1972;
- (12) "**secondary teachers**" means such class of teachers who are imparting instruction in secondary schools as may be declared to be secondary teachers by the statutes;
- (13) "**Statutes**" "**Ordinances**", "**Regulations**", and "**Rules**" means respectively the Statutes, Ordinances, Regulations and Rules made under this Act and for the time being in force;
- (14) "**teachers**" means professors, readers, lecturers and such other persons imparting instruction in the university or a university college or an affiliated college or a recognised institution or an approved institution as may be declared to be teachers by the Statutes;
- (15) "**teachers of University**" means teachers appointed or recognised by the University for imparting instruction on its behalf;
- (16) "**University**" means ⁵[the Hemchandracharya North Gujarat University] constituted under this Act;
- (17) "**University area**" means the areas specified in the Schedule;
- (18) "**University college**" means a college which the University may establish or maintain under this Act or a college transferred to the university and maintained by it;
- (19) "**University Department**" means any post-graduate or research institution or department maintained by the university.

CHAPTER II.

The University.

Incorporation
of the
University.

3. (1) The Chancellor, the first Vice-Chancellor, the first Pro-Vice-Chancellor of the University and the first members of the Court, the Executive Council and the Academic Council of the University and all persons who may hereafter become such officers or members, so long as they continue to hold such office or membership, are hereby constituted a body corporate by the name of ⁶[*The Hemchandracharya North Gujarat University*].
- (2) The University shall have perpetual succession and a common seal, and shall sue and be sued by the said name.
- (3) The University shall be competent to acquire and hold property, both movable and immovable, to lease, sell or otherwise transfer any moveable or immovable property which may vest in or be acquired by it for the purposes of the University, to raise loans on the securities of its assets and to contract and do all other things necessary for the purposes of this Act:

Provided that the power to raise any such loan shall be exercised after obtaining previous permission of the State Government.

- Power of the University.**
4. Subject to such conditions as may be prescribed by or under the provisions of this Act, the University shall have the following powers, namely :-
- (4) The headquarters of the University shall be at Patan.
 - (1) to provide for instruction, including correspondence courses, teaching and training in such branches of learning and courses of study, as it may think fit, to make provision for research, advancement, and dissemination of knowledge and to conduct special undergraduate courses for talented students;
 - (2) to make such provision as would enable affiliated colleges, recognised institutions and approved institutions to undertake specialization of studies;
 - (3) to establish, maintain, take over by agreement and manage colleges, departments and institutes of research of specialized studies;
 - (4) to organise common laboratories, libraries, museums and other equipment for teaching and research;
 - (5) to establish within the University area or outside that area such field stations, specialised laboratories and other units for research and instructions as are necessary for the furtherance of its objects;
 - (6) to create such teaching, administrative and other posts as the University may deem necessary from time to time and to make appointments thereto;
 - (7) to institute professorships, readerships, lectureships and other posts of teachers required by the University;
 - (8) to appoint or recognise persons as professors, readers, or lecturers or otherwise as teachers of the University;
 - (9) to guide teaching and research work in colleges, University Departments and recognised institutions;
 - (10) to lay down the courses of instruction for the various examinations;
 - (11) to institute degrees, diplomas and other academic titles and distinctions;
 - (12) to hold examinations or tests and confer degrees and diplomas on, and grant certificates to, persons who-
 - (a) have pursued approved courses of study in the University or an affiliated college, unless exempted therefrom, in the manner prescribed by the Statutes, Ordinances, Regulations and Rules and have passed the examinations or tests prescribed by the University, or
 - (b) have carried on research under conditions prescribed by the Statutes, Ordinances, Regulations or Rules;
 - (13) to confer honorary degrees or other academic distinctions in the manner laid down by Statutes;
 - (14) to grant such diplomas to, and to provide such lectures, instructions and training to, persons who are not enrolled students of the University, as may be determined by the Statutes, Ordinances, Regulations and Rules;

- (15) to withdraw or cancel any degree, diploma or certificate conferred or granted by the University in the manner prescribed by Statutes;
- (16) to associate or admit educational institutions with, or to the privileges of, the University by way of affiliation, recognition or approval;
- (17) to withdraw or modify either in whole or in part, affiliation, recognition or approval of educational institutions;
- (18) to inspect colleges, recognised institutions and approved institutions and to take measures to ensure that proper standards of instruction, teaching and training are maintained in them and that adequate library and laboratory provisions are made therein;
- (19) to lay down and regulate the salary scales, allowances and other conditions of service of the members of the teaching, other academic and non-teaching staff of the University;
- (20) to lay down and regulate the salary scales, allowances and other conditions of service of the members of the teaching, other academic and non-teaching staff in the affiliated colleges and recognised and approved institutions;
- (21) to provide for the recognition of Student's Unions or associations of teachers, academic staff or other employees of the University, affiliated colleges and recognised institutions;
- (22) (a) to control and co-ordinate the activities of, and to give financial aid to, affiliated colleges and recognised and approved institutions; and
(b) to regulate the fees to be paid by the students in affiliated colleges and recognised and approved institutions;
- (23) to hold and manage trusts and endowments;
- (24) to institute and award fellowships, traveling fellowships, scholarships, studentships, medals, prizes and other awards;
- (25) to make special provisions for the spread of University education among classes and communities which are educationally backward;
- (26) to lay down courses of study to meet the requirements of rural planning, development and reconstruction and to provide for instruction, teaching and training in such courses;
- (27) to make special provision for disseminating knowledge and promoting arts and culture;
- (28) to fix, to demand and to receive or recover such fees and other charges as may be prescribed by Ordinances;
- (29) to establish, maintain and manage hostels;
- (30) to recognise hostels not maintained by the University, to inspect such hostels and to withdraw recognition therefrom;
- (31) to co-ordinate supervise, regulate and control the residence, conduct and discipline of the students of the University and to make arrangements for promoting their health and general welfare;
- (32) to take disciplinary action against the students of the University and to impose such punishments upon them as may be deemed fit for breach of discipline or misconduct, within or outside the University including the use of unfair means at an examination or in relation thereto by themselves or by any other persons or abetment thereof;

- (33) to conduct, co-ordinate, supervise, regulate and control post-graduate teaching and research work in the University Departments ⁷[and affiliated colleges and recognised institutions];
- (34) to co-ordinate, supervise, regulate and control the conduct of under graduate teaching and instruction in the affiliated colleges and to under take the same in University colleges;
- (35) to institute and manage -
- (a) Printing and Publication Department,
 - (b) University Extension Boards,
 - (c) Information Bureau, and
 - (d) Employment Bureau
- (36) to make provision -
- (a) for continuing education, adult education, extra-mural teaching, extension services and other recognised educational activities;
 - (b) for Physical Education, National Cadet Corps, National Services Scheme, National Sports Organisation and such other recognised activities;
 - (c) for sports and athletic activities;
- (37) to co-operate with any other Universities, authorities or associations or any other public or private bodies in such manner and for such purposes as the University may determine;
- (38) to make arrangements for training for competitive examination for recruitment of services under the Union and State Governments;
- (39) to promote the development of the study of Gujarati and Hindi (in Devanagri script) and other languages and the use of Gujarati or Hindi (in Devanagri script) or both as the media of instruction and examination;
- (40) to acquire, hold, manage and dispose of any property movable and immovable, including trust or endowed property within or outside the University and to invest any funds representing such property in such manner as the University thinks fit;
- (41) to raise public loans on security of the assets of the University for the purpose of the University, with the previous approval of the State Government;
- (42) to enter into any agreement for the incorporation in the University of any other institution and for taking over its rights, properties and liabilities and for any other purpose not repugnant to this Act;
- (43) to do all such other acts and things, whether incidental to the powers aforesaid or not, as may be requisite in order to further the object of the University and generally to cultivate and promote arts, science and other branches of learning and culture.
5. (1) No educational institution situated within the University area shall, save with the sanction of the State Government and the University, be associated in any way with, or seek admission to any privileges of, any other University established by law.
- (2) Any such privileges enjoyed from the Gujarat University before the date on which this Act comes into force by any educational institution situate within the University area shall be deemed to be withdrawn with effect from such date.

**Jurisdiction and
admission to
Privileges**

- Bom.L of 1949
- (3) With effect on and from such date all educational institutions admitted to the privileges of the Gujarat University and situate within the University area shall be deemed to be admitted to the privileges of the University and such institutions shall, on and from such date cease to be associated with and to enjoy the privileges of the Gujarat University and the Gujarat University Act, 1949 shall thereupon cease to apply to them. The University shall, as far as may be possible and consistent with this Act, admit such institutions to all such privileges as they had from the Gujarat University immediately before such date.
- (4) Any educational institution in the State of Gujarat situate outside the University area may, subject to such conditions and restrictions as the University and State Government think fit to impose, be admitted to the privileges of the University.
6. (1) No person shall be excluded from any office of the University or from membership of any of its authorities or from admission to any degree, diploma or other academic distinction or course of study on the sole ground of sex, race, creed, caste, class, place of birth, religious belief or political or other opinion:
- University open to all irrespective of sex, religion, class, creed or opinion.**
- Provided that the University may, subject to the previous sanction of the State Government maintain, affiliate or recognise any college or institution exclusively for women, or reserve for women or for socially and educationally backward classes of citizens or for members of the Scheduled Castes and the Scheduled Tribes, seats for the purposes of admission as students in any institution maintained by the University.
- (2) It shall not be lawful for the University to impose on any person any test whatsoever relating to sex, race, creed, caste, class, place of birth, religious belief or profession or political or other opinion in order to entitle him to be admitted as a teacher or a student or to hold any office or post in the University or to qualify for any degree, diploma or other academic distinction or to enjoy or exercise any privileges of the University or any benefaction thereof.
- Inspection and Inquiry.
7. (1) The Chancellor shall have the right to cause an, inspection to be made by such person or persons as he may direct, of the University, its buildings, laboratories, libraries, museums, workshops and equipments of any institution, college or hostel maintained, recognised or approved by, or affiliated to, the University, of the teaching and other work conducted by the University and of the conduct of examination held by the University and to cause an inquiry to be made in respect of any matter connected with the University. The Chancellor shall in every case give notice to the University of his intention to cause an inspection or inquiry to be made and the University shall be entitled to be represented thereat.
- (2) The Chancellor shall communicate to the Executive Council his views with reference to the results of such inspection or inquiry and shall, after ascertaining the opinion of the Executive Council, advise the University on the action to be taken.
- (3) The Executive Council shall report to the Chancellor such action, if any, as it has taken or may propose to take upon the results of the inspection or inquiry. Such report shall be submitted within such time as the Chancellor may direct.

- (4) Where the Executive Council does not, within a reasonable time, take action to the satisfaction of the Chancellor, the Chancellor may, after considering any explanation furnished or representation made by the Executive Council, issue such directions as he may think fit and the Executive Council shall comply with such directions.
- (5) The State Government may, whenever it deems fit, cause a like inspection or inquiry to be made in the manner prescribed in sub sections (1) to (3) and shall have, for the purposes of such inspection or inquiry, all the powers of the Chancellor under the said subsections.

.CHAPTER III.

Officers of the University.

**Officers of
the
University.**

8. The following shall be the officers of the University, namely:-
- (i) The Chancellor,
 - (ii) The Vice-Chancellor,
 - (iii) The Pro-Vice-Chancellor, if any,
 - (iv) The Deans of Faculties,
 - (v) The Registrar,
 - (vi) The University Librarian, and
 - (vii) Such other officers in the service of the University as may be declared by the Statutes to be officers of the University.

- [8A. 1(1) Notwithstanding anything contained in this Act, Statutes, Ordinances, Regulations and Rules, no person shall be appointed, nominated or, as the case may be, co-opted,-
- (i) on the post of officers referred to in clauses (iv), (v),(vi) and (vii) of section 8;
 - (ii) on the post of teacher; or
 - (iii) as a member of any of the authorities of the University, any committee or any other body thereof, after he attains the age of 62 years;

Eligibility of age limit for appointment, nomination, cooption in various authorities and on various offices.

Provided that nothing in this section shall apply to the Chairman or a member of any of the authorities of the University, committee or any other body thereof, who holds the Chairmanship or membership by virtue of his office as a Chancellor, Vice-Chancellor or, as the case may be, the Pro-Vice-Chancellor.

- (2) Any person who has been appointed on the posts referred to in clauses (i) and (ii) of sub-section (1) or nominated or co-opted as a member of any of the authorities of the University, any committee or any other body thereof, shall cease to hold his office as such or, as the case may be, to be a member after attaining the age of 62 years.]
9. (1) The Governor of the State of Gujarat shall be the Chancellor of the University.
- (2) The chancellor shall, by virtue of his office, be the head of the University and the President of the Court and shall, when present, preside at the meetings of the Court and at any convocation of the University.

Chancellor

- (3) The Chancellor shall have such other powers as may be conferred on him by this Act or the Statutes.
10. (1) The Vice-Chancellor shall be appointed by the State Government from amongst three persons recommended under sub section(3) by a committee appointed for the purpose under sub-section(2). **Vice-Chancellor**
- (2) (a) For the purposes of sub-section (1) the Chancellor shall appoint a committee which shall consist of the following members, namely:-
- (i) two members (not being persons connected, with the University or with any affiliated college, recognised institution or approved institution) out of whom one shall be a person nominated in the manner prescribed by the Statutes by the Executive Council and the Academic Council jointly and the other shall be a person nominated in the manner prescribed by the Statutes by the Vice-Chancellors of all the Universities established by law in the State of Gujarat;
- (ii) one member to be nominated by the Chancellor;
- (iii) one member to be nominated by the Chairman of the University Grants Commission.
- (b) The Chancellor shall appoint one of the four members of the committee as its Chairman.
- (3) The Committee so appointed shall, within such time and in such manner as may be prescribed by the Statutes, select three persons whom it considers fit for being appointed as Vice-Chancellor and shall recommend to the State Government the names of the Persons so selected together with such other particulars as may be prescribed by the Statutes.
- (4) The Vice-Chancellor shall hold office for a term of three years and he shall be eligible for reappointment to that office for a further term of three years only.
- (5) The emoluments to be paid to the Vice-Chancellor, and the terms and conditions subject to which he shall hold office shall be such as may be determined by the State Government :
- Provided that such emoluments or such terms and conditions shall not during the currency of the term of the holder of that office, be varied to his disadvantage without his consent.
- (6) (a) During the leave or absence of the Vice-Chancellor, or
- (b) in the event of a permanent vacancy in the office of the Vice-Chancellor, until an appointment is made under, sub-section (1) to that office,
- the Pro-Vice-Chancellor, and in the absence of the Pro-Vice-Chancellor, one of the Deans nominated by the State Government for that purpose shall carry on the current duties of the office of the Vice-Chancellor.
11. (1) The Vice-Chancellor shall be the Principal executive and academic officer of the University and shall, in the absence of the Chancellor, preside at meetings of the Court and any convocation of the University. He shall be an *ex-Officio* member and Chairman of the Executive Council and of the Academic Council. He shall be entitled to be present with the right to speak at any meeting of any other authority or body of the University,

**Powers of
the Vice-
Chancellor**

- but, shall not be entitled to vote thereat unless he is a member of that authority or body.
- (2) The vice-Chancellor shall have power to convene meetings of the Court, the Executive Council, the Academic Council and such other authorities of the University of which he is the Chairman. He may delegate this power to any other officer of the University.
 - (3) It shall be the duty of the Vice-Chancellor to ensure that this Act, the Statutes, Ordinances, Regulations and Rules are faithfully observed and he shall have all powers necessary for this purpose.
 - (4)
 - (a) In any emergency which, in the opinion of the Vice-Chancellor requires that immediate action should be taken, he shall take such action as he deems necessary and shall at the earliest opportunity thereafter furnish information regarding his action to such officer, authority or body, would have in the ordinary courses dealt with the matter.
 - (b) When action taken by the Vice-Chancellor under this sub-section affects any person in the service of the University such person shall be entitled to prefer an appeal through the said officer, authority or body to the Executive Council within fifteen days from the date on which such action is communicated to him.
 - (5) The Vice-Chancellor shall give effect to the orders of the Executive Council regarding the appointment, dismissal, suspension and punishment of the persons in the service of the University or teachers of the University or regarding the recognition or withdrawal of the recognition of any such teacher and shall exercise general control over the affairs of the University. He shall be responsible for the discipline of the University in accordance with this Act, the Statutes and Ordinances.
 - (6)
 - (a) Subject to the provisions contained in sub-section (4) and notwithstanding anything contained in sub-section (5), where the Vice-Chancellor after making such inquiry as may be deemed fit is of the opinion that the execution of any order or resolution of an authority specified in or declared under section 15, or the doing of anything which is about to be done or is being done by or on behalf of the University;
 - (i) is inconsistent with provisions of this Act or of any Statutes, Ordinances, Regulations or Rules, or
 - (ii) is not in the interest of the University, or
 - (iii) is likely to lead to breach of peace,

he may forward a copy of the order or resolution or, as the case may be. refer the doing of the thing, with a statement of reasons, to the authority which made the order or passed the resolution or proposes to do the thing for reconsideration by that authority as to whether the said order or resolution may not be rescinded, or revised, or modified in the manner stated by him or the doing of the thing be refrained from.

- (b) Where the authority after reconsideration revises or modifies the order or the resolution in the manner stated by the Vice Chancellor, then notwithstanding anything contained in clause (a) such revised or modified order or resolution shall revive from the date of such revision or modification.
- (c) Where the authority revises or modifies the order or resolution in such manner as is inconsistent with the manner stated by the Vice-Chancellor the Vice-Chancellor shall refer the matter to the Chancellor for his decision.
- (d) The Chancellor may, on such reference being made, revise or modify the order or resolution or direct that the order or resolution shall continue to be in force with or without modification permanently or for such period as it may specify;

Provided that the order or resolution shall not be revised or modified or continued by the Chancellor without giving the concerned authority a reasonable opportunity of showing the cause against the order proposed to be made by him.

- (e) The order, resolution or, as the case may be the doing of thing shall remain in abeyance from the date of the action of the Vice-Chancellor of forwarding the copy of order or resolution or of making reference under clause (a) till the date of the order of the Chancellor under clause (d).

12. (1) (a) The Vice-Chancellor may decide to fill the office of the Pro-Vice-Chancellor or to keep it vacant. **Pro-Vice Chancellor**
- (b) If the Vice-Chancellor decides to fill the office of the Pro-Vice-Chancellor, the Pro-Vice-Chancellor shall be appointed by the State Government from amongst three persons recommended by the Vice-Chancellor.
- (2) [a] The term of office of the Pro-Vice-Chancellor shall be co-terminus with that of the Vice-Chancellor.
- [b] Subject to the provisions of the clause (a), he shall be eligible for appointment to that office for a further term.
- [c] Notwithstanding anything contained in clauses (a) and (b) where a vacancy occurs in the office of the Vice-Chancellor, the Pro-Vice-Chancellor shall continue to hold his office till such vacancy is filled and on the vacancy being so filled, the Pro-Vice-Chancellor shall cease to hold his office.
- (3) The Pro-Vice-Chancellor shall be a whole time salaried officer and his emoluments and conditions of service shall be such as may be determined by the State Government;

Provided that the emoluments and conditions of service of the holder of such office shall not during the currency of the term of the holder of that office, be varied to his disadvantage without his consent.

- (4) The Pro-Vice-Chancellor shall exercise such of the duties of the Vice-Chancellor as the Vice-Chancellor may either specially or generally confer or impose on him with the approval of the Executive Council.
- (5) The Pro Vice-Chancellor shall, in the absence of the Vice-Chancellor, or in the event of the Vice-Chancellor being unable to perform the duties of his office, exercise all the rights and powers and discharge all the functions and duties of the Vice-Chancellor.
- (6) The Pro-Vice-Chancellor shall preside-
- (a) in the absence of the Chancellor and the Vice-Chancellor, at the meetings of the Court, and
- (b) in the absence of the Vice-Chancellor, at the meetings of any other authority of the University or a committee thereof.
- The Registrar** 13. The Registrar shall be a whole time salaried officer and shall act as the Secretary of the Court, of the Executive Council and of the Academic Council. He shall be appointed by the Executive Council in accordance with the Statutes to be made in this behalf and his emoluments and conditions of service shall be determined by such Statutes. He shall exercise such powers and perform such duties as may be prescribed by the Statutes, Ordinances and Regulations.
- University Librarian and other officers** 14. (1) The University Librarian shall be a whole time salaried officer. He shall be appointed by the Executive Council in accordance with the Statutes made in this behalf and his qualifications emoluments and conditions of service shall be such as may be determined by the Statutes having regard to provisions of clause (xxix) of section 20.
- (2) The powers and duties of the University Librarian and the officers of the University referred to in clause (vii) of section 8 shall be such as may be prescribed by the Statutes, Ordinances and Regulations.

CHAPTER IV.

Authorities of the University.

- Authorities of the University** 15. The following shall be the authorities of the University, namely:
- (i) The Court,
- (ii) The Executive Council,
- (iii) The Academic Council,
- (iv) The Faculties,
- (v) The Boards of Studies,
- (vi) The Finance Committee,
- (vii) The Planning Board,
- (viii) Such other Boards and bodies of the University as may be declared by the Statutes to be authorities of the University.

The Court 16. (1) The Court shall consist of the following members, namely :-

Class-I Ex-Officio Members :

- (A) University officers
- (i) The Chancellor;
 - (ii) The Vice-Chancellor;
 - ⁹[(iii) The last Ex-Vice-Chancellor of the university residing in the state,]
 - (iv) The Pro-Vice-Chancellor, if any
 - (v) The Registrar,
 - (vi) The University Librarian;
- (B) Others -
- (i) The Director of Higher Education or an officer not below the rank of a Joint Director of Higher Education designated by such Director;
 - (ii) The Director of Technical Education or an officer not below the rank of a Joint Director of Technical Education designated by such Director;
 - (iii) The Director of Health and Medical Services and Medical Education, or an officer not below the rank of a Joint Director of Health and Medical Services and Medical Education designated by such Director;
 - ¹⁰[(iv) The Chairman of the Gujarat Secondary and Higher Secondary Education Board]
 - (v) The Director of Employment and Training or an officer not below the rank of a Joint Director of Employment and Training designated, by such Director;
- (C) (i) Heads of University Departments,
(ii) Heads of recognised institutions.

Class-II Ordinary Members.

- (A) Elected as specified below :-
- (i) two members by the Gujarat Legislative Assembly from amongst its members;
 - (ii) one member by head masters of secondary school situate within the University area from amongst themselves in the manner specified in the Statutes;
 - (iii) one member by secondary teachers, other than head masters, of secondary schools situate within the University area from amongst themselves in the manner specified in the Statutes;
 - (iv) one member other than teachers or secondary teachers or head masters elected faculty wise by registered graduates in each of the faculties from amongst themselves in the manner specified in the Statutes:

Provided that the number of such members shall not exceed ten and if the number of Faculties exceeds ten, the Faculties shall be suitably grouped in ten groups in the manner specified in the Statutes for the purposes of electing ten such members;

- (v) one member each by-
 - (a) the Bar Council of the State of Gujarat from amongst its members;
 - (b) the Gujarat Medical Council from amongst its members;
 - (c) the Institute of Engineers (India), Gujarat Centre, from amongst its members:

Provided that no person shall be elected to be a member of the Court by the Gujarat Medical Council if the University has no Faculty of Medicine or by the Institute of Engineers (India), Gujarat Center, if the University has no Faculty of Engineering;

- (vi) two members by the governing bodies of colleges affiliated to the University in the manner specified in the Statutes;
- (vii) twenty members by teachers of affiliated colleges (excluding Deans of Faculties and Principals of colleges) of whom fifteen shall be teachers having teaching experience of not less than ten years in a college or in any University established by law in the State from amongst themselves in the manner specified in the Statutes;
- (viii) such number of Principals of affiliated colleges, not exceeding fifteen as may be fixed in the proportion of one for every three principals of such colleges, from amongst themselves in the manner specified in the Statutes;
- (ix) one representative of the members of non-teaching staff of the University, affiliated colleges, recognised institutions and approved institutions to be elected in the manner specified in the Statutes;

Provided that for the purpose of election of ordinary members, a person entitled to stand as a candidate or to vote in more than one constituency shall, before such date as may be appointed by the Statutes, elect the constituency from which he desires to stand as a candidate or to vote at the election and shall not be entitled to stand or vote in more than one constituency.

- (B) Two members to be elected in the manner specified by the Statutes from amongst themselves by donors each donating money or property of the value of not less than such sum of rupees as may be specified in the Statutes,
 - (a) to, or for purposes of the University, or
 - (b) to, or for purposes of, a college or institution affiliated to or recognised by the University, irrespective of whether the donation was made before or after such affiliation or recognition:

Provided that the right of electing members on the Court shall not extend beyond the period of twenty years from the date of acceptance of such donation by the college, institution or, as the case may be, the University.

Explanation- For the purpose of this paragraph, the value of property means market value of the property at the date of acceptance and the decision as to the market value shall rest with the Executive Council and shall be final.

- (C) (i) (a) Eight members to be nominated by the State Government from amongst distinguished educationists, social workers, trade unions, representatives of backward communities, women and such other class of persons.
- (b) One member to be nominated by the Vice-Chancellor by rotation from amongst the Presidents of the district panchayats functioning in the University area in the manner prescribed by Statutes.
- (c) One member to be nominated by the Patan Municipality from amongst its Councillors.
- (ii) Seventeen members to be nominated by the Vice Chancellor, as follows, namely :-
- (a) Five Deans of Faculties, by rotation as specified in the Statutes,
- (b) (i) Five post-graduate students who are wholly engaged in the studies in the University,
- (ii) five under-graduate students who are wholly engaged in studies in affiliated colleges from the first ten students in order of their merit in the examination held immediately before their nomination;
- (iii) two students who are wholly engaged in the under-graduate or post-graduate studies and who have achieved eminence in sports or other cultural activities organised by the University immediately before their nomination:
- Provided that one of the students to be nominated under item (iii) shall be a woman.
- (2) The term of office of elected members referred to in paragraphs (A) and (B) in Class II of sub-section (1) and of the nominated members referred to in clause (i) of paragraph (C) in class II of that sub-section shall be five years and of the members referred to in clause (ii) of that paragraph (C) shall be for one academic year:
- Provided that every person elected under paragraph (A) or paragraph (B) in Class II of sub-section (1) or nominated under sub-clause (b) of clause (i) of paragraph (C) or under clause (ii) of that paragraph in Class II of sub-section (1) shall continue to hold office of a member of the Court so long only as he is a member of the electing body or, as the case may be, bodies or is a head-master or a secondary teacher or a teacher or a principal or a member of a non-teaching staff or a president of a district panchayat or a dean of a faculty or a student wholly engaged in studies, as the case may be.
- Meeting of the court. 17. (1) The Court shall, on a date to be fixed by the Chancellor, meet once a year at a meeting to be called the annual meeting of the Court.

- (2) The Vice-Chancellor may, whenever he thinks fit, and shall, upon a requisition in writing signed by not less than one-third of the total members of the Court, convene a special meeting of the Court.
- Powers and duties of the Court**
18. (1) Subject to the other provisions of this Act, the Court shall exercise the following powers and perform the following duties, namely:-
- (a) to review, from time to time, the broad policies and programmes of the University and to suggest measures for the improvement and development of the University;
 - (b) to consider and pass resolutions on the annual report and the annual accounts of the University and the audit report on such accounts;
 - (c) to advise the Chancellor in respect of any matter which may be referred to it for advice; and
 - (d) to exercise such other powers and perform such other duties as may be conferred or imposed on it by this Act or the Statutes.
- The Executive Council**
19. (1) The Executive Council shall be the executive authority of the University and shall consist of the following, namely:-
- (i) The Vice-Chancellor *Ex-Officio* Chairman;
 - (ii) The Pro Vice-Chancellor;
 - (iii) The Director of Higher Education, Gujarat State or the officer designated under clause (i) of paragraph (B) of Class-I of sub-section (1) of section 16;
 - (iv) The Director of Technical Education, Gujarat State or the officer designated under clause (ii) of paragraph (B) of Class-I of sub-section (1) of section 16;
 - (v) The Director of Health and Medical Services and Medical Education, Gujarat State, or the officer designated under clause (iii) of paragraph (B) of Class-I of sub-section (1) of section 16;
 - (vi) Two Deans of Faculties nominated by the Vice-Chancellor from amongst the Deans of Faculties by rotation in the manner prescribed by the Statutes;
 - (vii) Two persons to be elected by the Court from amongst its members who are not teachers or members of the teaching staff of the University, affiliated colleges, recognised institutions and approved institutions and students;
 - (viii) Two Principals of the affiliated colleges nominated by the Vice-Chancellor by rotation in the manner specified by the Statutes;
 - (ix) One University professor not being a Dean of a Faculty nominated by the Vice-Chancellor by rotation in the manner prescribed by the Statutes;
 - (x) One Reader nominated by the Vice-Chancellor by rotation in the manner prescribed by the Statutes;
 - (xi) Two persons to be nominated by the State Government from amongst distinguished educationists, teachers and such other class of persons irrespective of whether they are members of the Court or not;

Provided that a member nominated under clauses (vi), (viii), (ix) and (x) or elected under clause (vii) shall cease to hold office as such member if he ceases to be, a Dean, a Principal, a University Professor, a Reader or, as the case may be, a member of the Court.

- Powers and duties of the Executive Council.**
20. (2) The term of office of the elected and nominated members of the Executive Council shall be three years.
- (1) Subject to such conditions as may be prescribed by or under the provisions of this Act, the Executive Council shall exercise the following powers and perform the following duties, namely :-
- (i) to hold, control and administer the property and funds of the University;
 - (ii) to enter into, vary, carry out and cancel contracts on behalf of the University in the exercise or performance of the powers and duties assigned to it by or under this Act and the Statutes or the advice of the Finance Committee and the Legal Committee, if any, appointed by the Executive Council;
 - (iii) to determine the form, and provide for the custody and regulate the use of the common seal of the University;
 - (iv) to administer funds placed at the disposal of the University for specific purposes;
 - (v) to pass the annual financial estimates of the University;
 - (vi) after the financial estimates are voted -
 - (a) to reduce the amount of the budget grant,
 - (b) to sanction the transfer of any amount within a budget grant from one minor head to another or from a subordinate head under one minor head to a subordinate head under another minor head, or
 - (c) to sanction the transfer of any amount not exceeding five thousand rupees within a minor head from one subordinate head to another or from one primary unit to another;
 - (vii) to make provision for buildings, premises, furniture, apparatus and other means needed for carrying on the work of the University;
 - (viii) to accept, on behalf of the University, bequests, donations and transfers of any movable or immovable property to the University;
 - (ix) to transfer any movable or immovable property on behalf of the University;
 - (x) to raise loans on the security of the assets of the University;
 - (xi) to manage and regulate the finances, accounts and investments of the University;
 - (xii) to institute and manage-
 - (a) Printing and Publication Department,
 - (b) University Extension Boards,
 - (c) Information Bureaus,

- (d) Employment Bureau, and
 - (e) such other institutions and organisations as may be necessary for the functioning of the University,
- (xiii) to make provision-
 - (a) for extra-mural teaching and research,
 - (b) for physical education, National Cadet Corps, National Service Scheme and Military training and such other recognised activities;
 - (xiv) to manage colleges, departments, institutions of research or specialised studies, laboratories, libraries, museums and hostels maintained by the University;
 - (xv) to recognise hostels, to inspect such hostels and to withdraw recognition therefrom;
 - (xvi) to provide housing accommodation for University teachers and other employees, to the extent the finances of the University permit;
 - (xvii) to register high schools situate outside the University area as may be provided by Statutes;
 - (xviii) to arrange for, and to direct, the inspection of affiliated colleges, recognised institutions, approved institutions and hostels, to issue instructions for maintaining their efficiency and for ensuring proper conditions of employment for members of their staff, and in case of disregard of such instruction to modify the conditions of their affiliation or recognition or take such other steps as it deems proper;
 - (xix) to call for reports, returns and other information from colleges, recognised institutions, approved institutions or hostels;
 - (xx) to supervise and control the residence, conduct and discipline of the students of the affiliated colleges, University Departments and recognised and approved institutions and to make arrangements for promoting their health and general welfare and to take disciplinary, action against the students;
 - (xxi) to institute and confer honorary degrees and academic distinctions in the manner prescribed by the Statutes;
 - (xxii) to recommend to the State Government withdrawal or reduction of a grant to a college which makes default in carrying out the conditions of affiliation;
 - (xxiii) to regulate the fees to be paid by the students in affiliated colleges and recognised or approved institutions;
 - (xxiv) to institute and award fellowships, traveling fellowships, scholarships, studentships, exhibitions, medals and prizes;
 - (xxv) to appoint academic, administrative and other staff of the University, to fix their emoluments and define their duties and the conditions of their services and to take disciplinary action against them;

- (xxvi) to recognise a member of the staff of an affiliated college or recognised institution or approved institution as professor, reader, lecturer or teacher of the University and withdraw such recognition;
- (xxvii) to fix remuneration of examiners and to arrange for the conduct and for publishing the results of the University examinations and other tests;
- (xxviii) to fix, demand and receive such fees and other charges as may be prescribed by the Ordinances;
- (xxix) to lay down and regulate salary scales, allowances and conditions of service of officers (other than the Chancellor, the Vice-Chancellor and the Pro-Vice-Chancellor) and members of the teaching, other academic and non-teaching staff of the University;
- (xxx) to lay down and regulate salary scales, allowances and conditions of service of the members of the teaching, other academic and non-teaching staff of the affiliated colleges and recognised or approved institutions;
- (xxxi) to make provision for instruction teaching and training in such branches of learning and courses of studies as it may think fit and for research and for the advancement and dissemination of knowledge;
- (xxxii) to make such provision as will enable affiliated colleges and recognised or approved institutions to undertake specialisation of studies;
- (xxxiii) to organise and make provision for common laboratories, libraries, museums and other equipment for teaching and research;
- (xxxiv) to establish and maintain departments and institutes of research and specialised studies;
- (xxxv) to institute professorships, readerships, lectureships and other posts of teachers required by the University;
- (xxxvi) to institute and confer degrees, titles, diplomas and other academic distinctions;
- (xxxvii) to make, amend or repeal the Statutes and Ordinances;
- (xxxviii) to elect office bearers and authorities as provided in the Ordinances and the Statutes;
- (xxxix) to make provision relating to the use of Gujarati, Hindi (in Devnagri Script) and English or all the three languages as the media of instruction and examination;
- (xl) to submit to the State Government proposals for conferment of autonomy on any affiliated college, or a recognised institution or a University Department or a University College, entitling it to privileges in the matters of admission of students, prescribing the courses of study imparting instruction, teaching and training in the courses of study, the holding and conduct of examination and power to make necessary rules for the purpose;
- (xli) to recommend to the State Government withdrawal of autonomy conferred on any affiliated college, recognised institution or a University College or Department;

- (xlii) to sanction the transfer of any immovable property;
 - (xliii) to exercise such other powers and perform such other duties as may be conferred or imposed on it by this Act, Statutes, Ordinances and Regulations;
 - (xliv) to exercise all powers of the University not otherwise provided for in this Act, or the Statutes and all other powers which are requisite to give effect to the provisions of this Act or the Statutes.
- (2) The Executive Council shall make a report of every case of acceptance of property referred to in clause (viii) of sub-section (1) to the Court.
- (3) The Executive Council shall not transfer any immovable property without the previous sanction of the State Government and no transfer of immovable property which is not made with such previous sanction shall be binding on the University.
- (4) The Executive Council may by Ordinance appoint committee to carry out its administrative work and define their constitution functions and tenure.
- (5) The exercise of the powers by the Executive Council under clauses (xxix) and (xxx) of sub-section (1) in so far as they relate to the laying down and regulating salary scales and allowances of officers [other than the Chancellor, the Vice-Chancellor and the Pro-Vice-Chancellor] and members of the teaching, other academic and non-teaching staff of the University, affiliated colleges and recognised or approved institutions, shall be subject to the approval of the State Government.
21. (1) The Academic Council shall be the academic body of the University and shall consist of the following persons, namely :-
- The Academic Council.**
- (i) The Vice-Chancellor, *Ex-Officio* Chairman;
 - (ii) The Pro-Vice-Chancellor, if any, *Ex-Officio*;
 - (iii) The Deans of Faculties, *Ex-Officio*;
 - (iv) The Heads of University Departments, *Ex-Officio*;
 - (v) One lecturer to be nominated by the Vice-Chancellor from each faculty by rotation in the manner specified by the Statutes;
 - (vi) One representative of Heads of recognised institutions and four Principals of affiliated colleges nominated by the Vice-Chancellor by rotation in the manner specified in the Statutes :

Provided that-

 - (a) where only one of the offices of the Principals of affiliated colleges is held by a woman, such woman shall be nominated as one of the four Principals, and
 - (b) where more than one offices of principals of affiliated colleges are held by women one out of those women shall be nominated by the Vice-Chancellor by rotation in the manner specified by Statutes, as one of the four Principals;
 - (vii) not more than fifteen Chairman of Boards of Studies nominated by the Vice- Chancellor by rotation in the manner specified in the Statutes;

Provided that a member specified in any of the clauses (iii) to (vii) shall cease to hold office as such member if he ceases to be a Dean of a Faculty, Head of University Department, Professor, Reader, Lecturer, Head of a recognised institution, Principal of an affiliated college or, as the case may be, the Chairman of a Board of Studies.

- | | | |
|--|-----|---|
| Powers and duties of Academic Council | 22. | <p>(2) As soon as the Academic Council is constituted under subsection (1), it may co-opt as its additional members two eminent persons who are experts in any of the subjects taught in the University, whether they are or are not connected with the University as its members, teachers or otherwise.</p> <p>(3) The terms of office of the members of the Academic Council other than <i>ex-officio</i> members shall be one year.</p> <p>(1) The Academic Council shall have the control and general regulation of, and be responsible for, the maintenance of the standards of teaching and examinations with the University.</p> <p>(2) Without prejudice to the generality of the foregoing provisions and subject to such conditions as may be prescribed by or under the provisions of this Act. the Academic Council shall exercise the following powers and perform the following duties, namely :</p> <ul style="list-style-type: none"> (i) to approve Regulations made by the Faculty concerned laying down courses of study; (ii) to approve Regulations made by the Faculty concerned regarding the special courses of study; (iii) to arrange for co-ordination of studies and teaching in affiliated colleges, recognised institutions and approved institutions; (iv) to promote research within the University; (v) to approve proposals for allocating subjects to the Faculties; (vi) to make proposals for the establishment of University Departments, institutes of research and specialised studies, libraries, laboratories and (vii) to approve and to recommend to the Executive Council proposals for the institution of professorships, readerships, lectureships and any other posts of teachers required by the University and for prescribing the duties of such posts: (viii) to approve and to recommend to the Executive Council proposals for the institution of fellowships, traveling fellowships, scholarships, studentships and medals and other awards and to make regulations for their award; (ix) to make Regulations regarding the examinations of the University and the conditions on which students shall be admitted to them: (x) to make and approve Regulations prescribing the equivalence of examinations: (xi) to approve Regulations prescribing the manner of granting exemption from approved courses of study in the University or in affiliated colleges for qualifying for degrees, diplomas and certificates; |
|--|-----|---|

- (xii) to recommend to the Executive Council affiliation of a college and recognition or approval of an institution;
 - (xiii) to recommend to the Executive Council the institution conferment and grant of degrees, diplomas and certificates in the manner prescribed by the Statutes;
 - (xiv) to recommend to the Executive Council the conferment of honorary degrees and other academic distinction, in the manner prescribed by the statutes;
 - (xv) to recommend to the Executive Council the institution of departments and Faculties;
 - (xvi) to exercise such other powers and perform such other duties as may be conferred or imposed on it by this Act, Statutes, Ordinances and Regulations; and
 - (xvii) generally to advise the University on all academic matters.
23. (1) The University shall include the Faculties of Arts, Education, Science, Technology including Engineering, Law, Medicine, Commerce and Rural Studies and such other Faculties as may be prescribed by the Statutes. Each Faculty shall comprise such subjects as may be prescribed by the Statutes. **Faculties and their functions**
- (2) Each Faculty shall consist of-
- (i) all Chairmen of the Boards of Studies of the subjects comprised in the Faculty;
 - (ii) Heads of University Departments of subjects comprised in the Faculty who are not Chairmen of the Boards of Studies;
 - (iii) one member to be nominated by the Vice-Chancellor by rotation in the manner specified by the Statutes from amongst the members of each Board of Studies for the subjects comprised in the Faculty, other than the Chairmen and the Heads of University Departments, and
 - (iv) one person to be co-opted by the Faculty in respect of each Department in the Faculty from amongst such persons who are experts in the subjects dealt with by the Department.
- (3) (a) Where a Chairman of the Board of Studies or a Head of University Department or a teacher, by virtue of the provisions of sub-section (2), becomes a member of more than one Faculty, he shall, within one month from the date on which he becomes a member of more than one Faculty, intimate in writing to the Registrar anyone of such Faculties the membership of which he desires to retain. On receipt of such intimation by the Registrar, the person shall be deemed to have ceased to be a member of other Faculties.
- (b) If the Chairman of the Board of Studies, the Head of University Department or the teacher, who is required under clause (a) to give intimation, fails to give such intimation, the Executive Council shall determine the Faculty of which such person shall be a member and on such determination the person shall be deemed to have ceased to be a member of other faculties.
- (4) The term of the office of a member of a Faculty shall be such as may be prescribed by the Statutes.

Powers and duties of the Faculty

24. (1) Each Faculty shall have the general control and power of regulation of and be responsible for, the maintenance of standards of teaching and examinations of the University for the subjects comprised in it.
- (2) Without prejudice to the generality of the foregoing provisions and subject to such conditions as may be prescribed by or under the provisions of this Act, the Faculty shall exercise the following powers and perform the following duties, namely:-
- (i) to make Regulations in consultation with the Boards of Studies concerned, laying down courses of study in the Faculty;
 - (ii) to make Regulations regarding the special courses of study in the Faculty;
 - (iii) to make Regulations for the standards of passing the relevant examinations in the Faculty and for awarding classes at such examinations;
 - (iv) to make proposals for promoting research in the subjects assigned to the Faculty;
 - (v) to make proposals for allocating subjects to the Faculty;
 - (vi) to make proposals for the establishment of departments, Institutions of research and specialised studies, libraries, laboratories and museums concerned with the Faculty;
 - (vii) to make proposals for the institution of professorships, readerships, lectureships and any other posts of teachers in the Faculty and for prescribing the duties of persons occupying such posts;
 - (viii) to make proposals for the institution of fellowships, traveling fellowships, scholarships, studentships, medals, prizes and other awards and to make Regulations for their grant;
 - (ix) to make Regulations for the maximum workload of teachers, the minimum teaching work for every subject and the minimum laboratory work and any other prescribed work to be done by students for any subject in the Faculty;
 - (x) to make Regulations prescribing equivalence of examinations;
 - (xi) to make Regulations prescribing the manner for granting exemption from approved courses of study in the University or in affiliated colleges for qualifying for degrees, diplomas and certificates in the Faculty;
 - (xii) to exercise such other powers and perform such other duties as may be conferred or imposed on it by this Act, Statutes, Ordinances and Regulations; and
 - (xiii) generally to advise the University on all academic matters pertaining to the concerned courses of studies in the Faculty.
25. (1) There shall be a Dean of each Faculty who shall be nominated by the Vice-Chancellor by rotation in the manner as specified by Statutes from amongst persons who are Heads of University Departments and Chairmen of Boards of Studies.
- (2) The Dean shall hold office for a term of three years.

Dean of Faculties.

- (3) The Dean shall be the principal executive authority of the Faculty, and shall exercise the following powers and perform the following duties, namely:-
- (i) he shall be the Chairman of the Faculty and shall preside at its meetings;
 - (ii) he may attend the meeting of any Board of Studies in the Faculty;
 - (iii) he shall supervise and co-ordinate the work of the different Boards of studies under the Faculty;
 - (iv) he shall plan and organise seminars, refresher courses and workshops, pertaining to the subjects under the Faculty;
 - (v) he shall inspect and guide the University Departments, affiliated colleges, recognised institutions and approved institutions in respect of subjects under the Faculty; and in case where he considers it necessary to do so, also make a report of such inspection to the Vice-Chancellor;
 - (vi) he shall recommend to the Executive Council for approval. proposals for the programmes of visiting teachers and for the exchange of teachers; and
 - (vii) he shall be responsible for the due observance of the Statutes, the Ordinances, and the Regulations relating to the Faculty,
26. (1) There shall be a Board of Studies for every subject or group of subjects as may be prescribed by the Statutes. **Board of Studies.**
- (2) Subject to the provisions of sub-section (3), each Board shall consist of the following members, namely :
- (i) the Head of the University Departments in the subject or each of the subjects with which the Board is concerned (hereinafter in this section referred to as "the subject ") ;
 - (ii) not more than 10 persons nominated by the Vice-Chancellor by rotation in the manner prescribed by Statutes from amongst the ¹¹[Principals and the teachers] of affiliated colleges;
 - (iii) not more than such four persons to be co-opted by the Board who are-
 - (a) experts in the subject or in subjects cognate or allied to the subject; and
 - (b) experts in the profession or industry concerned with the subject.
- (3) Each Board shall consist of at least four members:
 Provided that where the number is less than four, the Vice- Chancellor shall nominate such number of members, as may be necessary to make up the deficiency subject, however, to the condition that the total number of co-opted and nominated members shall not exceed three.
- (4) The Head of the University Department shall be Chairman of the Board:
 Provided that-
- (a) Where there are on the Board more than one University Departments represented by its Head. the Head of such University Department as may be determined by the Vice-Chancellor shall be the Chairman of the Board;

- (b) Where there is no such Head of the University Department on the Board, the Chairman shall be elected by such of its members as are qualified to teach post-graduate courses.
- (5) The term of office of the members of the Board of Studies shall be three years.
- (6) The powers and duties of a Board of Studies shall be as follows, namely;-
- (i) to recommend courses of studies in the subject or subjects with which the Board is concerned (hereinafter in this section referred to as "the subject ");
 - (ii) to recommend and prescribe, where necessary, books for study in the subject;
 - (iii) to recommend programmes for extension services and research in the subject;
 - (iv) to recommend organisation of seminars, refresher courses and workshops to the Dean of the Faculty concerned;
 - (v) to recommend programmes for experiments and research in the courses of studies prescribed in the subject;
 - (vi) to recommend schemes for preparation and translation for books in the subject and suggest bibliography of books for study;
 - (vii) to frame and propose Regulations pertaining to the courses of study and examination in the subject;
 - (viii) to review periodically the terminology current in the subject; and
 - (ix) to exercise such other powers and duties as may be prescribed by the Statutes.
- (7) A Board of Studies shall meet at least twice during an academic term as determined by the Ordinances.
- Finance Committee** 27. (1) There shall be a Finance Committee.
- (2) The constitution of such committee, the term of office of its members and the procedure to be followed by it shall be such as may be prescribed by the Statutes.
- (3) The Finance Committee shall perform the following functions, namely :-
- (a) to review the expenditure incurred by the University;
 - (b) to ensure proper utilization of the money by the University according to budget provisions;
 - (c) to review the position of financial resources of the University;
 - (d) to formulate budget programmes;
 - (e) to recommend economy in administrative expenses;
 - (f) to perform such other functions relating to accounts and audit of the revenue and expenditure of the University as may be assigned to it by the Executive Council; and
 - (g) to advise the Executive Council in financial matters whenever such advice is sought by the Executive Council.

28. (1) The University shall establish a Board of University Teaching and Research, a Board of Extra-Mural Studies, a Board for Hostels Management, a Planning Board, a Board for Students' Welfare and such other Boards as may be prescribed by the Statutes. **University Boards.**
- (2) The constitution, powers and duties of each of the Boards established under sub-section (1) shall be such as may be prescribed by the Statutes.
29. The constitution, powers and duties of such other bodies as may be declared by the Statutes to be authorities of the University shall be as prescribed by the Statutes. **Constitution powers, etc. of bodies.**

CHAPTER V.

STATUTES, ORDINANCES AND REGULATIONS.

30. Subject to such conditions as may be prescribed by or under the provisions of this Act, the Statutes may provide for all or any of the following matters, namely:- **Statutes**
- (i) conferment of honorary degrees,
 - (ii) holding of convocations to confer degrees,
 - (iii) powers and duties of the officers of the University,
 - (iv) constitution, powers and duties of the authorities of the University, save as provided in this Act,
 - (v) institution and maintenance by the University of departments, institutes of research or ¹²[specialised studies, post-graduate centres in affiliated colleges] and hostels,
 - (vi) acceptance and management of bequests, donations and endowments,
 - (vii) registration of graduates and maintenance of register of registered graduates,
 - (viii) procedure at meetings of the authorities of the University and for the transaction of their business,
 - (ix) qualifications of professors, readers, lecturers and teachers in affiliated colleges and recognised institutions,
 - (x) the maximum number of students to be admitted in a college,
 - (xi) all matters which by this Act are to be or may be prescribed by the Statutes.
- Making, amendment, operation and repeal of Statutes.** 31. (1) The Statutes may be made by the Executive Council, or may be amended, repealed or added to by the Executive Council in the manner hereinafter provided.
- (2) The Executive Council may take into consideration the draft of a Statute either of its own motion or on a proposal by any other University authority.
- (3) Such draft shall be considered by the Executive Council at its next succeeding meeting. The Executive Council may approve such draft and pass the Statute or may reject it or return it to the concerned University authority for reconsideration either in whole or in part together with any amendment which the Executive Council may suggest. After any draft so returned has been further considered by the concerned University authority together with any amendment suggested by the Executive Council, it shall

be again presented to the Executive Council with the report of the concerned University authority thereon and the Executive Council may then deal with the draft in any manner it thinks fit.

- (4) Where a draft of a Statute seeks to provide for academic matters or matters relating to discipline of teachers or students, the Executive Council shall, before passing such Statute, consult the Academic Council.
- (5) Where a Statute affects the powers or duties of any officer, authority or Board of the University-
 - (i) the Executive Council shall, before proposing the draft of such Statute ascertain and consider the views of the officer, authority or Board concerned; and
 - (ii) the Executive Council, before passing any such Statute taken into consideration of its own motion, shall ascertain and consider the views of the officer, authority or Board concerned.
- (6) Every Statute passed by the Executive Council shall be presented to the Chancellor who may give or withhold his assent thereto or refer it back to the Executive Council for reconsideration.
- (7) No Statute passed by the Executive Council shall have validity until assented to by the Chancellor.

- Ordinances.** 32. Subject to such conditions as may be prescribed by or under the provisions of this Act, the Executive Council may make Ordinances to provide for all or any of the following matters, namely:-
- (i) conditions under which students shall be admitted to courses of studies for degrees, diplomas and other academic distinctions,
 - (ii) conditions governing the appointment and the duties of examiners,
 - (iii) conduct of examinations,
 - (iv) recognition of teachers of the University,
 - (v) conditions of residence, conduct and discipline of the students of the University,
 - (vi) recognition of hostels,
 - (vii) inspection of affiliated colleges, recognised institutions, approved institutions and hostels,
 - (viii) rules to be observed and enforced by colleges and recognised institutions and approved institutions in respect of transfer of students,
 - (ix) mode of execution of contracts or agreements for, or on behalf of, the University,
 - (x) all matters which by this Act or the Statutes are to be or may be provided for by the Ordinances; and
 - (xi) generally all matters for which provision is in the opinion of the Executive Council necessary for the exercise of the powers conferred or the performance of the duties imposed upon the Executive Council by this Act or the Statutes.

33. (1) Ordinances shall be made by the Executive Council :

Provided that no Ordinance concerning the matters referred to in clauses (i) to (viii) of section 32 or any other matters connected with the maintenance of the standards of teaching and examinations within the University shall be made unless a draft of the same has been proposed by the Academic Council.

Making of Ordinances.

- (2) The Executive Council shall not have power to amend any draft proposed by the Academic Council under sub-section(1) but may reject it or return it to the Academic Council for reconsideration, either in whole or in part together with any amendment which the Executive Council may suggest.
- (3) All Ordinances made by the Executive Council shall, except as provided by this Act, have effect from such date as it may direct.
34. (1) The Academic Council and subject to the approval of the Academic Council, each Faculty may make Regulations consistent with this Act, the Statutes and the Ordinances providing for all matters which by this Act, the Statutes or the Ordinances are to be provided for by Regulations and for all other matters solely concerning itself. **Regulations and Rules.**
- (2) Any authority of the University, specified in clauses (v) to (viii) of section 15 may, subject to the approval of the Executive Council, make Rules, consistent with this Act, the Statutes, Ordinances and Regulations, providing for all matters solely concerning such authority.
- (3) All Regulations made by the Academic Council or any Faculty and all Rules made by any authority shall have effect from such date as the authority making the Regulations or Rules may direct:
- Provided that a Regulation or a Rule which involves expenditure from the University Fund shall not be effective until it is approved by the Executive Council.

CHAPTER VI.

AFFILIATION, RECOGNITION AND APPROVAL.

35. (1) A college applying for an affiliation to the University shall send a letter of application to the Registrar, not later than 31st March of the year preceding the year in which the college is proposed to be started: **Affiliation**
- Provided that, on the recommendation of the Vice-Chancellor, the Executive Council may, if it is satisfied that there are special reasons to do so, after recording such reasons, entertain a letter of application sent to the Registrar after 31st March.
- (2) A college applying for an affiliation shall satisfy the Executive Council and the Academic Council-
- (a) that the college will supply a need in the locality, having regard to the type of education intended to be provided by the college, the existing provisions for the same type of education made by other colleges in neighborhood and the suitability of the locality where the college is to be established;
- (b) that the college is to be under the management of regularly constituted governing body;
- (c) that the strength and qualifications of the teaching staff and the conditions governing their tenure of office are such as to make due provision for the courses of instruction, teaching or training to be undertaken by the college;

- (d) that the buildings in which the college is or is to be located are suitable and that provision has been or shall be made, in conformity with the Ordinances, for the residence in the college or in lodgings approved by the college, of students not residing with their parents or guardians, and for the supervision and welfare of students;
 - (e) that due provision is made or shall be made for a library;
 - (f) that where affiliation is sought in any branch of experimental science, arrangements have been or shall be made in conformity with the Statutes, Ordinances and Regulations for imparting instruction in that branch of science in a properly equipped laboratory or museum;
 - (g) that due provision is made or shall be made as far as circumstances may permit, for the residence of the Principal and other members of the teaching staff in or near the college or the place provided for the residence of students;
 - (h) that the financial resources of the college are such as to make due provision for its continued maintenance and efficient working;
 - (i) that the college rules fixing the fees (if any) to be paid by the students have not been so framed as to involve such competition with any existing college in the same neighbourhood as would be injurious to the interest of education;
 - (j) that for recruitment of the Principal and members of the teaching staff of the college, there is a selection committee of the college which shall include-
 - (i) in the case of recruitment of the Principal a representative of the University nominated by the Vice-Chancellor, and
 - (ii) in the case of recruitment of a member of the teaching staff of the college, a representative of the University nominated by the Vice-Chancellor and the Head of the Department, if any, concerned with the subject to be taught by such members:

Provided that nothing in this clause shall apply to a Government college, a college maintained by Government or a college established and administered by minority based on religion or language;
 - (k) that the college shall comply with the Statutes, Ordinances and Regulations providing for conditions of service including salary scales and allowances of the teaching and other academic and non-academic staff of an affiliated college, not being a Government college or a College maintained by the Government;
 - (l) such other conditions as may be specified in the Statutes in accordance with the provisions of this Act.
- (3) The application shall contain an assurance that after the college is affiliated, any transference of management and all changes in the teaching staff and all other changes which result in any of the aforesaid requirement not being fulfilled or continued to be fulfilled shall be forthwith report to the Executive Council.

- (4) On receipt of a letter of application under sub-section (1), the Executive Council shall-
- (a) direct a local inquiry to be made by a competent person or persons authorised by the Executive Council in this behalf in respect of the matters referred to in sub-section (2) and such other matters as may be deemed necessary and relevant;
 - (b) make such further inquiry as may appear to it to be necessary;
 - (c) give due consideration to the request, if any, made by the applicant for reconsideration of any of the conditions conveyed to him;
 - (d) record its opinion after consulting the Academic Council on the question whether the application should be granted or refused either in whole or in part, stating the result of any inquiry under clauses (a) and (b):

Provided that where the views of the Academic Council with regard to the affiliation of a college are not acceptable to the Executive Council, the Executive Council shall refer the matter again to the Academic Council, with or without its comments, and the Academic Council shall communicate again to the Executive Council its views with regard to the affiliation of the College.

- (5) The Registrar shall submit the application and all proceedings, if any, of the Academic Council and the Executive Council relating thereto to the State Government which shall after such inquiry as may appear to it to be necessary, grant or refuse the application or any part thereof.
- (6) Where the application or any part thereof is granted, the order of the State Government shall specify the courses of the instructions in respect of which the college is affiliated and where the application or any part thereof is refused, the grounds of such refusal shall be recorded.
- (7) As soon as possible after the State Government makes its order, the Registrar shall submit to the Executive Council and the Academic Council a full report regarding the application, the action taken thereon under sub-sections (4) to (6) and of all proceedings connected therewith.
- (8) An application under sub-section (1) may be withdrawn at any time before an order is made under sub-section (6).
- (9) Every college, not being a college established and administered by a minority whether based on religion or language which immediately before the commencement of this Act was affiliated to the Gujarat University and is on such commencement affiliated to the University shall as and when occasion first arises after such commencement for recruitment of the Principal and the teachers of the college. Constitute or reconstitute its selection committee in conformity with the requirement mentioned in clause (j) of sub-section (1) as if the said college had been affiliated subject to the condition in the said clause (j).

Extention of affiliation.

36. Where a college desires to add to the courses of instruction in respect of which it is affiliated the procedure prescribed by section 35 shall as far as possible be followed.

Recognition of institutions of research and specialised studies.

37. (1) The Executive Council shall have the power, after consultation with Academic Council, to recognise as a recognised institution any institution of research or specialised studies other than a college.
- (2) An institution which desires to have such recognition shall send a letter of application to the Registrar and shall give full information in the letter of application in respect of the following matters, namely:-

- (a) constitution and personnel of the managing body;
- (b) subjects and courses in regard to which recognition is sought;
- (c) accommodation, equipment, library facilities and the number of students for whom provision has been or is proposed to be made;
- (d) the strength of the staff, their qualifications and salaries and the research work done by them;
- (e) fees levied or proposed to be levied and the financial provision made for capital expenditure on buildings and equipment and for the continued maintenance and efficient working of the institution.
- (3) Before taking the application into consideration the Executive Council may call for any further information which it may deem necessary.
- (4) If the Executive Council decides to take the application into consideration, it may direct a local inquiry to be made by a competent person or persons authorised by it in this behalf. After considering the report made as a result of such local inquiry and making such further inquiry as may appear to it to be necessary, the Executive Council shall, after obtaining the opinion of the Academic Council, grant or refuse the application or any part thereof. Where the application or any part thereof is granted, the Executive Council shall specify the subjects and courses of instruction in respect of which the institution is recognised and make a report to that effect to the Academic Council at their next succeeding meeting. Where the application or any part thereof is refused, the grounds of such refusal shall be stated.
- Approval of institution.** 38. (1) The Executive Council shall have the power, after consultation with the Academic Council, to approve an institution as an "approved institution" for specialised studies, laboratory work, internship, research or academic work approved by the Academic Council, under the guidance of a single qualified teacher.
- (2) An institution which desires to have such approval shall send a letter of application to the Registrar and shall give full information in the letter of application in respect of the following matters, namely:
- (a) the name, qualifications, experience and research work of the teacher under whom approved work is to be done;
- (b) the nature of work or the subjects for which work is proposed to be done;
- (c) accommodation, equipment, library facilities, and the number of students for whom provision has been made or is proposed to be made;
- (d) fees levied or proposed to be levied and the financial provision made for capital expenditure on buildings and equipment and for the continued maintenance and efficient working of the institution.
- (3) Before taking the application into consideration the Executive Council may call for any further information which it may deem necessary.

- (4) If the Executive Council decides to take the application into consideration, it may direct a local inquiry to be made by a competent person or persons authorised by it in this behalf. After considering the report made as a result of such local inquiry and making such further inquiry as may appear to it to be necessary, the Executive Council shall, after obtaining the opinion of the Academic council, grant or refuse the application or any part thereof. Where the application or any part thereof is granted, the Executive Council shall specify the subjects and courses of instruction in respect of which the institution is approved and make a report to that effect to the Academic Council at their next succeeding meeting. Where the application or any part thereof is refused, the grounds of such refusal shall be stated.
39. (1) Every affiliated college, recognised institution and approved institution shall furnish such reports, returns and other information as the Executive Council after consulting, the Academic Council may require to enable it to judge the efficiency of the college or institution.
- (2) On a direction by the Executive Council in that behalf, it shall be the duty of the inspection committee constituted under section 57 to inspect an affiliated college or, as the case may be, a recognised or approved institution and to make a report to the Executive Council.
- (3) The Executive Council shall cause every such college or institution to be inspected from time to time by the inspection committee.
- (4) The Executive Council may call upon any college or institution so inspected to take, within a specified period, such action as may appear to it to be necessary in respect of any of the matters referred to in sub-section (2) of section 35 and sub-section (2) of section 37 or, as the case may be, sub-section (2) of section 38.
40. (1) Every affiliated college and recognised or approved institution shall, in respect of the medium of instruction, teaching, training and examination therein, comply with the provisions made in that behalf by this Act, and the Statutes, Ordinances and Regulations.
- (2) If any affiliated college or recognised or approved institution contravenes the provisions of sub-section (1), then notwithstanding anything contained in the other provisions of this Act -
- (a) the rights conferred on such college or institution by the affiliation, recognition, or approval shall stand withdrawn from the date of such contravention; and
- (b) such college or institution shall cease to be an affiliated college or recognised or approved institution for the purposes of this Act.
- (3) If any affiliated college or recognised or approved institution affected by sub-section (2) raises any dispute as to the withdrawal of its rights of affiliation or recognition or approval then such dispute shall be referred to the State Government and the State Government shall decide the dispute and its decision shall be final.

Inspection of colleges and of institutions and report.

Affiliated colleges, recognised and approved institutions to comply with provisions pertaining to medium of instruction

- Withdrawal of affiliation**
41. (1) The rights conferred on a college by affiliation may be withdrawn in whole or in part or modified if the college has failed to carry out any of the provisions of sub-section (2) of section 35 or the College has failed to observe any of the conditions of its affiliation or the college is conducted in a manner which is prejudicial to the interests of education.
- (2) A motion for the withdrawal or the modification of such rights shall be initiated only in the Executive Council. The member of the Executive Council who intends to move such a motion shall give notice of it and shall state in writing the grounds on which it is made.
- (3) Before taking the said motion into consideration, the Executive Council shall send a copy of the notice and written statement mentioned in sub-section (2) to the Principal of the college concerned together with an intimation that any representation in writing submitted within a period specified in such intimation on behalf of the college will be considered by the Executive Council:
- Provided that the period so specified may, if necessary, be extended by the Executive Council.
- (4) On receipt of the representation or on the expiry of the period referred to in subsection (3). the Executive Council, after considering the notice of motion, statement and representation, and after such inspection by any competent person or persons authorised by the Executive Council in this behalf, and such further inquiry as may appear to it to be necessary and after consulting the Academic Council, shall record its opinion in the matter:
- Provided that where the views of the Academic Council with regard to the withdrawal or modification of the rights conferred by affiliation are not acceptable to the Executive Council, the Executive Council shall, before passing such resolution, refer the matter again to the Academic Council, with or without its comments and the Academic Council shall communicate again to the Executive Council its views in the matter.
- (5) The Registrar shall submit the proposal and all proceedings, if any, of the Academic Council and the Executive Council relating thereto, to the State Government which, after such further inquiry, if any, as may appear to it to be necessary, shall make such order as it deems fit, and communicate the same to the Executive Council.
- (6) Where by an order made under sub-section (5) the rights conferred on any college by affiliation are withdrawn in whole or in part or modified, the grounds for such withdrawal or modification shall be stated in the order.
- (7) The Executive Council may, on recommendation of the Academic Council, recommend to the State Government withholding or reduction of a grant to an affiliated college which, on a report by an inspection committee or otherwise, is found making persistent default in carrying out the conditions of affiliation.
- Withdrawal of recognition.** 42. (1) The rights conferred on an institution by recognition may be withdrawn or suspended for any period if the institution has failed to observe any of the conditions of its recognition or the institution is conducted in a manner which is prejudicial to the interest of education.

- (2) A motion for such withdrawal or suspension shall be initiated only in the Executive Council. The member of the Executive Council who intends to move such a motion shall give notice of it and shall state in writing the grounds on which it is made.
- (3) Before taking the said motion into consideration, the Executive Council shall send a copy of the notice and written statement mentioned in sub-section (2) to the head of the institution concerned, together with an intimation that any representation in writing submitted within a period specified in the intimation on behalf of the institution will be considered by the Executive Council:
- Provided that the period so specified may, if necessary, be extended by the Executive Council.
- (4) on receipt of the representation or on the expiry of the period referred to in subsection (3), the Executive Council, after considering the notice of motion, statement and representation and after such inspection by any competent person or persons authorised by the Executive Council in this behalf and after such further inquiry as may appear to it to be necessary and after consulting the Academic Council, may by a resolution withdraw or suspend recognition.
43. (1) The right conferred on an institution by approval may be withdrawn or suspended for any period by the Executive Council if the institution has failed to observe any condition of its approval or the work assigned to it is conducted in a manner which is prejudicial to the interest of education, or the teacher recognised by the University leaves the institution. **Withdrawal of approval.**
- (2) Before making an order under sub-section (1) in respect of any approved institution, the Executive Council shall, by notice in writing, call upon the institution to show cause within one month from the date of the receipt of the notice by it, why such an order should not be made. The period so given for showing the cause may, if necessary, be extended by the Executive Council.
- (3) On receipt of the explanation, if any, made by the institution, in reply to the notice, and where no such reply is received, on the expiry of the period referred to in sub-section (2), the Executive Council shall, after consulting the Academic Council and after such inquiry, if any, as may appear to it to be necessary, decide whether the approval should be withdrawn, modified, or, as the case may be, suspended and make an order accordingly.

CHAPTER VII.

AUTONOMOUS COLLEGES, AUTONOMOUS INSTITUTIONS AND AUTONOMOUS UNIVERSITY DEPARTMENTS.

44. (1) Any affiliated college or University college or a recognised institution or a University Department may, by a letter addressed to the Registrar, apply to the Executive Council to allow the college, institution or, as the case may be, Department to enjoy autonomy in the matters of admission of students, prescribing the courses of studies, imparting instructions and training, holding of examinations and the powers to make necessary rules for the purpose (hereinafter referred to as "the specified matters"). **Conferment of autonomy on colleges etc., in certain matters.**

- (2) Either on receipt of a letter of application under sub-section (1) or where it appears to the Executive Council that the standards of education in any affiliated college or University college or recognised institution or University Department are so developed that it would be in the interest of education to allow the college, institution or Department to enjoy autonomy in the specified matters, on its own motion, the Executive Council shall-
- (a) for the purpose of satisfying itself whether the standards of education in such college, institution or Department are so developed that it would be in the interest of education to allow the college, institution or Department to enjoy autonomy in the specified matters-
- (i) direct a local enquiry to be made by such body of persons authorised by the Executive Council in this behalf out of whom at least one person shall be a representative of the University Grants Commission; and
- (ii) make such further inquiry as may appear to it to be necessary;
- (b) after consulting the Academic Council on the question whether the college, institution or Department should be allowed to enjoy autonomy in the specified matters and stating the result of the inquiry under clause (a) record its opinion on that question.
- (3) The Registrar shall thereupon submit proposals for conferring such autonomy on such college, institution or Department and all proceedings, if any, of the Academic Council, and the Executive Council relating thereto, to the State Government.
- (4) On receipt of the proposals and proceedings under sub-section (3), the State Government, after such inquiry as may appear to it to be necessary, may sanction the proposals or reject the proposals.
- (5) Where the State Government sanctions the proposals, it shall by an order published in the *Official Gazette* confer on the college, institution or Department specified in the proposals, power to regulate the admission of students to the college, institution or, as the case may be, the Department, prescribing the course of studies in the college, institution or Department, the imparting of instructions, teaching and training in the course of studies, the holding of examinations and such other powers as may have been specified in the proposals.
- (6) A college, recognised institution or University Department exercising the powers under sub-section (5) shall be called an autonomous college, autonomous recognised institution or, as the case may be, autonomous University Department.
- (7) In the case of an autonomous college, autonomous recognised institution or autonomous University Department, the University shall continue to exercise general supervision over such college, institution or Department and to confer degrees on the students of the college, institution or Department passing any examination qualifying for any degree of the University.

Standing
Committee.

45. (1) For the purpose of enabling it to exercise the powers conferred on it under section 44, an autonomous college, autonomous recognised institution or autonomous University Department shall appoint a standing committee consisting of such members, including the Chairman, as may be prescribed by the Statutes.

- (2) The standing committee shall exercise such of the powers of the college, institution or Department under section 44, as the college, institution or Department may delegate to it.
- (3) The Standing Committee may appoint a special committee or committees for the purpose of exercising such powers and performing such functions of an authority of the University other than the Court, the Executive Council and the Academic Council, in relation to the college, institution or Department as the Standing Committee may, subject to such conditions as it thinks fit to impose, assign to it or them.
- Autonomous colleges, etc., to furnish reports etc., and inspection of such colleges, etc.** 46. (1) Every autonomous college, institution or Department shall furnish such reports, returns and other information as the Executive Council may require to enable it to judge the efficiency of the college, institution or Department.
- (2) The Executive Council shall cause every autonomous college, institution or Department to be inspected from time to time by the inspection committee referred to in section 57 or by one or more competent persons authorised by it in this behalf.
- Withdrawal of power of autonomous college, etc.,** 47. (1) Where in respect of an autonomous college, Institution or Department, the Executive Council is of opinion that the efficiency of the college, institution or Department has so deteriorated that in the interest of education it is necessary to withdraw the powers conferred on the college, institution or Department under section 44, the Executive Council shall send an intimation to that effect to the Principal of the college, or head of the institution or Department stating that any explanation in writing submitted within the period specified in the intimation on behalf of the college, institution or Department will be considered by the Executive Council:
- Provided that the period so specified may if necessary be extended by the Executive Council.
- (2) On receipt of the explanation or on the expiry of the period referred to in sub-section (1), the Executive Council, after considering the explanation, if any, and after such inspection by a competent person or persons authorised by the Executive Council in this behalf and such further inquiry as may appear to it to be necessary and after consulting the Academic Council, shall pass a resolution recommending the withdrawal of powers conferred under section 44 :
- Provided that no resolution of the Executive Council recommending the withdrawal of the powers conferred under section 44, shall be deemed to have been passed by it unless the resolution has obtained the support of two-thirds of the members present at the meeting of the Executive Council such majority comprising not less than one-half of the members of the Executive Council.
- (3) The Registrar shall submit the proposal and all proceedings, if any, of the Academic Council and the Executive Council relating thereto, to the State Government which, after such further inquiry, if any, as may appear to it to be necessary, shall make such order as it deems fit and communicate it to the Executive Council.

- (4) Where in the case of an autonomous college, autonomous recognised institution or autonomous University Department the rights conferred under section 44 are withdrawn by an order made under sub-section (3), the college, institution, or as the case may be, the Department shall cease to be an autonomous college, institution or Department from the date specified in the order.

CHAPTER VIII.

ORGANISATION WITHIN THE UNIVERSITY AREA FOR POST-GRADUATE TEACHING.

- ¹³[48. Within the University area all post-graduate instruction, teaching and training in such subjects as may be prescribed by the Statutes shall be conducted by the University or subject to the control of the University by such affiliated colleges or institutions as may be prescribed by the Statutes.] **Post graduate teaching and training**
49. The relations of the affiliated colleges, University colleges and recognised or approved institutions within the University area shall be governed by the Statutes to be made in that behalf, and such Statutes shall provide in particular for the exercise by the University of the following powers in respect of the affiliated degree colleges and recognised institutions, namely:- **Affiliated colleges and institutions**
- (i) to lay down minimum educational qualifications for the different classes of teachers and tutorial staff employed by such colleges and institutions and the conditions of their service;
 - (ii) to approve the appointments of the teachers made by such colleges and institutions;
 - (iii) to require each such college and institution to contribute a prescribed quota of recognised teachers in any subject for teaching on behalf of the University;
 - (iv) to co-ordinate and regulate the facilities provided and expenditure incurred by such colleges and institutions, in regard to libraries, laboratories and other equipments for teaching and research;
 - (v) to require such colleges and institutions, when necessary, to confine the enrolment of students to certain subjects;
 - (vi) to levy contributions from such colleges and institutions and make grants to them; and
 - (vii) to require satisfactory arrangements for tutorial and similar other work in such colleges and institutions and to inspect such arrangements from time to time,

Provided that a degree college or recognised institution shall supplement such teaching by tutorial or other instruction, teaching or training in a manner to be prescribed by the Regulations to be made by the Academic Council.

CHAPTER IX.

ENROLMENT AND DEGREES.

- Qualifications for enrolment of students of the University**
50. No student shall be enrolled as a student of the University unless he has passed-
- (i) the Higher Secondary School Certificate Examination¹⁴[conducted by the Gujarat Secondary and Higher Secondary Education Board] in such subjects and with such standards of attainment as may be prescribed by the Statutes, or
 - (ii) the Entrance Examination, if any, which may be instituted by the University with the consent of the State Government and held in such subjects and in such manner as any may be prescribed by the Statutes, or
 - (iii) any other examination prescribed as equivalent to the examinations referred to in clauses (i) and (ii), and possess such further qualifications, if any, as may be prescribed by the Statutes:
- Provided that a student who has passed the Secondary School Certificate Examination in the tenth standard conducted by the Gujarat Secondary Education Board in such subjects and with such standards of attainment as may be prescribed by Statutes or any other examination prescribed as equivalent to the aforesaid examination may be enrolled as a student of the University for the purpose of such diploma courses as may be prescribed by Statutes.
- Explanation.*-In this section, "Higher Secondary School Certificate Examination" means the examination of the students in the twelfth standard.
- Residence of students.**
51. (1) Every student of the University shall reside under such conditions as may be prescribed by the Ordinances.
- (2) The University shall, as far as may be, provide to the students of the University residential accommodation in hostels of the University in accordance with the provisions made by the Ordinances.
- Degrees, diplomas and other academic distinctions**
52. The Executive Council may, on the recommendation of the Academic Council, institute and confer such degrees, diplomas and other academic distinctions as may be prescribed by the Statutes.
- Honorary degree**
53. If, on the recommendation of the Academic Council, not less than two-thirds of the members of the Executive Council recommended that an honorary degree, or other academic distinction be conferred on any person on the ground that he is, in their opinion, by reason of eminent position and attainments a fit and proper person to receive such degree or other academic distinction and when their recommendation is supported by a majority of not less than two-thirds of the members of the Court present at a meeting of the Court, such majority comprising not less than one-half of the members of the Court and the recommendation is confirmed by the Chancellor, the Executive Council may confer on such person the honorary degree or other academic distinction so recommended without requiring him to undergo any examination.

Removal from membership of University and withdrawal of degree or diploma

54. (1) The Chancellor may, on the recommendation of the Executive Council and of the Court supported by a majority of not less than two-thirds of the members of each body present at its meeting, such majority comprising not less than one-half of the members of each body, remove the name of any person from the register of graduates or withdraw from any person a diploma or degree if he has been convicted by a court of law of any offence which in the opinion of the Executive Council and the Court is a serious offence involving moral turpitude or if he has been guilty of scandalous conduct.
- (2) No action under this section shall be taken unless the person concerned is given an opportunity to be heard in his defence in the manner prescribed by the Statutes.

CHAPTER X.

COMMITTEES.

55. (1) There shall be committees for selection of different classes of full time teachers of the University including tutors and demonstrators. **Committees for selection of University teachers**
- (2) No person shall be appointed as full-time teacher of the University except on the recommendation of the committee.
- (3) The constitution of such committee, the term of office of its members and the procedure to be followed by it shall be such as may be prescribed by the Statutes.
56. (1) There shall be formed every year a committee for each Faculty, for the purpose of drawing up the list for appointments to University examinership, consisting of- **Examiner's Committee.**
- (i) the Pro-Vice-Chancellor, *Ex-officio* Chairman,
- (ii) the Dean of the concerned Faculty,
- (iii) the Chairman of the Board of Studies, and
- (iv) two members of the Board of Studies nominated by the Vice-Chancellor for the year.
- (2) The list of Examiners prepared by the committee shall be placed through the Academic Council before the Vice-Chancellor for his approval who may either approve or modify the same for the reasons to be recorded in writing.
- (3) The procedure to be followed by the committee shall be such as may be prescribed by Statutes.
57. There shall be an Inspection Committee consisting of the Pro- Vice-Chancellor or any other person nominated by the Vice-Chancellor as the Chairman and such other members as may be appointed by the Executive Council in accordance with Statutes. **Inspection Committee**
58. (1) There shall be a College Development Committee for the purpose of development of colleges in the University area. **College Development Committee**
- (2) The constitution of such Committee, the term of office of its members and the procedure to be followed by it shall be such as may be prescribed by the Statutes.

59. (1) There shall be constituted as many Joint Consultative Committees for the purpose of promoting welfare of members of the non-teaching staff of the University, affiliated colleges and recognised institutions as may be deemed necessary by the University.
- (2) The constitution of every such committee, the term of office of its members and its powers and functions shall be such as may be prescribed by the Statutes.
60. (1) Any of the authorities of the University referred to in section 15 may from time to time appoint such other Committees consisting of such persons from amongst its members as the authority thinks fit and may refer or entrust, to any such committee for inquiry and report or for opinion any of the matters dealt with by the authority and may at any time discontinue or alter the constitution of any such Committee.
- (2) Notwithstanding anything contained in this Act, but subject to the approval of the appointing authority, it shall be lawful for a Committee appointed under sub-section (1) to co-opt such number of persons who are not members of the appointing authority as its members as it thinks fit.

CHAPTER XI.

FINANCE.

- University Fund**
61. (1) The University shall establish a fund to be called the University Fund.
- (2) The following shall form part, of. or be paid into, the University Fund: -
- (a) any contribution or grant by the State Government, the Union Government or the University Grants Commission;
- (b) the income of the University from all sources including income from fees and charges;
- (c) be quests. donations, endowments and other grants, if any;
- (d) any sum borrowed from the banks with the permission of the State Government.
- (3) The University Fund shall be kept in any Scheduled Bank as defined in the Reserve Bank of India Act, 1934, or in a co-operative bank approved by the State Government for the purpose or invested in securities authorised by the Indian Trusts Act, 1882, at the discretion of the Executive Council. **2 of 1934**
2 of 1882
- Annual Accounts and financial estimates.**
62. (1) The annual accounts of the University shall be prepared under the direction of the Executive Council and shall be submitted to the State Government for audit.
- (2) The Executive Council shall, after the accounts are audited, submit a copy thereof along with a copy of the audit report to the Court and to the State Government.
- (3) The Executive Council shall, having regard to the Government grants that are likely to be available, prepare before such date as may be prescribed by the Statutes, the financial estimates for the ensuing year.

- (4) The annual accounts shall be considered by the Court at its annual meeting and the Court may pass resolutions with reference thereto and communicate the same to the Executive Council which shall take them into consideration and take such action thereon as it thinks fit, and finally adopt the accounts. The Executive Council shall inform the Court at its next meeting of the action taken by it or if no action is taken, the reasons for taking no action.
- Annual Report** 63. The annual report of the University shall be prepared under the direction of the Executive Council and shall be submitted to the Court on or before such date as may be prescribed by the Statutes and shall be considered by the Court at the annual meeting. The Court may pass resolutions thereon and communicate the same to the Executive Council which may take such action as it thinks fit, and the Executive Council shall inform the Court at its next meeting of the action taken by it or if no action is taken, the reasons for taking no action.

CHAPTER XII.

SUPPLEMENTARY PROVISIONS.

64. Save as otherwise provided by or under this Act, every salaried officer and teacher of the University shall be appointed under a written contract. The contract shall be lodged with the Registrar of the University and a copy thereof shall be furnished to the officer or teacher concerned. **Conditions of service.**
65. In the matter of appointments of persons in the service of the University, the University shall follow the provisions made by the State Government from time to time for the reservation of appointments and posts in favour of Scheduled Castes, Scheduled Tribes and other backward class citizens in the services under the State Government. **Reservation of Posts in favour of scheduled Castes etc.**
66. Every officer and employee of the University shall be deemed to be a public servant within the meaning of section 21 of the Indian Penal Code. **Officers and employees to be public servants.**
- Explanation*-For the purpose of this section, any person who is appointed by the University for a specified period or for a specified work of the University, or who receives any remuneration by way of compensatory allowance or fee for any work done from the University Fund shall be deemed to be an officer or employee of the University while he is performing, and in relation to all matters relatable to the performance of, the duties and functions connected with such appointment or work.
67. (1) No member of the teaching and other academic and non-teaching staff of a recognised or approved institution shall be dismissed or removed or reduced in rank except after an inquiry in which he has been informed of the charges against him and given a reasonable opportunity of being heard in respect of those charges and until-
- (a) he has been given a reasonable opportunity of making representation on any such penalty proposed to be inflicted on him, and
- (b) the penalty to be inflicted on him is approved by the Vice-Chancellor or any other officer of the University authorised by the Vice-Chancellor in this behalf.
- (2) No termination of service of such member not amounting to his dismissal or removal falling under sub-section (1) shall be valid unless-
- Dismissal removal reduction and termination of service of staff, etc.**
- 45 of 1860

- (a) he has been given a reasonable opportunity of showing cause against the proposed termination; and
- (b) such termination is approved by the Vice- Chancellor or any officer of the University authorised by the Vice-Chancellor in this behalf:

Provided that nothing in this sub-section shall apply to any person who is appointed for purely temporary period only.

X of 1940	68. [Tribunal of Arbitration.] was deleted by Guj. 7 of 1994, s.3(2) (1).	
	69. (1) Any dispute between the governing body and any member of the teaching, other academic and non-teaching staff of recognised or approved institution which is connected with the conditions of service of such member, shall, on a request of the governing body or of the member concerned be referred to a Tribunal of Arbitration consisting of one member nominated by the governing body of the recognised or approved institution, one member nominated by the member concerned and an Umpire appointed by the Vice-Chancellor.	Reference of dispute between recognised or approved institution and its staff members to Tribunal of Arbitration.
	¹⁵ [(2) The decision of the Tribunal shall be final and no suit shall lie in any civil court in respect of the matter decided by the Tribunal. Every request made under sub-section (1) shall be deemed to be submission to arbitration upon the terms of this section within the meaning of the Arbitration Act, 1940 and the provisions of that Act, shall apply accordingly.]	
	70. The University shall make provisions for the benefit of its officers, teachers and other servants in such matters as insurance, pension provident fund or other benefits as it may deem fit, in such manner and subject to such conditions as may be prescribed by the Statutes.	Pension, Insurance and Provident Fund.
	71. (1) The governing body of any affiliated college and of a recognised institution shall make adequate provisions for the benefit of the members of the teaching and of other academic and non-teaching staff of such college or institution in matters of insurance, pension and provident fund or for other benefits.	Pension, Insurance, Provident fund of staff of colleges, etc.
	(2) The subscription of a member of a teaching staff and of other academic and nonteaching staff of an affiliated college or of a recognised institution towards his provident fund and the contribution, if any, of the college or, as the case may be, of the institution towards the fund shall be deposited in such manner and within such time as may be prescribed by the Statutes, in a Scheduled Bank as defined in the Reserve Bank of India Act, 1934, or in a Co-operative bank as defined in the Gujarat Co-operatives Societies Act, 1961, approved by the State Government for such purpose.	II of 1934 Guj. X of 1962
Provident fund to be deposited in Government Treasury.	72. (1) Where the University has established a Provident Fund for the benefit of its officers, teachers and other servants under section 70 such fund shall, notwithstanding anything contained in any law for the time being in force, be deposited in the State government treasury in accordance with such direction as the State Government may, from time to time, by an order in writing give, and thereupon -	
	(i) the subscriber to the fund shall be entitled to interest on the balance in his provident fund account at the same rate at which the State Government servant is for the time being entitled to on the balance in his provident fund account, and	

		(ii)	the rules for the time being in force relating to the limits of withdrawals from the provident fund as applicable to such Government servant shall, so far as may be, apply to the subscriber.	
		(2)	Nothing in this section shall apply to a Provident Fund established by the University to which the Employees' Provident Fund and Miscellaneous provisions Act, 1952 applies.	XIX of 1952
Election to be by system of proportional representation	73.		Every election to any authority of the University made under this Act shall be made according to the system of proportional representation by means of a single transferable vote by ballot in such manner as may be prescribed by the Statutes.	
Vacating of office	74.	(1)	The Vice-Chancellor may be writing under his hand addressed to the State Government resign his office.	
		(2)	Any member of any authority or body of the University may resign his office by letter addressed to the Vice-Chancellor through the Registrar and the resignation shall take effect on its acceptance by the Vice-Chancellor or on the expiry of thirty days from the date of receipt of the letter by the Vice-Chancellor whichever event occurs earlier.	
		(3)	Any member of any authority or body of the University shall cease to be a member on his being convicted by a court of law of an offence which, in the opinion of the Executive Council, involves moral turpitude.	
Filling of casual vacancies.	75.		When any vacancy occurs in the office of a member (other than an ex-officio member) of any authority or other body of the University before the expiry of the term of office of such member, the vacancy shall be filled up, as soon as conveniently may be, by the election, nomination, appointment or co-option, as the "case may be, of a member who shall hold office so long only as the member in whose place he has been elected, nominated, appointed or co-opted, would have held it, if the vacancy had not occurred: Provided that, if the vacancy be of an elected member of the Court and occurs within six months preceding the date on which the term of office of such member expires, the vacancy shall not be filled.	
Proceeding not invalidated by vacancies.	76.		No act or proceeding of any authority or other body of the University shall be invalidated merely by reason of any vacancy in its membership.	
Disputes as to constitution of University, Authority or body	77.		Where any question arises as to-	
		(1)	the interpretation of any provision of this Act or of any Statute, Ordinance, Regulation or Rule, or	
		(2)	whether a person has been duly elected or appointed as, or is entitled to be or ceases, to be, entitled to be, a member of any authority or other body of the University,	
		(a)	it may be referred to the State Government if it relates to a matter specified in clause (1), and	
		(b)	it shall be referred to the State Government if-	
		(i)	it relates to a matter specified in clause (2), or	
		(ii)	if twenty members of the Court so require, irrespective of whether it relates to a matter specified in clause (1) or clause (2); and the State Government shall after making such inquiry as it deems fit (including giving an opportunity of being heard where necessary) decide the question and its decision shall be final.	

- Protection of acts and orders.** 78. All acts and orders in good faith done and passed by the University or any of its authorities, bodies or officers shall be final and no suit shall be instituted against or damage claimed from, the University or its, authorities, bodies or officers for anything purporting to be done in pursuance of this Act and the Statutes, Ordinances, Regulations and Rules framed thereunder.
- Guj.2 of 2003.** 79. Nothing contained in sections 64, 67, 69 and 71 shall apply to a college or institution owned or maintained by the Government.
- ¹⁶[79 A.(1) As from the commencement of the North Gujarat University (Amendment) Act, 2003 (hereinafter referred to as 'the said Act'), any reference in any existing law or instrument or document-
- (a) to the expression ' the North Gujarat University Act, 1986' shall be construed as if it were a reference to "the Hemchandracharya North Gujarat University Act, 1986" and
- (b) to the expression "the North Gujarat University" shall be construed as if it were a reference to "the Hemchandracharya North Gujarat University".
- (2) Any act done by, or any suit or other proceeding filed by or against the North Gujarat University before the commencement of the said act shall be deemed to have been done or, as the case may be, filed by or against the Hemchandracharya North Gujarat University.

Non-application of sections 64, 67,69 and 71 to Government college.

Explanation :- For the purpose of this section 'existing law' means any enactment of a Legislature of any other competent authority in relation to matters specified in Lists II and III in the Seventh Schedule to the Constitution of India as in force in any part of the State of Gujarat immediately before the commencement of the said Act and includes any statute, ordinance, rule bye-law, regulation, order, notification, scheme, form or other instrument having the force of law made, prescribed or issued under any such enactment]

CHAPTER XIII.

TRANSITORY PROVISION.

- Completion of courses of students in colleges affiliated to the Gujarat University** 80. Notwithstanding anything contained in this Act or the Statutes, Ordinances and Regulations made thereunder, any student of a college situated within the University area and affiliated to the Gujarat University who immediately before the date on which section 5 comes into force was studying or was eligible for any examination of the Gujarat University shall be permitted to complete his course in preparation therefor, and the University shall provide for such period and in such manner as may be prescribed by the Statutes for the instruction, teaching, training and examination of such students, in accordance with the courses of studies of the Gujarat University.
- Appointment of first Vice Chancellor** 81. Notwithstanding anything contained in section 10, the first Vice-Chancellor shall be appointed by the State Government as soon as practicable after the promulgation of the Hemchandracharya North Gujarat University Ordinance, 1986 for a period not exceeding three years and on such terms and conditions as the State Government thinks fit.

Guj.Ord.5 of 1986

Appointment of first Pro-Vice-Chancellor	82.	Where as soon as practicable after the promulgation of the Hemchandracharya North Gujarat University Ordinance, 1986, the State Government decides to fill the office of the Pro-Vice-Chancellor, it shall, notwithstanding anything contained in section 12, appoint the first Pro-Vice-Chancellor for the period for which the first Vice-Chancellor is appointed under section 81 and on such terms and conditions as the State Government thinks fit.	Guj.Ord. 5 of 1986
Appointment of first Registrar	83.	Notwithstanding anything contained in section 13, the first Registrar shall be appointed by the State Government as soon as practicable after the promulgation of the Hemchandracharya North Gujarat University Ordinance, 1986 for a period not exceeding three years and on such conditions as the State Government thinks fit.	Guj.Ord. 5 of 1986
Transitory powers of first Vice-Chancellor	84.	<p>(1) It shall be the duty of the first Vice-Chancellor-</p> <p>(a) to give recognition to institutions, if any, as far as possible consistent with the provisions of section 37; and</p> <p>(b) to make arrangements for constituting the Court, the Executive Council, the Academic Council and other authorities of the University within six months after the date of his appointment or such longer period not exceeding one year as the State Government may, by notification in the <i>Official Gazette</i>, direct.</p> <p>(2) The first Vice-Chancellor shall, with the assistance of the Advisory Committee consisting of not more than fifteen members nominated by the State Government,-</p> <p>(a) subject to the provisions of this Act, and the approval of the Chancellor-</p> <p>(i) make provisional Statutes necessary for constituting the aforesaid authorities and regulating the procedure at their meetings and the transaction of their business,</p> <p>(ii) draw up any rules, that may be necessary for regulating the method of elections to the aforesaid authorities,</p> <p>(b) frame the first Statutes, Ordinances and Regulations under this Act and submit them for confirmation to the respective authorities when they commence to exercise their functions.</p> <p>(3) The authorities constituted under sub-section (1) shall commence to exercise their functions on such date or dates as the State Government may, by notification in the <i>Official Gazette</i>, direct.</p> <p>(4) The Statutes, Ordinances and Regulations framed by the first Vice-Chancellor shall, when confirmed by the respective authorities, be published in the <i>Official Gazette</i>.</p>	
First appointment of the officers of the University.	85.	<p>(1) At any time after the promulgation of the Hemchandracharya North Gujarat University Ordinance, 1986 until such time as the authorities of the University shall commence to exercise their functions-</p> <p>(a) any officer of the University may be appointed by the Vice-Chancellor with the previous sanction of the Chancellor.</p>	Guj. Ord. 5 of 1986

- (b) till the Executive Council is constituted, the teachers of the University may be appointed by the Advisory Committee referred to in sub-section (2) of section 84 with the approval of the Chancellor on the recommendation of the Selection Committee consisting of the following persons, namely :
- (i) the Vice-Chancellor,
 - (ii) nominee of the Chancellor,
 - (iii) three experts to be appointed out of a panel of experts drawn by the Advisory Committee.
- (2) Any appointment made under sub-section (1) shall be for such period not exceeding three years and on such conditions as the appointing authority thinks fit:
- Provided that no such appointment shall be made until financial provision has been made therefor.
86. The Vice-Chancellor appointed under section 81 shall have powers until the Executive Council commences to exercise its functions-
- Extra ordinary powers of the first Vice-Chancellor**
- (a) with the previous approval of the Chancellor, to make additional Statutes to provide for any matter not provided for by the first Statutes;
 - (b) to constitute provisional authorities and bodies and on their recommendations to make rules providing for the conduct of the work of the University;
 - (c) subject to the control of the State Government, to make such financial arrangements as may be necessary to enable this Act, or any part thereof to be brought into force;
 - (d) with the sanction of the Chancellor, to make for a period not exceeding three years such appointments as may be necessary to enable this Act or any part thereof, to be brought into force;
 - (e) to appoint any Committee as he may think fit, to discharge such of its functions as he may direct; and
 - (f) generally to exercise all or any of the powers conferred on the Executive Council by or under the provisions of this Act.
87. If any difficulty arises in giving effect to the provisions of this Act, the State Government may, by order published in the *Official Gazette*, make such provisions not inconsistent with the provisions of this Act, as appear to be necessary or expedient for removing the difficulty:
- Provided that no such order shall be made under this section after the expiry of three years from the commencement of this Act.
- Power to remove difficulties.**
- Bom.L of 1949** 88. In the Gujarat University Act, 1949, in Schedule I, the entry at serial numbers 4, 5 and 7 shall be deleted.
- Amendment of Bom.L of 1949.**
- Guj. Ord. 5 of 1986** 89. (1) The Hemchandracharya North Gujarat University Ordinance, 1986 is hereby repealed.
- Repeal and savings**
- (2) Notwithstanding such repeal, anything done or any action taken under the said Ordinance shall be deemed to have been done or taken under this Act.

SCHEDULE

[See section 2 (17)]

1. Banaskantha District.
 2. Mehsana District.
 3. Sabarkantha District.
- ¹ For Statement of Objects and Reasons, See *Gujarat Government Gazette*, Extraordinary Part V, dated the 6th August, 1986, pp. 22-53 to 22-54.
This Act was assented to by the Governor on the 10th September, 1986.
 - ² This long title was substituted by Guj. 2 of 2003, s.2.
 - ³ These words and figures were substituted, by Guj. 2 of 2003, s.3..
 - ⁴ These words were substituted for the words "leading to a degree" by Guj. 8 of 1990, s. 2.
 - ⁵ These words were substituted by Guj. 2 of 2003, s.4. ⁶ These words were substituted by Guj. 2 of 2003, s.5. ⁷ These words were added by Guj. 8 of 1990, s. 3.
 - ⁸ Section 8A was inserted by Guj. 25 of 2003, s.2, Sch. Sr. No. 7 (1).
 - ⁹ This clause was substituted by Guj. 25 of 2003, s.2, Sch., Sr. No. 7.
 - ¹⁰ This clause was substituted for the words " The Chairman of the Gujarat Secondary Education Board" by Guj. 14 of 2002, s.18, Sch. Sr. No. 7(1).
 - ¹¹ These words were substituted for the word "teachers"by Guj.8 of 1990, s. 4.
 - ¹² These words were substituted for the words "specialise studies" by Guj. 8 of 1990, s. 5.
 - ¹³ Section 48 was substituted by Guj. 8 of 1990, s. 6.
 - ¹⁴ These words were substituted for the words " conducted by the Gujarat Secondary Education Board" by Guj. 14 of 2002, S. 18, sch No. 7(2) (10)
 - ¹⁵ Sub-section (2) was substituted by Guj. 7 of 1994, s. 3(2) (2).
 - ¹⁶ Section 79A was inserted by Guj. 2 of 2003, s.6.

STATUTES

STATUTES

(Also incorporating method of election)

(Vide section – 84 (2) (a) (i) and (ii) of Gujarat Act No. 22 of 1986)

CHAPTER – I

Section - I

Constitution of University Authorities

A. Preliminary :

Statute - 1

Registered Graduates

- (1) All graduates not exceeding the age of 62 years of this University who desire to be registered as Registered Graduate, shall on payment of a fee of Rs. 50/- at the time of their first graduation, along with the proof of birth date & domicile be enrolled as registered graduates for a period of five years beginning from the 1st January of the following year in which they have taken the degree.
- (2) In addition, the following persons not exceeding the age of 62 years shall on submission of an application along with the proof of birth date & domicile and payment of Rs. 50/- be enrolled as registered graduates for a period of five year.
 - (a) Graduates of any Indian University established by law or any institution deemed to be a University by the University grants commission, who ordinarily reside in the University area.
 - (b) Graduates of any foreign University residing in the University area whose applications for registration as graduates is approved by the Executive Council.
- (3) Any Graduate referred to in sub-clause 2 (a) and (b) desiring to get himself enrolled may send in an application in the prescribed form with the necessary fees to the Registrar of the University during the period that may be announced every year so as to reach the University office latest before the 1st of the December and his name shall there upon be put on the roll of the Registered Graduates on the 1st January of the following year to be prepared and published thereafter.
- (4) All graduates referred to in sub-clause 2(a) and (b) shall produce along with their applications evidence to the satisfaction of the Registrar of their having taken their degrees and shall produce the declaration made before a Magistrate or a member of the Court of [the Hemchandracharya North Gujarat University] for the time being or a Principal of an affiliated college or a Gazatted officer to the effect that they ordinarily reside in [the Hemchandracharya North Gujarat University] Area.
- (5) When the roll is revised on the 31st December every year, an announcement in the newspaper, selected by the Vice-Chancellor, shall be made in the first week of January that the rolls of the Registered graduates are revised and if any omissions or wrong entries are brought to the notice of the Vice-Chancellor before 31st January, the Vice-Chancellor shall have the power to correct the rolls accordingly and his decision in the matter shall be final.

- (6) The roll so corrected up to 31st January shall be used for any election during that calendar year and it shall be the roll to be published under Statute-5 (2) for the elections during that year.
- (7) Registered graduates shall notify in writing to the Registrar every change in their address.
- (8) All persons whose names are entered on the said register of Graduates be entitled to vote at the elections of the Representative of the Registered Graduates on the Court in accordance with the Statute framed in that behalf.
- (9) On the expiry of the period of registration, the registration can be renewed for a further period of five years by applying in a prescribed form and paying a re-registration fee of Rs. 50/- only. The form and fee for re-registration should be sent so as to reach the University Office before the 1st December of the year in which the registration expires.
- (10) Every registered graduates referred to in section 16 (1) clause II (A) will be sent an identity card, on which he will be required to affix his passport size photograph which shall be duly signed by him and attested by the Principal of an affiliated college, or the Head Master of a High School situated within the University area, or Magistrate or a Gazetted Officer, or a member of the Court of the University for the time being. Such a registered graduate will be eligible to vote at an election only on production of the identity card with the photograph affixed and duly attested as mentioned above.

B Elections - General Provisions

Statute - 2

For all purpose of the Act :

- (a) The term "teacher" within the meaning of section-2, sub-clause (14), shall include -
 - (i) Professors, Readers and Lecturers and such full time Demonstrators and Tutors as who hold at least a Master's Degree and imparting instruction in a recognised institution or an affiliated college or a University Department.
 - (ii) Instructors of Physical Training who are graduates and hold a Diploma in Physical Education provided they are on the permanent staff of a college;
 - (iii) And such other posts as declared teaching posts by the State Government from time to time for rural studies colleges.

Notwithstanding anything contained in (i), and (ii) above the name of a part-time teacher who does not work for at least four periods a week or in the case of a teacher doing exclusively research guidance, for at least four hours a week in any one affiliated college, recognised institution or University Department shall not be included in the electoral roll of the teachers in any Faculty.

Statute - 3 DELETED

Election of Faculty by Graduates and teachers S.16(1) Class II (a) Cl.(iv) & (vii)

Statute - 4

A person desiring to be enrolled as required under section 16 (1) Class II (A), Clauses (iv) and (vii) of the Act, shall at least 28 days before the date fixed for the preparation of the Electoral Roll as laid down in St. 10 and St.7 elect faculty under which he desires to be enrolled from which he desires to stand as a candidate or to vote at the election. He shall not be entitled to stand as a candidate or vote in more than one Faculty.

If a person fails to give his option within the stipulated period as above the Vice-Chancellor shall decide the faculty to which he should be admitted and his decision shall be final.

Statute - 4 - A

In all Faculties or Constituencies where elections are to be held under Section 16 (1) Class II Ordinary Member, (A), there shall be an annual revision of the Roll on the 31st of December every year including persons who are entitled and have applied for registration.

Statute - 5

Publication and Correction of Electoral Rolls; Notice of Election S.16 (1) Cl. II (A)

- (1) For every election to the Court, the electoral roll shall be the one published before the date of issue of the election notice.
- (2) The rolls of persons, public associations or bodies entitled to vote at an election to the Court shall be published, except when otherwise specified, at least 42 clear days before the date of election. An announcement that the rolls are ready shall be inserted in such newspapers as the Vice-Chancellor may select at least 35 days before the date of election.
- (3) The Vice-Chancellor shall have the authority to correct the rolls, if any, omission or wrong entries be brought to his notice at least 25 days before the date of election. The Vice-Chancellor's decision in the matter shall be final.
- (4) Whenever there is a vacancy in the Court, the notice of election relating thereto shall be given to the voters concerned through newspapers selected for the purpose by the Vice-Chancellor or it shall be issued to the voters individually except when otherwise provided for, at least 21 clear days before the date of election and in the said notice, the date fixed as the last day for receiving nominations and the date of election shall be precisely stated along with other relevant details.

Statute - 6

Ele. Roll of sec. teachers and H.M. S.16 (1) Cl. II (A) (ii) & (iii)

- (1) In the case of elections to the Court under Section 16 (1) Class – II (A) (ii) and (iii), the Registrar shall as on the 31st December just preceding the date of election prepare a roll as for each of these constituencies of all those entitled to vote thereat as per Statute No.4 (A) and not less than 21 clear days before the date of election shall publish in the newspapers selected by the Vice-Chancellor, a notice of election to be held in accordance with the procedure prescribed in Statute - 30 stating there in all relevant particulars.
- (2) In the preparation of the Roll of Secondary Teachers, the names of only such teachers shall be included on the roll as are on the date of its preparation, members of the teaching staff of a Secondary School as defined in Clause (12) of section - 2 and are actively participating in the work of teaching as Secondary teachers.
- (3) In the case of Head Masters the roll shall include the names of permanent Head Masters.
- (4) The names of the persons entitled to vote shall appear only once on the roll.

Statute - 7

Electoral
Rolls of
College
Teachers etc.

- (1) In the case of election to the court by Teachers from amongst themselves under section 16 (1) Class - II (A) clause (vii) the Registrar shall, as on the 31st December just preceding the date of election prepare a Roll, institutionwise of Teachers (excluding the Deans of Faculties and the Principals of the affiliated colleges) and showing against the names of teachers having teaching experience of less than ten years, a specific differentiating mark to that effect, and not less than 21 clear days before the date of election, shall publish in the newspapers selected by the Vice-Chancellor, a notice of election to be held by ballot in accordance with the procedures prescribed in Statute-40. Election from this constituency shall be held at polling centers fixed for the same. A voter shall have to vote at a polling centre fixed in the town in which his college is situated.
- (2) 20 members to be elected faculty wise, by teachers (excluding Deans of Faculties and Principals of affiliated colleges) shall be elected from amongst themselves as specified here below :

Teachers in the Faculty of	No. of Teachers having Teaching Experience of	
	10 years & above	Less than 10 year
Arts	5	2
Education	1	1
Commerce	4	1
Science	3	1
Technology including Engineering	1	-
Law	1	-
Total	15	5

Statute - 8

Electoral
Rolls etc. of
Principals

- (1) In case of election of Principals of affiliated colleges under clause (viii) of section 16 (1) Class-II (A), the Registrar shall, as on the 31st December just preceding the date of election prepare a roll of Principals of colleges and not less than 21 clear days before the date of election shall publish in newspapers selected by the Vice-Chancellor, a notice of election to be held by ballot in accordance with the procedure prescribed for the same. Election from this constituency shall be held at polling centres fixed for the same. A voter shall have to vote at a polling centre fixed in the town in which his college is situated. However, a by election from this constituency shall be held at a meeting of the Principals of the affiliated colleges in accordance with the procedure laid down in Statutes 37,38 and 39.
- (2) Not more than 15 Principals of affiliated colleges in the proportion of one for every three Principals of such colleges shall be elected in such a manner as would ensure that at least one Principal from each faculty gets its representation on the Court.

15 Principals of affiliated colleges shall be elected faculty wise from amongst themselves as specified here below :

Principals in the Faculty of	Number
Arts	5
Education	2

Principals in the Faculty of	Number
Commerce	4
Science	2
Technology including Engineering	1
Law	1
Total	15

Statute - 9

**Election by
Public Bodies**

The election of ordinary-members by the public associations or bodies named in section - 16 (1) Class-II (A) Clause (i) and Clause (V), Sub-Clauses (a), (b) and (c) shall be held in the manner prescribed in Statute 41. The Registrar shall as on 31st December just preceding the date of election prepare a roll of the public associations and bodies entitled to vote thereat; and not less than 21 clear days before the date of election, the Registrar shall notify to the public associations and bodies concerned whose names are entered in the respective rolls, that an election of their representative to the Court of the University is due, indicating at the same time, the date by which the result of the Election shall be communicated to the University.

Provided that in the case of election of ordinary members by the Gujarat Legislative Assembly named in Clause (i) the Secretary, Gujarat Legislature Secretariat shall, in the event of its reconstitution or occurrence of any vacancy of its representative on the Court, intimate to the University Registrar about it and the Registrar shall thereupon notify in the aforesaid manner within a period of 21 days from the date of receipt of such intimation by the State Legislative Assembly.

Statute - 10

**Electoral
Rolls of
Registered
Graduates
S.16(1) Cl.
II(A) Cl.(IV)**

In the case of election of ordinary members by Registered Graduate under section 16 (1) Class- II (A) clause (iv), the Registrar shall as on the 31st December just preceding the date of elections prepare faculty wise Electoral Rolls of the Registered Graduates and publish them every five years. The intimation of holding of the election shall be published in newspapers to be selected by the Vice-Chancellor, at least 21 days before the date of election to be held according to the relevant Statutes in this behalf, stating therein the necessary details. The election of the ordinary members to the Court by the Registered Graduates shall be held by ballot at polling Centres fixed for the same. Not more than one by election shall be held during any academic year by a Registered Graduates constituency.

One member shall be elected from amongst the registered graduates of each of the relevant faculties as specified below :

Sr.	Faculty	No. of Registered Graduate to be elected
1.	Arts	1
2.	Commerce	1
3.	Science	1
4.	Education	1
5.	Technology including Engineering	1
6.	Law	1
7.	Medicine	1
8.	Pharmacy	1

Sr.	Faculty	No. of Registered Graduate to be elected
9.	Home Science & Rural Studies (Grouped as one Faculty)	1
10.	Management Studies	1

Statute - 11

Registered
Graduates
Candidates
deposit
S.16(1) Cl. II
(A) (iv)

- (1) Every candidate in an election to the Court, by the constituency of Registered Graduates shall, before nomination, deposit with the Registrar a sum of Rs.1000/- in cash, the Candidate shall not be duly nominated unless the said deposit has been made.
- (2) The said deposit shall be forfeited to the University, if the candidates is not elected and the number of votes credited to him at the last count before he is excluded or before the last of the successful candidate is elected is less than one eight of the quota.
- (3) The said deposit shall be returned :
 - (a) if the candidate is elected ; or
 - (b) if the duty withdraws his nomination; or
 - (c) if his nomination is declared invalid; or
 - (d) if the dies before the date fixed for election; or
 - (e) if the candidate is not elected and the deposit has not been forfeited under clause (2) hereof.

Statute - 12

Electoral
Rolls of
Governing
Bodies S.16
(1) Cl. II (A)
(VI)

- (1) In case of election to the court by the governing bodies of the colleges (other than a government college or a college maintained by the Government) from amongst themselves under section 16 (1); Class-II (A) (vi), the registrar shall as on the 31st December, just preceding the date of election prepare a roll of the Governing bodies of such colleges as are situated within the University area and not less than 21 clear days before the date of election publish in newspapers selected by the Vice-Chancellor, a notice of election to be held by ballot at polling centres to be fixed by the executive council in accordance with procedure prescribed in statute 40.
- (2) The registrar shall ask each of such governing bodies for the purpose of preparing the above rolls to intimate to the University within 21 days of such request from the registrar, the name, degree, if any, and address of its representative for the purpose of voting and the name of such representative shall be put on the roll as a voter, provided that no single person shall, even if he is nominated as a representative of the governing bodies of more than one college, be entitled to more than one vote at any one election.

Statute - 13

Electoral
Rolls of Non-
teaching Staff
S.16 (1) Cl. II
(A) (ix)

In the case of election to the court by the members of non-teaching staff of the University, colleges, recognised institutions and approved institutions, if any, from among themselves under section 16 (1) Class II (1) (ix) for its representative, the registrar shall as on 31st December just preceding the date of election prepare a roll of all confirmed full time employees other than the teaching staff and less than 21 clear days before the date of election publish in newspapers selected by the Vice-Chancellor a notice of election to be held by ballot in accordance with the procedure prescribed in statute-40. Election from this constituency shall be held at polling centres fixed for the same. The voter shall have to vote at a polling centre fixed in the town in which his college is situated.

Statute - 14

**Nomination
by Chancellor
S.16 (1) Cl. II
(C)**

In respect of nominations to be made under section 16 (1) class II (C), the registrar shall, not less than 21 clear days before the date fixed by the Vice-Chancellor, intimate to the chancellor the date fixed for nomination and request it to furnish, not later than that date, the names, degree, if any and addresses of the persons nominated by it.

Statute - 15

**Register of
Donors
S.16 (1)
Cl. II (B)**

- (1) The registrar shall prepare at the end of every year on 31st December a register of donors, each donating a sum of not less than Rs.25 lacks or other property of the market value of not less than Rs.25 lacks to or for the purpose of the University or to or for the purpose of a college or institution.
- (2) The registrar shall also include in the said register the donors each of whom has donated a sum of not less than Rs.25 lacks or other property of the market value of not less than Rs.25 lacks to or for the purpose of the college or institution prior to the date on which such college or institution was deemed to be affiliated or recognised and admitted to the privileges of the University, under Section-5 or affiliated to or recognised by the University or the Vice-Chancellor under Section-35, 37 or 84 as the case may be.
- (3) If the donor is undivided Hindu family, trust, firm, company or body corporate, for the purpose of voting, the name of the representative nominated from time to time by each such undivided Hindu family, trust, firm, company or body corporate shall be enrolled on the register maintained by the University.
- (4) In the case of donation given jointly in the names of two or more persons the name of only one representative will be enrolled in respect of that donation if other conditions are fulfilled.
- (5) In the case of donations given by installments, the total of such donations being Rs.25 lacks or more the date of acceptance of the first installment will be taken as the date of acceptance for purpose of enrolment. The person so entitled shall not, however, be entitled to vote or stand for election till the full amount i.e. Rs.25 lacks or more has been paid.
- (6) If the number of names enrolled under sub-clause (B) of section 16 (1) class-II is less than three, each person whose name is so enrolled subject to the provisions herein contained be deemed to have been elected. If the number exceeds two, the persons whose names are enrolled on the register shall elect two members to the court.
- (7) Notwithstanding anything contained above, the names of the donors who have donated a sum of rupees Ten lakh or more to the colleges affiliated to Hemchandracharya North Gujarat University, shall be included in the electoral roll of donors constituency of the period following short of ten years from the date acceptance of donations by the concerned colleges.

Statute - 16

**Donors
represent-
ative S.16 (1)
Cl. II (B)**

The registrar shall ask the manager of an undivided Hindu family, the trustees of the trust, the Directors of the company, joint donors or the representative of any body corporate mentioned in the preceding Statute, to intimate to the University within 21 days of such request from the Registrar, the name degree and addresses of the representative for the purpose of voting and the names of such representatives shall be put on this register.

Statute - 17

Election from donors
S.16(1) Cl.II (B)

For the election by donors under Section 16 (1) Class II (B), the registrar shall maintain a list of persons entitled to vote in accordance with the qualifications laid down therein and shall conduct the election by post and by the system of proportional representation. The electoral roll prepared as on 31st of December just preceding the date of election shall be used for the election.

C : Election procedure :

Statute - 18

Interpretation

Every election to any authority of the University shall be made according to the system of proportional representation by means of a single transferable vote ballot as provided in section 73 of the Act.

Except as otherwise expressly provided for, all elections to the authorities of the university will be held in accordance with this chapter.

In this chapter unless there is anything repugnant in the subject or context :

- (1) The expression "voter" with reference to the election at any authorities means any person or a representative of a public association or body entitled to vote at such election;
- (2) The expression "continuing candidate" means any candidate not elected or not excluded from the poll at any given time.
- (3) The expression "first preference" means the figure "1", standing alone opposite the name of a candidate. "second preference" means the figure "2", standing alone opposite the name of a candidate in succession to the figure "1" "third preference" means the figure "3" standing alone opposite the name of a candidate in succession to the figures "1" and "2" and so on;
- (4) The expression "next available preference" means second or subsequent preference recorded in consecutive numerical order for a continuing candidate the preference next in order a voting paper for candidates already elected or exclude from the poll being ignored;
- (5) The expression "transferable paper" means a voting paper on which following the first preference, second or subsequent preference is recorded in consecutive numerical order for a continuing candidate;
- (6) The expression "non - transferable paper" means a voting paper on which no second or subsequent preference is recorded for a continuing candidate;

Provided that a paper shall be deemed to have become a nontransferable paper whenever :

- (a) the names of two or more candidates (whether continuing or not) are marked with the same number, and are next in order of preference; or
- (b) the name of the or candidate next in order of preference (whether continuing or not) is marked :
 - (i) by a number not following consecutively after some other number on the voting paper;
 - or
 - (ii) by two or more number;
 - or
- (c) for any other reason it cannot be determined for which of the continuing candidates the next available preference of the elector is recorded;

- (7) The expression "original vote" in regard to any candidate means a vote derived from a ballot paper on which a first preference is recorded for that candidate;
- (8) The expression "transferred vote" in regard to any candidate means a vote derived from a voting paper on which a second or subsequent preference is recorded for that candidate;
- (9) The expression "surplus" means the number of votes by which the total number of the votes, original and transferred, credited to any candidate, exceeds the quota;
- (10) The expression "count" means :
- (a) all the operations involved in the counting of the first preferences recorded for candidates;
- or
- (b) all the operations involved in the transfer of the surplus of an elected candidate;
- or
- (c) all the operations involved in the transfer of the votes of an excluded candidate or of two or more candidates excluded together.

Statute - 19

Mode of Elections

- (A) Subject to provision under Section 75 of the Act, the Vice- Chancellor shall have the power :
- (i) to fix the date of election;
- (ii) to decide in cases of doubt the validity or invalidity of a vote recorded and to declare the result of each election.
- (B) (i) Elections to the Court under the following provisions shall be held by post.
S. 16 (1) Class II A (ii) (iii) and Class II B.
- (ii) Elections to the Court under the following provisions shall be held by ballot at polling centres to be fixed by the Executive Council.
S. 16 (1) Class II A (iv), (vi), (vii), (viii) and (ix)
- (iii) Elections to the Court under the following provisions shall be held in the manner prescribed in St. 41.
S. 16 (1) Class II (A) (i) (V) (a), (V) (b), (V) (c)
- (iv) Elections by any of the authorities of the University to any other of its authorities shall be held at a meeting of such authority in accordance with the procedure laid down in Statutes 36,37,38 and 39 herebelow.

Statute - 20

Responsibility of Registrar

Except as otherwise provided for, the Registrar shall be responsible for the conduct of all elections.

ELECTORAL ROLLS

Statute - 21

Electoral Rolls

The Registrar shall maintain Electoral Rolls of all persons or public associations or bodies entitled to elect members to the authorities of the University showing the names and addresses of all persons, or associations or bodies qualified to vote.

Statute – 22

Entitlement to vote Except when an election is held a meeting, the persons, public associations or bodies, as the case may be entitled to vote at an election to any of the authorities shall be respectively, the persons or public associations or bodies whose names are entered on their respective rolls.

Statute – 23

Copies available to public Copies of the roll, with corrections, if any, shall be delivered to any person on payment of such fees as may be prescribed from time to time.

NOMINATIONS

Statute – 24

Nominations Subject to the provisions of Section 16 of the Act in all cases where nominations are invited by the Registrar any two voters or any two members of a public association or body entitled to vote, may, after the notice is issued, nominate as a candidate any person, by sending, to, or delivering at the University office, a nomination paper before 4.00 p.m., on the last day fixed for receiving nominations.

Statute – 25

Last date for nomination The last date for the receipt of nominations in the case where an elections is to be held at a meeting of any public association, authority or body other than the Court of the University, shall be at least 7 clear days before the day of meeting.

Statute – 26

Nomination Nomination papers shall be in the prescribed form approved by the Vice-Chancellor and shall be dated and signed by two voters or by two members of the public associations or bodies concerned, entitled to vote and shall contain the name in full address and designations, if any, of the signatories and the candidates nominated, No person shall be nominated as a candidate for election unless he signifies his consent on the nomination paper. A nomination paper which does not comply with all the relevant formalities shall be rejected.

Statute – 27

Withdrawal At any time within twenty-four hours after the day and hour fixed as the day and hour for the scrutiny of nomination, it shall be open to a candidate to withdraw his nomination, provided that he sends to the Registrar, an intimation of withdrawal in writing signed by the candidate and attested in the manner prescribed in Statutes - 31.

Statute – 28

Scrutiny

- (a) The scrutiny of nominations shall be held at least 24 hours after the hour fixed for the receipt of nominations.
- (b) As soon as possible after the last day fixed for the receipt of nomination at a time and place fixed by the Vice-Chancellor, and notified in the notice of election, Vice-Chancellor or any person or persons, nominated by him shall scrutinize the nominations. The candidate or his agent duly authorised by him in writing in this behalf, shall be entitled to be present at such scrutiny;
- (c) In case of a dispute or doubt the Vice-Chancellor shall determine whether the nomination of the person is valid or not under the statutes and his decision shall be final.
- (d) The Registrar shall notify the valid nominations regarding the respective constituency, on the notice board of the University Office.

The intimation of having done so shall be given to the voters through the newspapers selected by the Vice-Chancellor or by post under certificate of posting.

Statute – 29

**Uncontested
Candidates**

If the number of candidates nominated does not exceed the number of vacancies to be filled, the candidates so nominated shall be declared to have been elected.

PROCEDURE FOR ELECTION BY POST

Statute – 30

**Voting postal
paper**

- (a) Where the election is held by post the Registrar shall send, soon after the nominations have been scrutinized, to each voters at his registered address (a) a voting paper bearing the name of the constituency
- (b) a smaller cover bearing the name of the constituency and (c) a bigger cover on which are printed on the left half the number of the voter and the name of the constituency and a form of the certificate of identity and on the right half words "To, The Registrar, Hemchandracharya North Gujarat University, Patan.

The voter shall enclose the voting paper, duly filled in without the name or signature of the voter, in the smaller cover, in the smaller cover and enclose this again in the bigger cover, sign the certificate of identity on it, get his signature attested, unless, attestation is not required by an express provision to the effect and send it to The Registrar so as to reach the University Office before the time announced for the election.

Statute – 31

**Certificate of
identity**

The Certificate of identity required by Statute 30 shall be signed by the voter who represents the Public Association, Union or the Body, as the member or the Chairman or the President, as the case may be, duly authorised to exercise the right of voting on behalf of the Public Association or Union or the Body in its meeting entitled to vote, in the presence of, and shall be attested by a Magistrate with his signature and designation, a gazettes officer of Government or a member of the Court of the Hemchandracharya North Gujarat University for the time being or the Head of the recognised High School or a teacher as defined by the relevant Statute.

Statute – 32

**Duplicate
Voting Paper
or Identity
Card**

A voter who has not received either his voting paper and other connected papers or his identity card where the production of identity card has been made obligatory for the purpose of voting at any election send by post or whose papers before they are returned to the Registrar if his identity card has been lost or spoiled in such manner that they cannot be conveniently used, by transmitting to the Registrar a declaration to the effect signed by himself and attested as laid down in Statute 31, may require the Registrar to supply him new papers or new Identity Card in place of those not received, a spoilt or lost, and if the papers or Identity Card have been spoilt, the spoilt papers of Identity Card as the case may be, shall be returned to the Registrar who shall cancel them on receipt, In every case when new papers or Identity Card are or is issued a mark shall be placed against the number of the Voter's name in the register to denote that new papers or new Identity Card have been issued in place of those not received, spoilt or lost, and the old papers or Identity Card or original Identity Card shall be deemed as cancelled.

Statute – 33

Form of Voting Paper A voting papers shall be, as far as possible in the following form:

H.N.G.U. HEMCHANDRACHARYA
NORTH GUJARAT UNIVERSITY

Election to the University constituency Voting paper

Election by _____

Name of Candidate	Marked order of preference in spaces below
_____	_____
_____	_____
_____	_____

Place of Election _____

No. of the Elector from the Electoral Roll _____

Signature of the Elector. _____

Statute – 34

Recording of Vote Each elector shall have one transferable vote.
An elector in recording his vote :-

- must place on his voting paper the figure 1 opposite the name of the candidate for whom he votes, and
- may in addition indicate the order of his choice or preference for as many other candidates as he pleases by placing against their respective names the figures 2,3,4,5 and so on, in consecutive numerical order.

PROCEDURE FOR ELECTION BY BALLOT AT A MEETING

Statute – 35

Invalid Voting Paper A voting paper is invalid, if :

- the figure 1 standing alone, indicating a first preference, is not placed; or
- the figure 1 standing alone, indicating a first preference, is placed opposite the names of more than one candidate; or
- the figure 1 standing alone, indicating a first preference, and some other figures and / or marks are placed opposite the name of the same candidates; or
- it cannot be determined for which candidate the first preference of the voter is recorded; or
- any mark is placed by the voter by which he may afterwards be identified; or
- there is any erasure or alteration in the figures indicating the voter's preference; or
- the figure indicating the preference is not recorded in the space provided for the said purpose in the ballot paper.

Statute – 36

Elections by University authorities Statutes 37, 38 and 39 shall apply only to elections by the Authorities of the University.

Statute – 37

Notice of election

The time during which the ballot box shall be kept open for the receipt of voting papers, as determined by the Vice-Chancellor, or the senior member convening the said meeting, shall be precisely notified to the voters in the notice of election.

Statute – 38

Ballot Papers

Ballot papers with the names of persons nominated, printed or typed thereon will be furnished at the meeting held for the purpose of the election. All the members present at the meeting shall be entitled to vote in the election. When two or more authorities or bodies are jointly entitled to elect a representative and the election takes place at a meeting, a member who is common to two or more authorities or bodies shall be entitled to only one vote. The scrutiny shall be conducted by the Registrar and not less than two scrutinizers to be selected by the Chairman of the meeting from among those present at the meeting.

Statute – 39

Notice of nomination

Not less than four clear days before the meeting, the names of persons duly nominated shall be notified to all those entitled to be present and to vote at the meeting.

PROCEDURE FOR ELECTION BY BALLOT AT POLLING CENTRE :

Statute – 40

Ballot at polling Centres

In all cases when an election is held wherein votes are to be recorded at polling centre, the procedure for recording of votes by ballot shall be as under;

- (1) A polling centre shall be provided by the University Authorities and an election officer appointed at places where there is a College or recognised institution and at such other places as the Vice-Chancellor may fix.
- (2) The hours of voting at the respective centres of election shall be determined in advance and stated in notice of election.
- (3) Names of persons duly nominated shall be notified to voters as soon as possible after the nominations have been scrutinized;
- (4) The election officer shall kept order at the polling station. No person other than a voter shall be permitted to enter the polling station.
- (5) No voter shall be allowed to enter the polling station for recording his vote before the commencement or after the expiry of the period fixed for the purpose;
- (6) Each polling station shall have such number of compartments as the election officer thinks necessary to enable each voter to record his vote, screened from observation;
- (7) Immediately before the polling commences, the election officer shall show to the candidate or his authorised agents present at station that the ballot box is empty and shall then lock and seal it for use;
- (8) Immediately before the ballot paper is issued to a voter, the number of the voter shall be entered on the counterfoil and a mark shall be placed by the issuing officer in his copy of the electoral roll against the number of the voter to whom the voting paper is issued;
- (9) The voter on receiving the ballot paper shall forthwith proceed to one of the compartments, where he shall mark and put his paper into the ballot box;
- (10) Every voter shall vote without undue delay, and shall quit the polling station as soon as he has put his ballot paper into the ballot box;

- (11) If a voter spoils his ballot paper inadvertently he may be given another and the spoiled paper and its counterfoil shall be cancelled by the election officer.

Statute – 41

Ballot in public bodies

On receipt of the notification referred to in Statute - 9, the public associations or bodies named in clause (i) and clause (v) of section 16, Class - II (A) shall make the necessary arrangement to hold their respective elections so that the results of the election are known in due time. Such election shall be held according to the system of proportional representation by means of a single transferable vote by ballot in the manner prescribed in section 73 of the Act, provided, however, that it shall be the option of such authority concerned, to hold the election at a meeting or by post. As soon as possible after the option to hold the election by post has been exercised, the President or the Chairman of the Public Association or body, not being the Gujarat Legislative Assembly, shall inform the Registrar accordingly. The Vice-Chancellor shall appoint the President or the Chairman or the Vice-President or the Vice-Chairman of the Public Association or body as Returning officer, for the purpose of holding the election. The Returning Officer shall for the purposes of such election exercise, as far as may be, the powers of the Registrar under Statutes 27 to 29, 30 to 32 and 41 to 57. On the result of such election being known the said association or body concerned shall make a return to the University intimating the name, degree, if any, and addresses of the persons so elected by it, signed by the President or Chairman concerned, and in the case of the Gujarat Legislative Assembly by the Secretary to the Gujarat Legislature Secretariat.

Statute – 42

Voting Paper in Public bodies

In the case of public associations or bodies specified in section 16 Class II (B) after each nomination has been scrutinized, a voting paper together with a smaller cover and a bigger cover bearing a certificate of identity shall be sent by the Registrar by post to each of the said public association or bodies for the recording of their votes. In all cases each of the said public associations or bodies in its corporate capacity shall have as many votes as there are seats to be filled in and the voting shall be by the system of proportional representation by means of a single transferable vote by ballot according to Section 73 of the Act. The certificate of identity shall be completed in the manner prescribed by Statutes - 31.

SCRUTINY AND COUNTING OF VOTING PAPERS :

Statute – 43

Scrutiny and Count of vote

All voting papers shall be scrutinized by the Registrar and such other person or persons as may be nominated by the Vice-Chancellor. When there are more polling centres than one, voting papers of all the polling centres shall be first mixed up and then scrutinized by the Registrar and such other person or persons as may be nominated by the Vice-Chancellor. The candidate or his agent duly authorised by him in this behalf shall be entitled to be present at such meeting. In case of a doubt or a dispute regarding the validity of ballot paper, the decision of the majority of the scrutineers and in the event of tie that of the Vice-Chancellor shall be final.

Statute – 44

Counting of first preference

After the voting papers for an electoral body have been counted the Registrar shall examine the voting papers and shall sort them into parcels according to the first preference recorded for each candidate, rejecting voting papers that are invalid.

Statute – 45

Count of first preference

The Registrar shall then count the number of papers in each parcel and shall credit each candidate with a number of votes equal to the number of valid papers on which a first preference has been recorded for such candidate and he shall ascertain the total number of valid papers.

Statute – 46

Quota

The Registrar shall then divide the total number of valid papers by a number exceeding by one, the number of vacancies to be filled, the result increased by one, (any fractional remainder being disregarded) shall be the number of votes sufficient to secure the election of a candidate. This number is here in after called the "quota".

Statute – 47

If, at the end of any count, the number of votes credited to a candidate is equal to, or greater than the quota, that candidate shall, there upon be declared elected;

Provided, however, that in the case of any election where a particular number of candidates have been specified to be elected for any particular faculty or for any category of persons to be elected such number of candidates not exceeding the number of seats so specified as have attained the numbers of votes equal to or greater than the quota, shall there upon be declared elected.

It is further provided that the candidates in any of the faculties or categories stated above in which the specified number of candidates to be elected are declared elected shall be deemed to be eliminated even if some or all of them have attained the quota but could not be declared elected because of the provision of such specification of seats as stated above, and there upon the rules governing counting of votes in respect of eliminated candidates shall apply and such eliminated candidates shall be dealt with first before the process of elimination of other candidates is taken up under the relevant statutes.

Statute – 48

Transfer of Surplus

- (1) If, at the end of any count, the number of votes credited to a candidate is greater than the quota, the surplus shall be transferred, as in this Statutes provided to the continuing candidates for whom the next available preferences have been recorded on the voting papers, in the parcel or sub-parcel last received by the elected candidate.
- (2)
 - (a) If more than one candidate has a surplus, the largest surplus shall be first dealt with;
 - (b) If two or more candidates have each an equal surplus, the surplus of the candidate with the greater number of votes at the first count at which the candidates in question have an unequal numbers of votes shall be first dealt with. When the number of votes credited to such candidates are equal at all counts, the Registrar shall determine by lot which surplus he will first dealt with.
- (3) The Registrar need not transfer a surplus when that surplus together with any other surplus not transferred is less than the difference.
 - (a) between the votes of the candidate lowest on the poll and the votes of the next highest candidates;
 - or
 - (b) between the total of the votes of the two or more candidates lowest on the poll and the votes of the next highest candidate, provided that the exclusion from the poll of the aforesaid two or

- more candidates lowest on the poll shall not reduce the number of continuing candidates below the number of vacancies remaining to be filled.
- (4) (a) If the votes credited to an elected candidate consists of original votes only, the Registrar shall examine all the papers contained in the parcel of the elected candidate whose surplus is to be transferred.
- (b) If the votes credited to an elected candidate consists of original and transferred votes, or of transferred votes only, the Registrar shall examine the papers contained in the sub parcel last received by the elected candidate whose surplus is to be transferred;
- (c) In either case the Registrar shall sort the transferable papers into sub-parcels according to the next available preference recorded thereon, shall make a separate sub-parcel of the non-transferable papers and shall ascertain the number of papers in each sub-parcel of non-transferable papers.
- (5) If the total number of papers in the sub-parcels of transferable papers is equal to or less than the surplus, the Registrar shall transfer the whole of each sub-parcels of transferable papers to the continuing candidate indicated thereon as the elector's next available preference, and shall set aside a separate parcel so many of the non-transferable papers as are not required for the quota of the elected candidate. The particular papers set aside shall be those last filled in the parcel of non-transferable papers.
- (6) (a) If the total number of transferable papers is greater than the surplus, the Registrar shall transfer from each sub parcel of transferable papers to the continuing candidate indicated thereon as the elector's next available preference the number of papers which bears the same proportion to the number of papers in the sub-parcels as the surplus bears to the total number of transferable papers.
- (b) The number of papers to be transferred from each sub-parcel shall be ascertained by multiplying the number of papers in the sub-parcel by the surplus and dividing the results by the total number of transferable papers. A note shall be made of the fractional part, if any, of each number so ascertained.
- (c) If, owing the existence of such fractional parts, the number of papers to be transferred is less than the surplus, so many of these fractional parts taken in the order of their magnitude, beginning with the largest, as are necessary to make the total number of papers to be transferred equal to the surplus shall be reckoned as of the value of unity, and the remaining fractional parts shall be ignored.
- (d) If two or more fractional parts are of equal magnitude, that fractional part shall be deemed to be the largest which arises from the largest sub-parcel, and if the sub-parcels in question are equal in size, the fractional part credited to the candidate with the greatest number of votes at the first count at which the candidates in question have an unequal number of votes credited to such candidates are equal at all counts the Registrar shall determine by lot which fractional part shall be deemed to be the largest;

- (e) The particular papers transferred from each sub-parcel shall be those last filled in the sub-parcel and each paper to transferred shall be marked in such a manner as to indicate the count at which the transfer took place.

Statute – 49

Counting of Votes

- (1) If, at the end of any count, no candidate has a surplus, or if any existing surplus need not be and is not transferred, and one or more vacancies remain to be filled.
- (a) The Registrar shall exclude from the poll the candidate or candidates lowest on the poll subject to the provisions under (c) below. In case he does not exclude the candidate or candidates lowest on the poll subject to provisions under (c), then he shall exclude from the poll the next higher candidate on the poll.
- (b) If the total of the votes of the two or more candidates lowest on the poll together with any surplus not transferred is less than the number of votes credited to the next highest candidate, the Registrar may at the same count exclude the aforesaid two or more candidates lowest on the poll, provided that the exclusion of these candidates shall not reduce the number of vacancies remaining to be filled.
- (c) The Registrar shall not exclude a candidate or candidates from the poll if by such an exclusion the number of the continuing candidates of the category or categories to which such a candidate or candidates belongs becomes less than the number of vacancies unfilled for the category or categories as the case may be.
- (2) If, when a candidate has to be excluded, two or more candidates have each the same number of votes and are the lowest on the poll, the candidate with the lowest number of votes, than the number of Votes credited to the next highest candidate, the Registrar may at the same count exclude the aforesaid two or more candidates lowest on the poll, provided that the exclusion of these candidates shall not reduce the number of continuing candidates below the number of vacancies remaining to be filled.
- (3) Upon the exclusion of any candidate, the Registrar, save as hereinafter provided shall examine all the papers credited to that candidate, shall sort the transferable papers into-parcels according to the next available preferences recorded thereon for continuing candidates shall transfer each sub-parcel to the candidate for whom that preference is recorded and shall set aside as a separate sub-parcel the non-transferable papers.

Statute – 50

Conclusion of Count

- (1) If, at the end of any count the number of elected candidates is equal to the number of vacancies to be filled, no further transfer of votes shall be made.
- (2) If, on the exclusion of a candidate or candidates the number of then continuing candidates is equal to the number of vacancies unfilled, the continuing candidates shall thereon be elected, and no further transfer of votes shall be made.

Statute – 51

Order of priority

The order of priority of election of elected members shall be the order in which they are severally elected. If at the end of any count, two or more candidates are elected, the order priority shall be according to the number of votes credited to such candidates beginning with the greatest.

Statute – 52

Transferred ballot prepares

- (1) Whenever any transfer is made, each sub-parcel of papers transferred shall be placed on the top of the parcel, if any, of papers of the candidates to whom the transfer is made and that candidates shall be credited with a number of votes equal to the number of papers transferred to him.
- (2) Non-transferable papers (except such as in the transfer of a surplus may be required for the quota of elected candidate) shall be set aside as a separate parcel together with any parcel of non-transferable papers already set aside.
- (3) On the transfer of the surplus of an elected candidate all papers not transferred to continuing candidates and not set aside as provided in the preceding paragraph shall be placed together in one parcel as the quota of the elected candidate and the parcel shall be marked with the name of the elected candidate.

Statute – 53

Rejection of invalid B.P.

After the voting papers for an electoral body have been scrutinized and counted, the Registrar shall examine, the voting papers rejecting the voting papers that are invalid.

Statute – 54

Equality of votes

In case of equality of votes in any of the elections the result will be determined by casting of lots by the Registrar in the presence of the Scrutiny Committee.

Statute – 55

Declaration of Result

When the election is for one seat, the candidate who gets the largest number of valid votes will be declared elected.

Statute – 56

Declaration of Result

Where the election is for more seats than one, the names of the candidates shall be arranged in the descending order of the number of valid votes which they get and as many candidates who stand in that order counting from the candidate who secures the largest numbers of valid votes, as there are seats to be filled, will be declared elected.

Statute – 57

Report

After the scrutiny is completed the Registrar shall forthwith report to the Vice-Chancellor the result of the scrutiny.

Statute – 58

Announcement

Results of the election will be announced by the Registrar and thereafter the voting papers shall be destroyed.

Statute – 59

Candidate elected from more than one Constituencies

- (a) If a candidate is elected to the court by more than one constituency, he shall by notice in writing and signed by him and delivered to the Registrar of the University within seven days of the publication to the result of the last of such elections, choose which of these constituencies he shall represent and such choice once made shall be consultive;
- (b) If the candidate does not make the choice referred to herein within the specified period of time, the Vice-Chancellor shall decide which constituency he will represent and his decision shall be final;
- (c) When any such choice has been made by the candidate, or a decision given by the Vice-Chancellor, the Vice-Chancellor shall direct the Registrar to take steps for holding an election in the constituency in which a vacancy has occurred by reason of such choice or decision.

- (d) Notwithstanding that such vacancy has not been filled, the Court may proceed to hold election as per relevant statutes.

Statute – 60

Nomination of District Panchayat President
S.16 (1) Cl. II, (C) (i) (b)

While nominating the President of a District Panchayat as a member of the Court by rotation, the order of Districts mentioned in the Schedule of the Act shall be followed.

Statute – 61

Nomination of Deans S.16 (1) Cl. II, (C) (ii) (a)

While nominating five Deans of Faculties as members of the Court by rotation, the order of the faculties mentioned in Statute 70 shall be followed.

Section - II EXECUTIVE COUNCIL

Statute - 62

Nomination of Deans on Executive Council
S.19 (1) (vi)

While nominating two Deans of Faculties to the Executive Council, by rotation, the order of the faculties mentioned in Statute 70 shall be followed.

Statute - 63

Election from the Court
S.19 (1) (vii)

Notwithstanding anything contained elsewhere in the Statutes, elections to the Executive Council of two persons elected by the Court from amongst its members who are not teachers and students shall be conducted as mentioned below:

- (1) The Registrar shall inform each member of the court of the date, fixed by the Vice - Chancellor for the election referred to above and shall send to each member at least 15 clear days before the date of election an intimation to the effect that nominations duly proposed and seconded as prescribed in Statute 26 shall be received by the Registrar at his office up to 4.00 p.m. on date not later than 9 clear days before the date of election;
- (2) Such nominations shall be in accordance with Statute 26, 27 and 28 in so far as they are applicable;
- (3) The list of valid nominations shall be sent to each member of the court at least five clear days before the date of election;
- (4) The election shall be conducted in the manner prescribed in Statute 38;
- (5) After the scrutiny and counting of voting papers are completed, the Registrar shall report to the Vice-Chancellor the result of the election which shall be announced on the Notice Board of the University.

Statute - 64

Nomination of Principal on Executive Council
S.19 (1) (ix)

A list of principals of colleges in the University area shall be prepared according to the length of their service as Principals in Hemchandracharya North Gujarat University area. While nominating two Principals of affiliated colleges by rotation to the Executive Council, the said list shall be followed, provided that not more than one Principal shall be nominated from one faculty.

Statute - 65

Nomination of Professors on Executive Council
S.19 (1) (ix)

A list of confirmed University professors shall be prepared according to the length of their service as professors in the University, While nominating a professor by rotation to the Executive Council, the order of professors in that list shall be followed, provided that names of professors who are Deans of Faculties shall be ignored according to S. 19 (i) (ix).

(Note : However, the above provision shall not apply to a professor or a reader, who is on probation and has been already nominated to the Executive Council)

Statute - 66

Nomination of Reader on Executive Council
S.19 (1) (x)

The provisions contained in Statute 65 shall apply mutatis mutandis to the nomination of a Reader on the Executive Council.

Section - III ACADEMIC COUNCIL

Statute - 67

Nomination of Lecturer on A.C.
S.21 (1) (v)

A list of all Lecturers included in each faculty shall be prepared according to the length of their service. For nomination of a Lecturer by rotation on the Academic Council, the order in that list shall be followed, provided that the Lecturer so nominated shall not be one already included in the Academic Council as a Dean or Head of Department under Section 21 (1)(iii) or (iv).

Statute - 68

Head of Institution on Academic Council
S.21 (1) (vi)

A list of recognised institution shall be prepared according to the date of their recognition by the University. The Head of an institution shall be nominated by rotation, according to the order contained in the list.

For nomination of four Principals of affiliated colleges by rotation, the order of Principals in the list prepared under Statute 64 shall be followed, provided that the Principals nominated on the Executive Council shall not be nominated under this Statute.

Statute - 69

Chairman of Boards of Studies on Academic Council
S.21 (1) (vii)

A list of all Chairman of Boards of studies shall be prepared according to their posts (i.e. Professors, Readers and Lecturers) and their length of service in the respective posts. For nomination by rotation of 15 Chairman of Boards of studies on the Academic Council, the order in that list shall be followed provided that each faculty shall be represented, provided that the persons so nominated shall be other than those already nominated on the Academic Council under any of the foregoing provisions.

Section - IV FACULTIES

Statute - 70

Faculties of the University

The following shall be the Faculties of the University.

1. Arts
2. Commerce
3. Science
4. Education
5. Technology, including Engineering
6. Law

7. Medicine
8. Pharmacy
9. Home Science
10. Rural studies
11. Management studies

New Faculties shall be added to the list according to the date of their establishment.

Statute – 71

**Nomination
from Boards
of studies
S.23 (2) (iii)**

A list of members of each Board of Studies for the subjects comprised in the faculty other than the Chairman and the Heads of the University Departments shall be prepared according to their posts and their length of service in respective posts. For nomination of one member by rotation from each Boards to the Faculty, the order mentioned in the said lists shall be followed.

Statute – 72

**Dean
S.25 (1)**

For each faculty a list of (1) all Chairman of the Boards of studies of subjects comprised in the Faculty, and (2) Heads of University Departments of subjects comprised in the Faculty who are not Chairman of the Boards of Studies shall be prepared. For nomination of the Dean by rotation, the said list shall be followed.

Section – V BOARD OF STUDIES

Statute – 73

**College
teachers on
Board of
studies
S.26 (2) (ii)**

Not more than three Principals shall be nominated by rotation on each Board of Studies, provided that for the said nomination, a list of affiliated colleges in the University area shall be prepared in the chronological order according to the date of establishment of the college.

Not more than seven teachers, one each from seven colleges, shall be nominated by rotation on each Board of Studies, provided that the teacher shall be the senior most teacher in the subject or group of subjects taught at the final year in his college according to his post and length of service. Provided further that for the said nomination a list of affiliated colleges in the University area shall be prepared in the chronological order according to the date of establishment of the College.

Provided that where the number of Principals to be nominated is less than three, the resultant vacancy shall be filled in by nominating a teacher.

Provided further that both the Principal and a teacher of the same affiliated college shall not be nominated except in case where there is only one affiliated college in a faculty.

Section – VI THE FINANCE COMMITTEE

Statute – 74

**Constitution
of Finance
Committee
S.15 (vii)
and 27 (2)**

(1) The Finance committee shall consist of :

1. The Vice Chancellor
2. The Pro - Vice Chancellor (if any)
3. 5 members to be nominated by the Executive Council
4. The Chief Accounts Officer, Member Secretary,

All the members of the finance Committee other than the Vice-Chancellor and the Pro-Vice-Chancellor, if any shall hold office for a term of 3 years.

- (2) 3 members shall constitute a quorum for a meeting of the Finance committee and all questions shall be decided by a majority of votes of the members present.

Section - VII THE PLANNING BOARD

Statute - 75

**Constitution
of Planning
Board
S.15 (vi)
and 28 (2)**

- (1) The Planning Board shall consist of :
1. The Vice-Chancellor, Chairman,
 2. The Pro-Vice-Chancellor if any,
 3. Two Deans of Faculties by rotation,
 4. Two University Professors,
 5. Two Readers,
 6. Two distinguished persons having academic and administrative experience,
 7. Two distinguished and experienced persons from industry and commerce,
 8. Two Principals of affiliated colleges,
 9. One Teacher of affiliated colleges who is recognised Post-Graduate Teacher,
 10. The Registrar-Ex-Officio, member secretary
- (2) The members mentioned at serial numbers at 3 to 9 shall be nominated by the Vice-Chancellor,
- (3) All the members of the planning Board other than the Vice-Chancellor & the Pro-Vice-Chancellor, 'if any', and the Registrar shall hold office for a term of 3 years.
- (4) Not less than 1/3 of the number of members of the planning Board shall constitute a quorum for the meeting.
- (5) The planning Board shall advice and prepare long term plans of the University, to generate new ideas and programmes and help the University in periodical evaluation of its work.

CHAPTER - II PROCEDURE AT MEETING

Section - I OFFICIAL LANGUAGE

Statute - 76

**Official
Language
S.30 (viii)**

The official language of the University shall be Gujarati and all its correspondence, minutes of the various authorities of the University and accounts (inclusive of budget) shall be kept and maintained in Gujarati, provided, however that English may continue to be the authoritative language of the text of the Statutes, Ordinances and Regulations and of the business connected there with, provided further that it will be open to the Vice-Chancellor, notwithstanding what is contained herein to direct at the correspondence between this University and such other bodies and persons, as he thinks fit, may be carried on in English.

Statute - 77

Notwithstanding anything contained in Statute - 76 a member shall have the right to address the meeting in English or Hindi.

Section - II

COURT

(a) PROCEDURE AT MEETINGS OF THE COURT

(Vide Section 30 (viii) of the Act)

	Statute – 78
Venue	Meeting of the Court shall be held on the University premises unless the Vice-Chancellor or in his absence the Pro-Vice-Chancellor, if any, otherwise directs.
	Statute – 79
Who to preside	The Chancellor or in his absence, the Vice-Chancellor or in the absence of both, the Pro-Vice-Chancellor or in his absence, a member elected by the meeting shall preside at the meeting of the Court. The oldest amongst the Deans present shall take the Chair for and until such election only.
	Statute – 80
Quorum	30 Members of the Court shall form a quorum and all questions shall be decided by a majority of votes of the members present, the Chairman, in the case of equality of votes having a second or a casting vote.
	Statute – 81
Proposals	Such proposals and amendments only as are connected with the University and are in accordance with the provision of the act shall be entertained and debated in the Court.
	Statute – 82
Notice	The Registrar shall give notice of the likely date of the meeting of the Court 42 clear days before such date. A member of the Court who intends to move a resolution or resolutions shall give notice thereof to the Registrar so as to reach him at least 30 clear days before the date of the meeting of the Court.
	Statute – 83
Agenda	Sixteen clear days before the day fixed for a meeting of the Court, the Registrar shall forward to each member of the Court a statement of business to be brought before the meeting and of the terms of all resolutions to be then proposed, together with the name of the proposer of each, intimation in writing of which has previously reached him. The inclusion of a report of any committee of the Court in the Agenda papers shall be held to be equivalent to notice of motion for its adoption.
	Statute – 84
Report of Executive Council	When a motion which has been moved by a member of the Court is referred by the Court to the Executive Council thereon comes before a subsequent meeting of the Court of consideration, the report of the Executive Council shall take the place of the original motion and its adoption shall be moved as a motion, recommended by the Executive Council. Notwithstanding anything contained in the Statutes the mover of the original motion or any other member may move an amendment that the report be recorded and that the original motion be accepted, with or without such amendment, as may be proposed and adopted.
	Statute – 85
Notice of amendments	Notice in writing of the proposed amendments and the terms thereof and of motions for any change in the order or business as set forth in the statement must be forwarded so as to reach the Registrar ten clear* days before the date of the meeting.

- * 'clear days' means days exclusive of the day on which notices reach the registrar and of the meeting. This if the meeting is fixed for Thursday and 'five clear days' notice is require, the notice must reach the registrar on the previous Friday, if for Saturday, the notice reach him on the previous Saturday.

Statute – 86

Statement of motions etc.

The Registrar shall, five clear days before the day of the Meeting, forward to each member of the Court, a statement of all motions and amendments, and no motion or amendment of which such notice has not been given shall be put to the meeting other than a motion or a dissolution, adjournment or suspension of the meeting for passing to the next business on the statement for suggesting to the Executive Council, to review their decision, for referring the matter under consideration to the Executive Council, Academic Council or a Faculty for report, or an amendment accepted by the chairman as merely formal.

Statute – 87

Reconsideration

No matter which has been decided by the Court shall within a period of six months after its disposal be reconsidered by it unless three fourth of the members present at the meeting vote in favour thereof. The above provision shall not apply to a matter which had been previously declared to be out of order by the Chairman of the meeting.

(b) ORDER OF BUSINESS

Statute – 88

Attendance

Each member before he takes place, shall register his attendance in a book placed for the purpose at the entrance of the place of the meeting.

* 'clear days' means days exclusive of the day on which notices reach the Registrar and of the day of the meeting. Thus if the meeting is fixed for Thursday and 'five clear days' notice is require, the notice must reach the Registrar on the previous Friday, if for Saturday, the notice reach him on the Previous Saturday.

Statute – 89

Non quorum meeting

If there is no quorum at the commencement of the meeting, the Chairman shall at the expiration of half an hour take notice whether 30 members are present and if there are not, the meeting shall forthwith be adjourned to such a date as the Chairman may appoint. Such adjournment shall be recorded by the Registrar under the signature of the Chairman. In the case of a meeting adjourned for want of a quorum will be required.

Statute – 90

At every meeting the business to be entertained shall, unless the meeting by special vote otherwise determine be taken in the following order :

- (1) The election, if it is a part of the statement of the business of the Chairman.
- (2) The approval of the minutes of the previous meeting.
- (3) The election, if it is a part of the business to the entertained at the meeting, of a member of any authority or body of the University.
- (4) Matters to be placed before the meeting of the University Court for information only.
- (5) The consideration of the Annual Report, and Annual Accounts and resolutions thereon, when they are part of the business to be entertained at the meeting.
- (6) Any motion for a change in the order of business, provided that such motion shall not affect the order herein above indicated or give priority to any item of business over the items mentioned in (1) to (5)above; or any of them;
- (7) Any business and motion of which due notice has been given; in the order in which such business and motion are entered in the statements of business and motions to be brought forward subject to the provisions of

this Statute and Statute - 97.

(C) RULES OF DEBATE

	Statute – 91
Motion	Every motion shall be moved by the member in whose name it stands.
	Statute – 92
	Every motion at a meeting must be seconded, otherwise it shall drop. The seconder of a motion may reserve his speech.
	Statute – 93
Stated from chair	When a motion has been seconded, it shall be stated from the Chair.
	Statute – 94
Put to vote	When the proposal has been thus stated, it may be discussed as a question to be resolved simply in the affirmative, or negative or as proposed to be varied by way of amendment. When before or after the debate, no member rises to speak on the motion the Chairman shall proceed to put the proposal to the vote in the manner hereinafter mentioned.
	Statute – 95
Refraction of proposal	A substantive proposal once brought forward shall not be proposed a second time at the same meeting, or any adjournment thereof. A proposal substantially identical in part with one already disposed of may be brought forward at the same meeting, or at any adjournment thereof with the omission of such part.
	Statute – 96
Consideration of Proposal	Not more than one proposal and one amendment thereto shall be placed before the meeting at the same time. Each amendment shall be disposed of, before the next is moved. All amendments which are not withdrawn shall be considered and voted upon. In case, no notice of amendment has been given, the Court shall at once proceed to consider and vote upon the proposal.
	Statute – 97
Ending the debate	In any debate a member may move (but shall not may any speech on the motion) that the question be now put and unless it shall appear to the Chairman that such motion is an infringement of the rights of reasonable debate, the motion 'that the question be now put' shall be put to the vote forthwith and decided without amendment or debate.
	Statute – 98
Reply	When the motion 'that the question be now put' has been carried the Chairman shall call upon the mover of the proposal or amendment under consideration to reply.
	Statute – 99
Time Limit	No member of the Court, shall ordinary speak for more than 10 minutes when proposing a motion or for more than 10 minutes when proposing an amendment, seconding or speaking to a motion or amendment, or when replying.
	Statute – 100
Negative amendment	No amendment shall be proposed which would reduce the proposal to a negative form.
	Statute – 101
Proposal for amendments	No amendment shall be proposed which raises a question already disposed of by the meeting or is inconsistent with resolution passed by it.

	Statute – 102
Order of amendments	The order in which amendments to a proposal are to be brought forward shall be determined by the Chairman with reference to their extent and mutual relation.
	Statute – 103
Modification	An amendment, the substance of which has been disposed of in part, may be modified by its proposer so as to retain only the parts not so disposed of.
	Statute – 104
Debate	When an amendment has been moved and seconded, it shall be started from the Chair and then the debate may proceed on the original proposal and the amendment together, but so far as the question raised by the amendment is one on which a member has not yet spoken, he may speak, to that question through he has spoken on the original question, or a previous amendment.
	Statute – 105
Form of amendment	(a) Every amendment shall be in such form that it modifies the original motion by any or all of the following methods : (1) by addition of words; (2) by deletion of words; (3) by substitution of words and the mover of the amendment may state the motion or the part thereof affected as it would stand when so amended. (b) An amendment must be relevant to and within the scope of the motion to which it is proposed. (c) An amendment in the alternative shall not be moved.
	Statute – 106
Modified Motion	If any amendment be carried, it shall become part of the motion before the Court and the motion shall be modified accordingly.
	Statute – 107
Voting	When all the amendments for which due notice has been given have been considered, the original motion, or the original motion as amended in course of debate, shall be placed before the Court and put to the vote without further discussion.

(e) WITHDRAWAL OF A QUESTION

	Statute – 108
Withdrawal	No question shall be withdrawn from the decision of the Court without its unanimous consent. If the mover states his wish to withdraw a proposal or amendment and if no objection is stated thereto in the interval allowed by the Chairman for the purpose, the Chairman shall declare that the question is withdrawn with the consent of the Court.

(f) RESOLUTION OF THE COURT INTO A COMMITTEE

	Statute – 109
Court in Committee	(a) The Court may, when it thinks fit, resolve itself in to a Committee to consider any item which may be on the agenda of business. (b) A motion for the resolution of a meeting into a committee may be made by any member at any time (but not so as to interrupt a speech)without the notice required under Statute - 23, but can only be placed before the Court for consideration if the Chairman gives permission for this to be done.

- (c) No speech shall be allowed in moving the motion.
- (d) No such motion shall be considered unless at least 15 members rise in support thereof.
- (e) The motion, then having been duly seconded, shall be put to the meeting without further discussion and shall only be carried if two-thirds of the members vote in its favour.

Statute – 110

Procedure

- (a) When the Court decides in this manner to resolve itself into a Committee, the Chairman shall be the same as for the meeting of the Court, and the quorum shall be the same as for the meeting of the Court.
- (b) The manner in which the discussion of the matter under consideration shall be conducted shall be in the discretion of the Chairman, when in the judgement of the Chairman the matter has been sufficiently discussed, the Committee shall embody its conclusions in a report to be signed by the Chairman.
- (c) The period during which the Court is sitting in Committee shall be considered as a suspension of the sitting of the Court and immediately in terminates, the Court shall be again called to order by the Chairman, and the report of the Committee's deliberations presented to it by the Registrar.
- (d) If any of the resolutions of the Committee involve recommendations not covered by the motions and the amendments to that motion on the agenda of the meeting, they shall not be considered by the Court, until notice of these has been given as required under Statute 85.
- (e) A motion made as result of the deliberations of such a Committee may be presented to the Court without previous consideration by the Executive Council.

(g) DISSOLUTION, ADJOURNMENT, ETC.

Statute – 111

Proposal to dissolve

A proposal 'that the meeting be now dissolved' may be moved at any time as a distinct question, but not as an amendment nor so as to interrupt a speech. If the motion is carried, the business before the meeting shall drop.

Statute – 112

Proposal to adjourned

A proposal 'that the meeting be now adjourned to some special time' may be moved at any time as a distinct question but not as an amendment, nor except on the motion of the Chairman, so as to interrupt a speech, if it be negatived, the debate shall be resumed. The same rule will apply to a meeting of the Court in committee.

Statute – 113

Amendment

No amendment shall be moved to a proposal under the last preceding Statutes except one for substituting a different time for that to which it is proposed to adjourn the meeting.

Statute – 114

Adjourned meeting

A meeting renewed or continued after an adjournment is to be deemed one with that preceding the adjournment, provided that if the meeting be adjourned to such date as to admit of the notice required by Statute 85, any amendment otherwise in order may be moved at an adjourned meeting, if the notice so required be duly given.

	Statute – 115
Passing to next item	The motion "that the meeting pass to the next business on the statement", may be made at any time as a distinct question, but not as an amendment, nor so as to interrupt a speech. If such a motion be carried, the proposal under consideration and the amendment thereto shall not be further dealt with at the meeting.
	Statute – 116
Motion for adjournment etc.	No motion for dissolution, or for the adjournment of the meeting, or for the suspension of the meeting or to pass to the next business, shall be made or spoken to during a debate by any member who has spoken in the debate. Any such motion shall take the place of any question that may be before the meeting and if not withdrawn must be disposed of before such question is further dealt with.
	Statute – 117
Other such motion	When a motion of the class contemplated in the last preceding Statute has been brought forward, and negatived, no other motion of that class shall be again brought forward until after the lapse of what the Chairman shall deem a reasonable time; not shall a debate be allowed on such a second or subsequent motion brought forward during a debate on the same proposal discussed alone, or the same proposal and amendment discussed together.
(h) RIGHT OF SPEECH AND REPLY	
	Statute – 118
Speeches	On each proposal or proposals and amendments in debate, a member may speak once only subject to the provisions of Statutes 94 and 116.
	Statute – 119
Speeches	After the mover of a motion or amendment has spoken, the other members, may save as otherwise provided, speak on the motion or amendment in such order as the Chairman may determine.
	Statute – 120
Speeches	Save in the exercise of a right of reply or as otherwise provided, no member shall speak more than once except with the permission of the Chairman, for the purpose of making a personal explanation; but in such cases on debatable matter shall be brought forward.
	Statute – 121
Speeches	The mover of a motion may speak second time on the conclusion of a debate by way of reply.
	Statute – 122
Reply	The mover of an amendment or when, there is no amendment, the mover of the original resolution, may reply to the debate before the vote is taken. But the mover of a motion for a dissolution or adjournment or for the suspension of the sitting or for passing to the next business on the statement, has no right to reply.
	Statute – 123
No Speeches	No member shall speak on the question after the mover has entered on his reply.

Statute – 124

Participation of chairman

The Chairman has the same right of moving of seconding a motion or amendment and of otherwise taking part in the debate, as any other member. When the Chairman takes part in the debate he shall vacate the Chair whilst he is addressing the meeting and the Chair shall during such time be taken by the Pro-Vice-Chancellor if any, or in his absence by the senior member present not being the Chairman.

(i) POINT OF ORDER

Statute – 125

Point of order

Any member may call the Chairman's attention to a point of order even whilst another member is addressing the meeting, but beyond stating the Precise point of order raised, he shall not make a speech. Such a call pronounced by the Chairman to be vexatious and any interruption or obstruction to the progress of the business before the Court-pronounced by the Chairman to be unseemly or unreasonable, shall be deemed a breach of order.

Statute – 126

Ruling

The Chairman shall be the sole judge on every point of order and may call any member to order, and if the member so called to order shall, in speaking, disregard such call, the Chairman may direct him to sit down and thereupon another member may speak.

Statute – 127

Suspension

In the event of any contumacious disregard of a ruling or call to order by the Chairman, he may request, the member so offending to leave the meeting and on such request, the member named by the Chairman, shall be suspended from his functions as a member during the meeting and shall be bound immediately to withdraw.

(j) VOTING

Statute – 128

Voting

On putting any question to vote, the Chairman shall call for an indication of opinion of the Court by a show of hands in the affirmative and negative, or by sitting and raising and shall declare the result thereof according to his opinion. If the votes are actually counted, the member of votes on either side shall be recorded in the minutes.

Statute – 129

Division

Any member may then demand a Division expert on a motion for adjournment, provided the demand is supported by not less than 10 members. Voting in all divisions shall be by ballot.

Statute – 130

Tellers

The Chairman shall thereupon appoint four Tellers, two on each side and shall give such directions for effecting the divisions as he shall consider expedient.

Statute – 131

Voting Division

In every division only such members as were present at the putting of the question shall be entitled to vote, voting shall be on papers supplied at the meeting by the Registrar and every voting paper shall be returned with or without the vote.

Statute – 132

Result Upon the Chairman announcing the division to be closed, the Tellers shall state in writing the number on each side, sign the statement and hand it to the Chairman, together with the voting papers (in two separate bundles), whereupon the Chairman shall declare the result of the division to the meeting, and the result shall be recorded in the minutes.

Statute – 133

Recount If, after a division has been taken, five members present shall demand a recount, the Chairman shall appoint two or more members to act as Tellers who shall report the facts found by them to the Chairman, who shall thereupon declare the result to the meeting and such declaration shall be conclusive.

Statute – 134

Further business Pending the recount, the Chairman may, in his discretion, either suspend the sitting or call for such business as may, in his opinion, be most conveniently proceeded with business thus entered on shall be proceeded with, but on its disposal the regular order of subjects, if it has been departed from, shall be resumed.

(k) LAPSING OF BUSINESS

Statute – 135

Lapsing of Business All motions, together with their amendments, if any, on the agenda of a Court meeting which have not been moved or voted upon for want of time of any other reason at the meeting to which the agenda relates, shall at the close of the meeting be deemed to lapse.

Such motions shall not be placed on the agenda of the next or subsequent meetings, save on receipt of a fresh notice from the mover of the same or from any other member of the Court stating that he intends to move the proposal at such meeting.

Provided, however, that a motion shall not lapse if a part thereof or an amendment thereto has been voted upon.

(i) MINUTES

Statute – 136

Minutes After every meeting or adjourned meeting of the Court, the Registrar shall as early as possible within six weeks, send a copy of the draft minutes of such meeting to the address of each member of the Court. In the event of any exception being taken to the correctness of the minutes as circulated, the attention of the Chairman shall be called to the matter before he signs the minutes, and he shall make such alteration as he may find to be necessary.

Section – III

THE EXECUTIVE COUNCIL

Statute – 137

Meetings The Executive Council shall meet ordinarily once a month, and at other times when convened by the Vice-Chancellor, or, in his absence by the Pro-Vice-Chancellor, if any or in the absence of both; by the senior member amongst the members of the Executive Council.

	Statute – 138
Vacancies	The seat of the person on the Executive Council shall be vacated by death, resignation, absence from four consecutive meetings or ceasing to hold a particular office or to answer a particular designation by virtue of which he was elected.
	Statute – 139
Quorum	Six members shall constitute a quorum for a meeting of the Executive Council and all questions shall be decided by a majority of votes of the members present.
	Statute – 140
Who to preside	The Vice-Chancellor, or in his absence, the Pro-Vice-Chancellor, if any, or in the absence of both, the senior member of the Executive Council shall preside at all meetings of the Executive Council. The Chairman at such meetings, shall have a vote, and in the case of equality of votes, a second or a casting vote.
	Statute – 141
Reporting to Executive Council	Every authority of the University except the Court shall report on any subject that may be referred to it by the Executive Council.
	Statute – 142
Proposal to Executive Council	Any authority or any member of the Court, may make recommendations to the Executive Council and may propose any Statute or Ordinance.
	Statute – 143
Boards, Committees	The Executive Council may, in addition to the Committees appointed under Ordinances appoint any Boards or Committees to carry out administrative duties within the scope of its powers.
	Statute – 144
Financial Estimates	The Executive Council shall prepare the financial estimates for the ensuing year.
	Statute – 145
Annual Report	The Executive Council shall take steps to have the Annual Report of the University prepared under its direction for submission to the Court at least six weeks before the date fixed for the Annual Meeting of the Court.

Section – IV

THE ACADEMIC COUNCIL

(Under Section 21)

	Statute – 146
Meetings	The Academic Council will meet ordinarily once in three months and at other time when convened by the Vice-Chancellor, or in his absence, by the Pro-Vice-Chancellor if any, or in the absence of both, by the senior most member of the Academic Council. The Vice-Chancellor, or in his absence the Pro-Vice-Chancellor if any, or in the absence of both, the senior most member shall preside at all meetings of the Academic Council.
	Statute – 147
Quorum	Twelve members shall constitute a quorum for a meeting of the Academic Council and all questions shall be decided by a majority of votes of the members present at a meeting. The Chairman at such meetings shall have a vote, and in the case of an equality of votes, a second or casting vote.

Statute – 148

Vacancies

The seat of the person on the Academic Council shall be vacated by death, resignation, absence from four consecutive meetings or ceasing to hold a particular office or to answer a particular designation by virtue of which he was elected.

Section – V
THE FACULTIES

Statute – 149

**Subjects in
Faculties**

The subjects comprised in each of these Faculties shall be as follows :

(1) Faculty of Arts

Humanities

(a) Modern Indian Languages :

Gujarati

Marathi

Hindi

Urdu

Sindhi

Bengali

Functional Hindi

(b) Other Modern Languages :

English

German

French

Russian

Communicative English

(c) Classical Languages :

Sanskrit

Pali

Prakrit (Ardhamagadhi)

Persian and Arabic

Functional Sanskrit

(d) Other Subjects :

History, Arts History

Archaeology

Epigraphy and Numismatics

Logic and Philosophy

Mathematics

Statistics

Fine Arts

Indian Culture (Ancient, Mediaeval and Modern)

Eastern Culture

Islamic Culture

- Town Planning and Architecture
 Physical Education
 Mass Communication
 Library and information science
 Linguistics
 Environment
 Indology - jainology
 Manuscriptology
 Journalism
 (e) Social Science
 Political Science
 Economics
 Sociology
 Anthropology
 Psychology
 Economic and Commercial Geography
 Home Science
 Labour Welfare
 Social Work (Deleted)
 Co-operation
 Business Management
 Public Administration
 Rural Studies
 Defence Studies
 Geography
 (f) **Vocational Courses :**
 1. Fashion Design and Management
 (2) **Faculty of Science :**
 Mathematics including Industrial Mathematics and Computer
 Application
 Statistics
 Geography
 Physics
 Chemistry
 Botany-including Forestry
 Zoology
 Microbiology
 Geology
 Bio-Science
 Desert Studies
 Computer Science
 Electronics
 Industrial Chemistry (Seven Streams)

Industrial Microbiology
Environment
Computer Application
Information Technology
Life Science
Anthropology
Earth Science
Fire
Nursing
Bio-Chemistry
Industrial Safety
Aviation Science
Forensic Science
Notical Science

(3) Faculty of Technology, Engineering including Environmental planning

Civil Engineering
Mechanical Engineering
Electrical Engineering
Sanitary Engineering
Tele-Communication Engineering
Chemical Engineering
Automobile Engineering
Aeronautical Engineering
Textile Engineering
Town Planning & Architecture
Mathematics
Geology
Refrigeration and Instrumentation
Electronic
Computer Science
Environmental Engineering
Electronics and Communication
Information Technology
Computer Engineering
Urban Design
Landscape Architecture
Urban and Regional Planning
Environment Planning
Housing Planning
Construction Technology
Interior Design
Mechatronics

Fasion & Costume Design
 Life style & Accessories Design
 Visual Communication
 Industrial Product Design
 Interior & Furniture Design
 Design Education
 Urban Planning

Vocational Courses :

1. Textile and Ginning Technology

Community College :

1. Mobile Communication

(4) Faculty of Law :

Law and Jurisprudence

(5) Faculty of Education :

Foundation of Education
 Educational administration and Management
 Pedagogy
 Psychology
 Physical Education
 Environment
 Yoga Education

(6) Faculty of Commerce :

Economics
 Statistics
 Commerce
 Geography
 Accounting including Costing
 Acturial Science
 Co-operation
 Mathematics
 Business Management
 Computer Science
 Environment
 Principles and Practices and Management Insurance
 Office Management & Secretarial Practices
 Tax Procedures and Practices
 Foreign Trade Practice and Procedure
 Advertising sales promotion sales management
 Computer Application
 English
 Principals of Management
 Business Economics
 Fundamentals of Entrepreneurship

Computer (Information Technology and its Application Business.)
 Marketing and Human Resource Management
 Business Environment
 Direct and Indirect Taxes
 Financial Market Operation and Financial Management
 Money and Financial System
 Business regulatory frame works including company Law
 Secretarial Practice
 Banking and Insurance

Community College :

1. Financial Services

(7) Faculty of Pharmacy :

Pharmacy
 Natural Medicine
 Clinical Pharmacy
 Phytopharmaceuticals
 Quality Assurance
 Pharmaceutical Technology
 Pharmaceutical Bio-technology
 Medicinal Chemistry
 Cosmetic Technology
 Food and Nutrition Technology
 Vaternary Pharmacy
 Agriculture Pharmacy
 Homoeopathic Pharmacy
 Certificate in Patent & Regulatory Management (CPRM) (Part Time)
 Certi. in Pharmaceutical Manufacturing & Production Mangt. (CPMPM) (Part Time)
 Certificate in Regulatory Affairs (CRA) (Part Time)
 Post Graduate Diploma in Regulatory Affairs (PGDRA) (Full / Part Time)
 Post Graduate Diploma in Industrial Analytical Chemistry(PGDIAC)(Full/Part Time)
 Post Graduate Diploma in Cosmetic Technology (PGDCT)(Full / Part Time)
 Post Graduate Diploma in Packaging Technology (PGDPT) (Full / Part Time)
 Post Graduate Diploma in Quality Assurance (PGDQA) (Full / Part Time)
 Post Graduate Diploma in Quality Control (PGDQC) (Full / Part Time)
 Post Graduate Diploma in Advance Clinical Research (PGDACR)(Part Time)
 Post Graduate Diploma in Clinical Trial Management (PGDCTM)(Part Time)

Vocational Course

1. Pharmaceutical Chemistry

(8) Faculty of Home Science :

Food & Nutrition
 Family Resource Management
 Clothing & Textiles
 Child Development
 Home Science Education

- (9) Faculty of Medicine :**
 Medicine
 Homoeopathy
 Medical Laboratory Technology
 Dental Surgery
 Physiotherapy
- (10) Faculty of Rural Studies :**
 Rural Studies
 Rural Education
 Rural Health
 Rural Sociology & Co-operation
 Rural Management
 Rural Services
 Rural Farm Management
 Rural Home Science Management and Health
 Human Resource Management
 Social Work
- Community College**
 1. Agriculture and Soil Sciences
- (11) Faculty of Management Studies :**
 Business Management
 Business Administration
 Public Administration
 Production Management
 Computer Application
 Agri - Business Management
 Financial Services Management
 Tourism Management
 Human Resource Development
- Vocational Courses :**
 1. Tourism and Hospitality Management
- (13) Faculty of Film & Television :**
 Film & Television

Statute – 150

Term of the Office

The terms of the office of the members of the Faculties shall be three years provided, however, that a member shall cease to be a member of the Faculty, if he ceases to be the chairman of the Board of studies, or a Head of a University Department, or a member of the board of studies or a teacher of the subject belonging to that Faculty, as the case may be.

Statute – 151

Meetings

Each Faculty shall ordinarily meet once a year and at other times when convened through the Registrar by the Dean, or in his absence by the senior member amongst the members of the Faculty.

	Statute – 152
Requisition Meeting	A meeting of a faculty shall also be convened through the Registrar by the Dean, or in his absence, by the senior member amongst the members add the Faculty on the requisition of not less than one fourth of the total number of members of three members whichever is more, constituting that Faculty.
	Statute – 153
Who to Preside	The Dean, or in his absence, the senior member amongst the members of the Faculty shall preside at the meeting of the Faculty.
	Statute – 154
Quorum	Not less than one-third of the total number of members, or three members whichever is more of any Faculty shall constitute a quorum for a meeting of the Faculty.
	Statute – 155
Voting	All questions at a meeting of the Faculty shall be decided by a majority of votes of the members present. The Chairman shall have a vote, and in the case of equality of votes, a second or casting vote.

Section – VI BOARD OF STUDIES

	Statute – 156
Boards of studies	The following Boards of Studies may be constituted under the provisions of Section 26(1)
	(1) Faculty of Arts :
	1. Gujarati
	2. Hindi
	3. English
	4. Sanskrit, Prakrit and Pali & Indology including Jainology
	5. Persian, Arabic and Urdu
	6. History, Archaeology, Epigraphy, Numismatics, Manuscriptology and Arts History
	7. Sociology and Anthropology
	8. Political Science and Public Administration
	9. Philosophy
	10. Psychology
	11. Indian Culture (Ancient, Medieval and Modern) and Eastern Culture
	12. Mass Communication
	13. Fine Arts (including Performing Arts) and Visual Arts
	14. Library and Information Science
	15. Linguistics
	16. Defence Studies
	17. Functional Hindi
	18. Functional Sanskrit
	19. Communicative English
	20. Journalism
	21. Disaster Management

22. Jainology
23. **Vocational Courses :**
 1. Fashion Design and Management
- (2) **Faculties of Arts and Science :**
 1. Home Science
- (3) **Faculties of Arts and Commerce :**
 1. Labour Welfare and Social Work
 2. Economics
 3. Co-operation
 4. Business Management.
- (4) **Faculties of Arts, Science and Commerce :**
 1. Geography
 2. Statistics
 3. Acturial Science
 4. Rural Studies
 5. Environment
- (5) **Faculties of Arts, Education, Science, Commerce and Technology including Engineering :**
 1. Mathematics
- (6) **Faculty of Education :**
 1. Education
 2. Physical Education
 3. Environment
 4. Yoga Education
- (7) **Faculty of Science :**
 1. Physics
 2. Chemistry
 3. Botany
 4. Zoology
 5. Microbiology
 6. Electronics
 7. Industrial Chemistry (Seven stream)
 8. Industrial Microbiology
 9. Life – Science
 10. Bio-Technology
 11. Earth Science
 12. Fire
 13. Nursing
 14. Bio-Chemistry
 15. Industrial Safety
 16. Aviation Science
 17. Forensic Science
 18. Notical Science
- (8) **Faculties of Science, Commerce and Management Studies and Technology including Engineering:**
 1. Computer Science

2. Computer Application
 3. Information Technology
- (9) Faculties of Science and Technology including Engineering :**
1. Geology
- (10) Faculty of Commerce :**
1. Commerce
 2. Accounting including Costing
 3. Principles & Practices of Insurance
 4. Office Management & Secretarial Practice
 5. Tax Procedures & Practices
 6. Foreign Trade practices & Procedures
 7. Advertising sales promotion & sales management
 8. Computer Application
 9. Banking and Insurance
 10. **Community College**
 1. Financial Services
- (11) Faculty of Law :**
1. Law
- (12) Faculty of Technology Engineering including Environmental Planning:**
1. Civil Engineering
 2. Mechanical Engineering
 3. Electrical Engineering
 4. Chemical Engineering
 5. Electronics and Communication
 6. Information Technology
 7. Computer Engineering
 8. Mechatronics
 9. Urban Design
 10. Landscape Architecture
 11. Urban and Regional Planning
 12. Environment Planning
 13. Housing Planning
 14. Construction Technology
 15. Interior Design
 16. Architecture
 17. Design Education
 18. Urban Planning
 19. Vocational Courses:
 1. Textile and Ginning Technology
 20. Community College
 1. Mobile Communication
- (13) Faculty of Pharmacy :**
1. Pharmacy
 2. Natural Medicine

3. **Vocational Course**
 1. Pharmaceutical Chemistry
- (14) **Faculty of Home Science :**
 1. Food and Nutrition
 2. Family Resource Management
 3. Clothing & Textiles
 4. Child development
 5. Home Science Education
- (15) **Faculty of Medicine :**
 1. Medicine
 2. Homoeopathy
 3. Medical Laboratory Technology
 4. Dental Surgery
 5. Physiotherapy
- (16) **Faculty of Rural Studies :**
 1. Rural Studies
 2. Rural Education
 3. Rural Health
 4. Rural Sociology and Co-operation
 5. Rural Management
 6. Rural Services
 7. Rural Farm Management
 8. Rural Home Science Management and Health
 9. Human Resource Management
 10. Social Work
 11. **Community College**
 1. Agriculture and Soil Sciences
- (17) **Faculty of Management Studies :**
 1. Financial Management
 2. Marketing Management
 3. Personal Management
 4. Business Administration
 5. Public Administration
 6. Production Management
 7. Agri- Business Management
 8. Financial Services Management
 9. Tourism Management
 10. Human Resource Development
 11. **Vocational Courses :**
 1. Tourism and Hospitality Management
- (18) -
- (19) **Faculty of Film & Television :**
 1. Film & Television

Statute – 157

Co-option

The persons to be co-opted by a particular Board of studies shall be co-opted at the meeting of that particular Board of Studies.

Statute – 158

Meetings

- (a) Each meeting of a Board shall be convened by the Chairman or in his absence by the Registrar.
- (b) No Board shall meet more than twice in a year, save with the permission of the Vice-Chancellor, which shall be given only if :
 - (i) he is satisfied on a written request made by the Chairman that there is sufficient business to justify the calling of the meeting and that the meeting is urgently necessary, or
 - (ii) if not less than three members of the Board have sent a request to the Chairman asking him to convene a meeting to dispose of urgent business.
- (c) Not less than one-third of the members or two members whichever number is greater, shall constitute a quorum. If there is no quorum at the commencement of the meeting even at the expiry of a half of an hour, the meeting shall forthwith be adjourned to such day as the Chairman may appoint. In the case of a meeting adjourned for want of a quorum, no quorum will be required.
- (d) Subject to Clause (b), the Chairman shall convene a meeting of the Board on the requisition of three members of the Board.
- (e) Provided no member of a Board objects to such a course any item of business before a Board may, at the discretion of the Chairman, be disposed of by correspondence.
- (f) All meetings of the Boards shall be convened through the Registrar, who shall keep a record of the proceedings of the meetings.
- (g) All questions shall be decided by a majority of votes of the members present.

Section – III

THE VICE- CHANCELLOR

Statute – 159

Appointment of the Vice-Chancellor

- A. There shall be a joint meeting of the Executive Council and the Academic Council for nominating one person on the Committee appointed under Section 10.
If more than one names are proposed than ballot shall be taken by the distributive system.
- B. Procedure for the appointment of the Vice-Chancellor.
 - (1) At least five months before the date of expiry of the term of the Vice-Chancellor, the Registrar shall call a joint meeting of the Executive Council and the Academic Council for the purpose of nominating a member on the Committee to be appointed under sub-section (2) of section 10 for recommending the panel of the names or the Vice-Chancellor, as required under sub-clause (i) of clause (a) of the said sub-section (2).
 - (2) The Registrar shall, within 15 days from the date of the joint meeting referred to in clause (1) convene a meeting of the Vice-Chancellors of the Universities established by law in the Gujarat State for nominating a person on the said Committee or recommending the panel as required under sub-clause (i) of clause (a) of sub-section (2) of section 10.

- (3) The Registrar shall within 15 days from the date of the meeting referred to in clause (1) and (2) above, request the Chairman, U.G.C. to nominate one member on the Committee as required under sub-clause (iii) of clause (a) of section 10.
- (4) The Registrar shall, within 10 days from the date of the receipt of the nomination from the U.G.C., as referred to in clause (3) above communicate to the Chancellor the names of persons nominated at the meeting and by the U.G.C. as referred to in clause (1), (2) and (3) and request him to nominate a fourth member on the Committee and to designate one of them as the Chairman, and to communicate the appointment of the Committee to its members.
- (5) Within 30 days after the appointment of the Committee by the Chancellor, as mentioned in clause (4), the Registrar shall convene a meeting of the Committee at the place and time fixed in consultation with the Chairman of the Committee.
- (6) The Registrar shall record the proceeding of the meeting and shall submit to the State Government the names of the persons recommended by the Committee along with the particulars specified in clause (7), with the approval of the Chairman of the Committee, and the State Government shall appoint the Vice-Chancellor at least one month before the date of the expiry of the term of the Vice-Chancellor.
- (7) The particulars of the persons recommended by the Committee shall contain the following :
 - (i) The name with particulars of degrees, if any, and other academic distinctions,
 - (ii) Place of residence,
 - (iii) Birth Date,
 - (iv) Literary activities, if any,
 - (v) Administrative or teaching experience, if any,
 - (vi) Other particulars, if any, e.g. public service, membership of public institutions and educational activities.

Statute – 160

Sumptuary Allowance

An amount determined by the state government from time to time shall be placed annually at the disposal of the Vice-Chancellor by way of sumptuary allowance.

CHAPTER - IV

THE REGISTRAR

Statute – 161

Appointment

After the termination of the appointment of the First Registrar under Section 83 of the Act, all subsequent appointment shall be made by the Executive Council. In the case of necessity the Vice-Chancellor shall have power to provide for the performance of the duties of the Registrar.

Statute – 162

Selection Committee

No persons shall be appointed Registrar except on the recommendation of a Selection Committee constituted for the purpose and consisting of :

- (i) The Vice-Chancellor or in his absence the Pro. Vice-Chancellor to be the chairperson of the Selection Committee.
- (ii) A nominee of the Chancellor.

- (iii) Three experts out of the list recommended by the Vice-Chancellor and approved by the Executive Council.

At least four members including two outside experts shall constitute the quorum.

The post of the Registrar shall be filled by the selection by advertising the same in prominent newspapers in the State to be determined by the Executive Council.

Statute – 163

Qualification

The following shall be the minimum qualifications for the post of Registrar and every permanent vacancy occurring for the post of Registrar shall be filled in accordance with them:

- (i) A Master's degree at least 55% of the marks or its equivalent grade of B in the U.G.C. seven point scale,
- (ii) at least 15 Years' of experience as Assistant Professor in the AGP of Rs.7000 and above or with 8 years of service in the AGP of Rs.8000 and above including as Associate Professor along with experience in educational administration
- or
- (ii) Comparable experience in research establishment and/or other institutions of Higher Education
- or
- (ii) 15 years' of administrative experience of which 8 years shall be as Deputy Registrar or an equivalent posts,

(Note:-

1. However, the minimum requirement of 55 % should not be insisted upon for the existing incumbent, who is already in the University system. The minimum requirement in such case shall be at least 50 % marks at Master's degree level)
2. The age of superannuation, as at present, shall continue to be 62 (sixty two) years of Registrar.
3. The maximum age shall not be more than 57 year.
4. The tenure of the post shall remain five years and thereafter, if Education Department gives approval to the proposal of extension, then further extension shall be given.)

Statute – 164

Tenure

The appointment of the Registrar shall ordinarily be on probation for a period of two years. On the expiry of the said period the appointment shall, subject to the age limit of 58 be made permanent, if the Registrar has given satisfaction in his work, of which the Executive Council shall be the sole judge, provided however that it shall be competent for the Executive Council and the Registrar, at any time during the period of probation or thereafter, by either party by giving not less than six calendar months' notice in writing to the other or by mutual agreement to terminate the tenure of his office.

Statute – 165

Duties

The duties of the Registrar shall be as follows :

- (a) To be the custodian of the common seal, buildings, gardens, records, library and such other property of the University as the Executive Council shall commit to his charge;

- (b) To act as Secretary to the Court, the Executive Council, the Academic Council, the Faculties, the Boards of studies, the Committee of Selection for appointment of teachers of the University, the Committee for recognition of Teachers of the University, the Committee for appointment of Examiners, and to such other Boards of Committees as may be appointed from time to time and to keep minutes thereof.
- (c) To conduct the official correspondence of the Executive Council and the Court.
- (d) To issue notices convening meetings of the University Authorities, Boards and Committees and to make all arrangements thereof;
- (e) To perform such other duties as may be from time to time prescribed by the Executive Council and generally to render such assistance as may be desired by the Vice-Chancellor in the performance of his official duties.

Statute – 166

Conditions of Service

- (i) The pay-scale of the Registrar shall be as may be prescribed by the State Government from time to time, and he shall, in addition, be entitled to receive such allowances and at such rates, as may be admissible to other whole-time employees of the University, from time to time.
- (ii) He shall in addition, be entitled to a rent-free house including water and telephone facilities.
- (iii) He shall also be entitled to the benefits of pension scheme inclusive of Family Pension, Gratuity and General Provident Fund according to the rules of the Gujarat State Government applicable to its employees from time to time.

Statute – 167

Leave

- (1) The Registrar shall be entitled to such leave as may be admissible to other non-teaching employees of the University under the rules sanctioned from time to time by the Executive Council.
- (2) If any person in the University service is appointed Registrar, he shall be entitled to whatever leave of absence has become due to him at the time of such appointment.

CHAPTER - V

CONFERMENT OF DEGREES

(Under Section 30 of the Act)

Statute – 168

Eligibility

Every person who passes an examination for a degree or diploma or certificate of the University shall be eligible, respective degree or diploma or certificate.

Statute – 169

Conferment

The Executive Council shall by an appropriate resolution or resolutions confer upon persons as aforesaid, such degrees and award such diploma and grant certificates as are provided in the Statutes.

The Executive Council shall also, have the power to confer those degrees and award those diplomas and grant certificates for which qualifying examinations were held by the University at different times, upon persons who have passed those examinations and have been declared qualified to receive those degrees or diplomas or certificates.

Statute – 169 – A

Before taking action contemplated in Section 4 (15) and 54, it shall be incumbent upon the Executive Council to notify the person concerned of the action contemplated and to give him an opportunity to tender either in person or by a written statement within twenty one clear days from the date of issue of such notice, such defence as he may wish to put up. If the Executive Council after taking into consideration the defence so set up, decides to recommend to the court that action be taken against him, a copy of such recommendation shall be forwarded to him with an intimation of the date of the meeting of the court at which his case will come up for consideration and he shall be informed that if he has any further statement to make, in writing he should submit he same to the Executive Council six weeks before the date of the meeting. The statement, if any, so received, shall be submitted to the Court with recommendation of the Executive Council and the relevant details of the case.

Statute – 170

External Degrees

The University shall award the Degrees of Bachelor of Arts (External) and Bachelor of Commerce (External) to such students as have passed the qualifying examinations for the degree of Bachelor of Arts (External) and Bachelor of Commerce (External) having been exempted from attendance at courses of Studies at the affiliated Colleges of the University by Regulations passed by the Academic Council in that behalf under sec. 22 (2) (xi) of the Act.

Statute – 171

External Degrees

The University shall award the Degree of Master of Arts (External) and Master of Commerce (External) to such students as have, being exempted from attendance at courses of studies in affiliated colleges or recognised institutions, where Post-Graduate centres in the subject concerned have been instituted or at the University Departments, as the case may be, passed the qualifying examination for the Degree of Master of Arts (External) or Master of Commerce (External) as the case may be.

Statute – 172

Degrees and Diplomas

The University shall grant the following Degrees and Diplomas to such persons as have undergone the prescribed courses at any college or colleges affiliated to or any institution or institutions recognised by the University or a Department of the University, and have passed the qualifying examinations for the same in accordance with the ordinances and Regulations of the University.

DEGREES :

(1) Faculty of Arts :-

- | | | |
|-----|---|------------------|
| 1. | Doctor of Philosophy | (Ph. D) |
| 2. | Master of Philosophy | (M. Phil.) |
| 3. | Master of Arts | (M. A.) |
| 4. | Master of Arts (External) | (M. A.) (Ext.) |
| 5. | Bachelor of Arts | (B. A.) |
| 6. | Bachelor of Arts (External) | (B. A.) (Ext.) |
| 7. | Bachelor of Library & Information Science | (B.Lib. & I.Sc.) |
| 8. | Master of Library & Information Science | (B.Lib. & I.Sc.) |
| 9. | Bachelor of Journalism | (B. Journ) |
| 10. | Bachelor of Mass Communication | (B.M.C.) |
| 11. | Master of Journalism | (M. Journ) |
| 12. | Master of Mass Communication | (M.M.C.) |
| 13. | Master of Visual Arts | (M.V.A.) |
| 14. | Bachelor of Visual Arts | (B.V.A.) |
| 15. | Master of Social Work (M.S.W) | (Deleted) |

16. Master of Fine Arts (M.F.A. Music / Vocal & Instrumental/ Dance/Drama/
Painting/ Sculpture)
17. **Vocational Courses :**
1. Fashion Design and Management (F.D.M.)
- (2) **Faculty of Education :-**
1. Doctor of Philosophy (Ph. D.)
2. Master of Philosophy (M. Phil.)
3. Master of Education (M. Ed.)
4. Bachelor of Education (B. Ed.)
5. Master of Physical Education (M.P. E.)
6. Bachelor of Physical Education (B. P. Ed.)
7. Bachelor of Physical Education (B.P.E.)
- (3) **Faculty of Science :-**
1. Doctor of Philosophy (Ph. D.)
2. Master of Philosophy (M. Phil.)
3. Master of Science (M. Sc.)
4. Bachelor of Science (B. Sc.)
5. Master of Science (3 years) (M.Sc.)(3Years)
- (4) **Faculty of Technology Engineering Including Environmental Planning:**
1. Master of Engineering (M. E.)
2. Bachelor of Engineering (B. E.)
3. Doctor of Philosophy (Ph.D.)
4. Bachelor of Architecture (B. Arch.)
5. Bachelor of Construction Technology (B.Cons.Tech.)
6. Bachelor of Interior Design (B. Int. D.)
7. Master of Planning (Environmental Planning) (M. Plan-Ep.)
8. Master of Planning(Housing) (M.Plan-HSG.)
9. Master of Urban Design (M. U. D.)
10. Master of Landscape Architecture (M. L. Arch.)
11. Bachelor of Design (B. Desn.)
12. Master of Design Education
13. Master of Urban Planning
14. Vocational Courses :
1. Textile and Ginning Technology (T.G.T.)
15. Community College
1. Mobile Communication (M.C.)
- (5) **Faculty of Law :**
1. Master of Laws (LL. M.)
2. Bachelor of Laws (Special) (LL. B.) (Sp.)
3. Bachelor of Laws (General) (LL. B.) (Gen.)
4. Doctor of Philosophy (Ph.D.)
5. Master of Philosophy (M.Phil.)
- (6) **Faculty of Commerce :**
1. Doctor of Philosophy (Ph. D.)
2. Master of Philosophy (M. Phil.)
3. Master of Commerce (M. Com.)
4. Master of Commerce (External) (M.Com.) (Ext.)
5. Bachelor of Commerce (B. Com.)
6. **Community College**
1. Financial Services (F.S.)

(7) Faculty of Home Science :

- | | | |
|----|------------------------------------|-----------|
| 1. | Bachelor of Science (Home Science) | (B.H.Sc.) |
| 2. | Master of Home Science | (M.H.Sc.) |
| 3. | Doctor of Philosophy | (Ph.D.) |

(8) Faculty of Medicine :

- | | | |
|----|--|--------------|
| 1. | Bachelor of Homoeopathy Medicine and Surgery | (B.H.M.S.) |
| 2. | Bachelor of Dental Surgery | (B.D.S.) |
| 3. | Doctor of Medicine (Hom) | (M.D.) (Hom) |
| 4. | Bachelor of Physiotherapy | (B.P.T.) |
| 5. | Doctor of Philosophy | (Ph.D.) |

(9) Faculty of Rural Studies :

- | | | |
|----|-------------------------------------|----------|
| 1. | Bachelor of Rural Studies | (B.R.S.) |
| 2. | Master of Rural Studies | (M.R.S.) |
| 3. | Doctor of Philosophy | (Ph.D.) |
| 4. | Master of Human Resource Management | (H.R.M.) |
| 5. | Bachelor of Social Work | (B.S.W) |
| 6. | Master of Social Work | (M.S.W) |
| 7. | <u>Community College</u> | |
| 1. | Agriculture and Soil Sciences | (A.S.S.) |

(10) Faculty of Pharmacy :

- | | | |
|----|---------------------------------|-----------|
| 1. | Bachelor of Pharmacy | (B.Pharm) |
| 2. | Master of Pharmacy | (M.Pharm) |
| 3. | Master of Philosophy | (M.Phil) |
| 4. | Doctor of Philosophy | (Ph.D.) |
| 5. | <u>Vocational Course</u> | |
| 1. | Pharmaceutical Chemistry | (P. C.) |

(11) Faculty of Management Studies :

- | | | |
|-----|-------------------------------------|----------|
| 1. | Bachelor of Business Administration | (B.B.A.) |
| 2. | Master of Business Administration | (M.B.A.) |
| 3. | Master of Philosophy | (M.Phil) |
| 4. | Doctor of Philosophy | (Ph.D.) |
| 5. | Master of Computer Application | (M.C.A.) |
| 6. | Bachelor of Computer Application | (B.C.A.) |
| 7. | Tourism Management | |
| 8. | Human Resource Development | (MHRD) |
| 9. | Master in Tourism Studies | (MTS) |
| 10. | <u>Vocational Courses :</u> | |
| 1. | Tourism and Hospitality Management | (T.H.M.) |

Diplomas :

(1) Faculties of Arts and Education :

- | | | |
|----|-----------------------------------|----------------------|
| 1. | Diploma in Mass-Communication | (Dip. M. C.) |
| 2. | Diploma in Mass-Communication | (D. M. C.) |
| 3. | Diploma in Drama | (Dip.F.A.)(Drama) |
| 4. | Diploma in Music | (Dip.F.A.)(Music) |
| 5. | Diploma in Painting and Sculpture | (Dip.F.A.P. & S.) |
| 6. | Diploma in Architecture | (Dip.F.A.P)(Arch.) |
| 7. | Diploma in Dancing | (Dip.F.A.) (Dancing) |
| 8. | Diploma in Educational and | (Dip.EVG) |

- Vocational Guidance
9. Diploma in Linguistics (D. LG.)
 10. Diploma in Journalism (D.Journ)
 11. Post Graduate Diploma in Communication English (PGDCE)
 12. Diploma in Yoga Education
- (2) Faculties of Arts, Science, Commerce, Engineering and Management Studies :**
1. Diploma in Computer Training (D.C.T.)
 2. Diploma in Computer Application (D.C.A.)
 3. Diploma in System Management (D.S.M.)
 4. Diploma in Management Accounting (D.M.A.)
 5. Diploma in Marketing Management (D.M.M.)
 6. Diploma in Operation Management (D.O.M.)
 7. Diploma in Computer Management (D.C.M.)
 8. Diploma in Managerial Accounting (D.M.A.)
 9. Diploma in Hotel and Tourism Management (D.H.T.M.)
 10. Diploma in Business Management and Industrial Management (D.B.M. and I.M.)
 11. Diploma in Public Administration (D.P.A.)
 12. Diploma in Management Studies (D.M.S.)
 13. Diploma in Personnel Management (D.P.M.)
 14. Diploma in Financial Management (D.F.M.)
 15. Diploma in Travel and Tourism Management (D.T.T.M.)
 16. Post Graduate Diploma in Agri-Business Management (P.G.D.A.M.)
 17. Post Graduate Diploma in Financial services Management (P.G.D.F.M)
- (3) Faculty of Science :**
1. Diploma in Electronics and Radio Physics (D. E. R. P.)
 2. Post Diploma in Industrial Safety (P.D.I.S.)
- (4) Faculty of Law :**
1. Diploma in Labuor Laws and Practice (D. L. P.)
 2. Diploma in Taxation Laws and Practice (D. T. P.)
 3. Diploma in Alternative Dispute Resolution (Dip. A.D.R.)
 4. Diploma in Environmental Law (Dip. Envir. Law)
 5. Diploma in Human Rights (Dip. H.R. Law)
 6. Diploma in Intellectual Property Rights (Dip. I.P.R.)
 7. Diploma in Legislative Drafting (Dip. L.D.)
 8. Diploma in Public Health and Sanitation (Dip. P.H.S.)
- (5) Faculty of Commerce :**
1. Diploma in Business Management (D. B. M.)
 2. Diploma in Industrial Management (D. I. M.)
 3. Diploma in Banking (D. Banking)
 4. Diploma in Costing (D. Costing)
 5. Diploma in Accountancy (D. Acct.)
 6. Diploma in Secretary ship (D. Sec.)
- (6) Faculties of Arts and Commerce :**
1. Diploma in Co-operation (D. Co. Op.)
 2. Diploma in Statistics (D. Stat)
 3. Diploma in Foreign Trade (Dip. F. T.)

4. Diploma in Foreign Trade (D. F. T.)
- (7) Faculty of Pharmacy :**
1. Diploma in Pharmacy (D. Pharm.)
 2. Post-graduate diploma in Bio-availability, Bio-equivalence & toxicity testing.
 3. Post-graduate diploma in Quality Assurance.
 4. Post-graduate diploma in Herbal Drugs.
 5. Diploma in Clinical Pharmacy (D.C.P.)
 6. Diploma in Phytopharmaceuticals (D.Phyto.)
 7. Diploma in Quality Assurance (D.Q.A.)
 8. Diploma in Pharmaceutical Technology (D.P.T.)
 9. Diploma in Pharmaceutical Bio-technology (D.P.B.)
 10. Diploma in Medical Chemistry (D.M.C.)
 11. Diploma in Cosmetic Technology (D.C.T.)
 12. Diploma in Food and Nutrition Technology (D.F.N.T.)
 13. Diploma in Vaternary Pharmacy (D.V.P.)
 14. Diploma in Agriculture Pharmacy (D.A.P.)
 15. Diploma in Homoeopathic Pharmacy (D.H.P.)
- (8) Faculty of Medicine :**
1. Post-graduate Diploma in Medical Laboratory Technology (P.G.D.M.L.T.)

CHAPTER - VI

ACCEPTANCE OF ENDOWMENTS FOR FELLOWSHIPS,
SCHOLARSHIPS, PRIZES, MEDALS AND OTHER AWARDS
(Under Section 30 [vi])

Statute - 173

Endowments

All offers of bequests donations and endowments the management where of to be vested in the University shall be accepted on condition that the annual realization therefrom shall be subject to a deduction of 7.5% thereof and the amounts realized by such annual deduction shall be credited to the General Fund of the University at the commencement of every financial year, provided that it shall be competent for the Executive Council, if in its opinion, there are sufficient reasons to do so, to grant exemption from the deduction of the above amount of 7.5% in suitable cases where donations received by the University are specifically remarked for promotion of teaching and research.

The University shall not accept endowment the benefits whereof are sought to be restricted to any caste, creed or community or the net annual income of which is less than Rs. 500/- in the case of a scholarship or a medal or a prize.

Statute - 174

University Departments

The following shall be the University Department or Constituted colleges for teaching and research in the University :

1. Economics
2. Sociology
3. Political Science
4. Statistics
5. Labour Welfare and Social Work
6. History
7. Gujarati
8. Modern, Classical and Foreign Languages

9. Linguistics
10. Psychology
11. Education
- 11A. Physical Education
12. Philosophy
13. Physics (Pure and Applied) and all its branches including
 - (1) Experimental and Theoretical Physics,
 - (2) Astro-Physics, and
 - (3) Bio-Physics.
14. Chemistry (Pure and Applied) and all its branches including
 - (1) Inorganic Chemistry,
 - (2) Organic Chemistry,
 - (3) Physical Chemistry,
 - (4) Bio-Chemistry, and
 - (5) Chemical Technology including Chemical Engineering.
15. Mathematics (Pure and Applied) and all its branches including Industrial Mathematics with Computer Application and Statistics
16. Botany and all its braches including Paleo-Botany
17. Zoology and all its branches
18. Business Management
19. Commerce
20. Library and Information Science
21. Life Science and all its branches including Environmental Science and Microbiology
22. Computer Application
23. Information Technology
24. Journalism
25. Earth Science
26. Bio-Technology
27. Pharmacy
28. Indian Literature* (* Proposed)
29. Diaspora and Culture Studies* (* Proposed)
30. Urban Design
31. Landscape Architecture
32. Urban and Regional Planning
33. Environment Planning
34. Housing Planning
35. Construction Technology
36. Interior Design
37. Construction and Project Management
38. Water Sanitation and Management
39. Urban Management
40. Structural Design
41. Bio-Informatics.
42. -
43. -
44. Architecture
45. -

CHAPTER - VII
MEDIUM OF INSTRUCTION
(Under Sec. 4 (39) of the Act)

Statute – 175

Medium of Instruction

- (1) Gujarati shall be the medium of instruction and examination;
- (2) Notwithstanding anything contained in (1) above, it will be permissible for any affiliated College, recognised Institution or University Department to use English or Hindi as medium of instruction and for any student to use English or Hindi as medium of examination;
- (3) Notwithstanding anything contained in (1) above, it will be permissible for any research student to submit his thesis, at his option, in Gujarati or English or Hindi;
- (4) Notwithstanding anything contained in clause (1) above, the medium of instruction and examination for modern Indian Languages may be the respective language.

Statute – 176

College Inspection

- (1) The panel for the appointment of Inspection committee to inspect an affiliated college or a recognised or an approved institution, as the case may be, shall consist of the following members, namely:
 - (i) The Pro-Vice-Chancellor, if any, or a person nominated by the Vice-Chancellor (Chairman)
 - (ii) Four members to be appointed by the Executive Council from amongst themselves.
 - (iii) Four members to be appointed by the Executive Council from amongst the members of the Academic Council.
 - (iv) Six members to be appointed by the Executive Council from amongst the members of the University Court;
 - (v) Deans of Faculties.
- (2) The Executive Council shall, in its discretion, nominate not less than two members out of the panel mentioned in sub-clause-1 above, who will constitute a committee to inspect any one or more of the affiliated colleges or recognised institutions or approved institutions, as the case may be;
- (3) The Vice-Chancellor may nominate an expert as an additional member, if it is in his opinion necessary to do so, on the Committee mentioned under Clause-2 above;
- (4) The term of office of the members of the panel other than the Pro-Vice-Chancellor, Deans of Faculties, so nominated as members of the Committee, shall be three years;

Provided that a member shall cease to be a member of the panel on his ceasing to hold the office by virtue of which he is a member of the panel.

Statute – 177

Board of University Teaching & Research

1. The Board of University Teaching and Research shall consist of the following members, namely:
 - (i) The Vice-Chancellor
 - (ii) The Pro-Vice-Chancellor, if any
 - (iii) Deans of Faculties
 - (iv) Head of the departments declared under the relevant statute.

- (v) Two Principal of post-graduate colleges by rotation to be nominated by the Vice-chancellor.
 - (vi) Three teachers including Principals belonging to different faculties and imparting education in Post-graduate Courses to be nominated by the Vice-Chancellor.
 - (vii) Three persons renowned for their specialized knowledge in the subject each belonging to different subjects to be co-opted by the Board.
2. The term of office of the members of the Board other than ex-officio members shall be three years;
Provided that a person shall cease to be a member of the Board on his ceasing to hold the office by virtue of which he is such a member.
 3. One-third of the total number of the Board of University Teaching and Research shall constitute a quorum for the meeting and all questions shall be decided by a majority of votes of the members present.
 4. The Board of University Teaching and Research shall exercise the following powers and perform the following duties namely;
 - (i) to maintain standards of post-graduate teaching and research;
 - (ii) to advise the Board of Studies regarding any trends in post-graduate syllabus, instructions and any other developments;
 - (iii) to make recommendations regarding the admission to, and evaluation of Research degrees;
 - (iv) to make recommendations regarding the regulations of Ph.D. degrees;
 - (v) to make recommendations regarding the qualifications and number of the post-graduate teachers and Research Guides or supervisors;
 - (vi) to approve the subjects of research and to suggest Panels of names of examiners for research thesis;
 - (vii) to make any other recommendation regarding Organisation, co-ordination and improvement of post graduate teaching and research in the University as a whole.

Statute – 178

**Board of
Extramural
Studies**

1. The Board of Extra-mural Studies shall consist of the following members, namely:
 - (i) The Vice-Chancellor, ex-officio (Chairman);
 - (ii) The Pro-Vice-Chancellor, if any, ex-officio;
 - (iii) The Registrar ex-officio;
 - (iv) Five other members nominated by the Executive Council not less than two of whom shall be from the Academic Council.
2. The term of office of the members other than the ex-officio members shall be three years :
Provided that a member shall cease to be a member of the Board on his ceasing to hold the office by virtue of which he is a member of the Board.
3. The Board of Extra-mural studies shall have the following powers and duties, namely :
 - (a) to make necessary arrangements for the extra-mural instructions and to make rules for this purpose ;

- (b) to fix conditions for the admission of students and the payment of fees, if any;
- (c) to grant certificates to persons who have satisfactorily completed a course of lectures on some subject or subjects approved by the Board and have passed an examination in it, if any, held by the Board.
- (d) to arrange for the writing and publications of popular books on topics of general interest.

Statute – 179

**Board of
Hostel
Management**

- (1) The Board for Hostel's management shall consist of :
 - (i) The Vice-Chancellor, ex-officio (Chairman);
 - (ii) The Pro-Vice-Chancellor, if any, ex-officio;
 - (iii) The Registrar, ex-officio Member- Secretary;
 - (iv) A Principal of an affiliated college nominated by the Executive Council from amongst its own members;
 - (v) Two Principals of affiliated colleges having hostels, to be nominated by the Executive Council;
 - (vi) Two Wardens of Hostels of affiliated colleges, other than the colleges the Principals of which are nominated, to be nominated by the Vice-Chancellor;
 - (vii) Three student representatives to be nominated by the Vice-Chancellor from amongst students residing in Hostels (including one woman student)
 - (viii) The wardens of University Hostels for men and women students;
 - (ix) The Medical Officer, if any, of the University;
- (2) The term of office of the members of the Board, other than the ex-officio members, shall be three years.

Provided that a member shall cease to be a member of the Board on his ceasing to hold the office by virtue of which he is a member of the Board.

Statute – 180

The Board for Hostel's Management shall exercise the following powers and perform the following duties, namely:

- (1) to recommend rules for the management of University and college hostels;
- (2) to organise programmes of sport and games for hostels students;
- (3) to organise study circles, reading clubs and discussion groups for academic studies for hostels students;
- (4) to frame programmes of visits of educationists, public workers and other eminent persons to the hostels;
- (5) to recommend measures to ensure proper health, hygiene and dietetics of hostel students;
- (6) to recommend schemes of guidance and counseling to hostel students;
- (7) to recommend measures to ensure proper living conditions in approved lodgings and recognised hostels;
- (8) to arrange for inspection of University hostels and those attached to affiliated colleges as also other approved lodgings and recognised hostels;

- (9) to recommend a pattern of corporate life to be adopted by the University and college hostels for the consideration of the Executive Council ;
- (10) to submit to the Executive Council for approved norms of accommodation, facilities and services in the University and college hostels and hostels recognised by the University;
- (11) to evaluate the working of University, College and recognised hostels at the end of every academic year and submit its report to the Executive Council;
- (12) to make proposals to the Executive Council for improvement in the conditions of University, college and recognised hostels including their working and management.

Statute - 181

Committee for
selection of
teachers of
University

- (1) Committee for selection of teachers of the University shall be as under:

CONSTITUTION OF SELECTION COMMITTEES AND GUIDELINES ON SELECTION PROCEDURE:

(A) Selection Committee Composition

I. Assistant Professor in the University:

- (a) The Selection Committee for the post of Assistant Professor in the University shall consist of the following persons :
 - i) The Vice Chancellor or his/her nominee, who has at least ten years of experience as Professor, shall be the Chairperson of the Committee.
 - ii) An academician not below the rank of Professor to be nominated by the Visitor/Chancellor, wherever applicable.
 - iii) Three experts in the subject concerned nominated by the Vice Chancellor out of the panel of names approved by the relevant statutory body of the university concerned.
 - iv) Dean of the Faculty concerned, wherever applicable.
 - v) Head/Chairperson of the Department/School concerned.
 - vi) An academician representing SC / ST / OBC / Minority / Women/Differently-abled categories to be nominated by the Vice Chancellor, if any of the candidates from any of these categories is an applicant and if any of the above members of the selection committee does not belong to that category.
- (b) Four members, including two outside subject experts, shall constitute the quorum.

II. Associate Professor in the University

- (a) The Selection Committee for the post of Associate Professor in the University shall have the following composition:
 - i) The Vice Chancellor or his/her nominee, who has at least ten years of experience as Professor, shall be the Chairperson of the Committee.

- ii) An academician not below the rank of Professor to be nominated by the Visitor/Chancellor, wherever applicable.
 - iii) Three experts in the subject/field concerned nominated by the Vice-Chancellor, out of the panel of names approved by the relevant statutory body of the university.
 - iv) Dean of the faculty, wherever applicable.
 - v) Head/Chairperson of the Department/School.
 - vi) An academician representing SC/ ST/ OBC/ Minority/ Women / Differently-abled categories, if any of candidates belonging to any of these categories is the applicant, to be nominated by the Vice Chancellor, if any of the above members of the selection committee does not belong to that category.
- (b) At least four members, including two outside subject experts, shall constitute the quorum

III. Professor in the University

- (a) The Selection Committee for the post of Professor in the University shall consist of the following persons :
- i) Vice-Chancellor who shall be the Chairperson of the Committee.
 - ii) An academician not below the rank of Professor to be nominated by the Visitor/Chancellor, wherever applicable.
 - iii) Three experts in the subject/field concerned to be nominated by the Vice- Chancellor out of the panel of names approved by the relevant statutory body of the university concerned.
 - iv) Dean of the faculty, wherever applicable.
 - v) Head/Chairperson of the Department/School.
 - vi) An academician belonging to the SC/ST/OBC/ Minority / Women / Differently-abled categories, if any of the candidates representing these categories is the applicant, to be nominated by the Vice- Chancellor, if any of the above members of the selection committee does not belong to that category.
- (b) At least four members, including two outside subject experts, shall constitute the quorum.

IV. Senior Professor

- (A) The Selection Committee for the post of Senior Professor in the University shall consist of the following persons:
- i) Vice Chancellor who shall be the Chairperson of the Committee.
 - ii) An academician not below the rank of Senior Professor/Professor with minimum ten years experience who is the nominee of the Visitor/Chancellor, wherever applicable.

- iii) Three experts not below the rank of a Senior Professor/Professor with a minimum of ten years' experience in the subject/field concerned nominated by the Vice-Chancellor out of the panel of names approved by the relevant statutory body of the university.
 - iv) Dean (not below the rank of Senior Professor/Professor with minimum ten years experience) of the faculty, wherever applicable.
 - v) Head/Chairperson (not below the rank of Senior Professor/Professor with minimum ten years experience) or Senior-most Professor (not below the rank of Senior Professor/Professor, with a minimum of ten years' experience) of the Department/School.
 - vi) An academician (not below the rank of a Senior Professor/Professor with minimum ten years experience) representing SC/ST/OBC/ Minority / Women / Differently-abled categories, if any of candidates representing these categories is the applicant, to be nominated by the Vice Chancellor, if any of the above members of the selection committee do not belong to that category.
- (b) Four members, including two outside subject experts, shall constitute the quorum.
- (B) Selection Committees for the posts of Directors, Deputy Directors, Assistant Directors of Physical Education and Sports, Librarians, Deputy Librarians and Assistant Librarians** shall be the same as that of Professor, Associate Professor and Assistant Professor, respectively, except that in Library and Physical Education and Sports or Sports Administration, respectively, practicing Librarian/Director Physical Education and Sports, as the case may be, shall be associated with the Selection Committee as one of the subject experts.
- (C) The "Screening-cum-Evaluation Committee" for CAS promotion of Assistant Professors /equivalent cadres in Librarians/Physical Education and Sports from one level to the other higher level shall consist of:**
- A. For University teachers:**
- i) The Vice-Chancellor or his/her nominee shall be the Chairperson of the Committee;
 - ii) The Dean of the Faculty concerned;
 - iii) The Head of the Department /Chairperson of the School; and
 - iv) One subject expert in the subject concerned nominated by the Vice-Chancellor from the University panel of experts.

B. For University Assistant Librarian:

- i) The Vice-Chancellor shall be the Chairperson of the Committee;
- ii) The Dean of the Faculty concerned;
- iii) The Librarian, University Library; and
- iv) One expert who is a working Librarian nominated by the Vice-Chancellor from the University panel of experts.

C. For University Assistant Director, Physical Education and Sports:

- i) The Vice-Chancellor shall be the Chairperson of the Committee;
- ii) The Dean of the Faculty concerned;
- iii) The University Director, Physical Education and Sports; and
- iv) One expert in Physical Education and Sports Administration from University system nominated by the Vice-Chancellor from the University panel of experts.

Note: The quorum for these committees in all categories shall be three which will include one subject expert/ university nominee.

The Screening-cum-Evaluation Committee on verification/evaluation of grades secured by the candidate through the Assessment Criteria and Methodology Proforma designed by the respective university based on these Regulations and as per the minimum requirement specified:

- (a) In Appendix II, Table 1 for each of the cadre of Assistant Professor;
- (b) In Appendix II, Table 4 for each of the cadre of Librarian; and
- (c) In Appendix II, Table 5 for each of the cadre of Physical Education and Sports shall recommend to the Syndicate/ Executive Council /Board of Management of the University/College about the suitability for the promotion of the candidate(s) under CAS for implementation.

The selection process shall be completed on the day/last day of the selection committee meeting, wherein the minutes are recorded and recommendation made on the basis of the performance of the interview are duly signed by all members of the selection committee.

For all Selection Committees specified in these Regulations, Head of Department / Teacher-Incharge should be either in the same or higher rank/ position than the rank/position for which the interview is to be held.

Statute – 182

Enrollment of students

Qualifications for enrollment of students of the University -

- (a) For admissions to the First Year B.A. class, a candidate shall have passed the Higher Secondary School certificate Examination conducted by the Gujarat Secondary Education Board or an examination considered by the University as equivalent thereto.
- (b) For admission to the First Year B.Sc. class or the First Year B.E. Class or First Year B.Pharm. Class or First year B.H.M.S., a candidate shall have passed the Higher Secondary School Certificate Examination, with science group of subjects, conducted by the Gujarat Secondary Education Board or an examination considered by the University as equivalent thereto.

- (c) For admission to the First Year B.Com. class, a candidate shall have passed the Higher Secondary School Certificate Examination with commerce group of subjects, conducted by the Gujarat Secondary Education Board or an Examination considered by the University as equivalent thereto.
- (d) For admission to the First Year B.E. class, a candidate shall have passed the Higher Secondary School Certificate Examination with Science group of subjects conducted by the Gujarat Secondary Education Board or an Examination considered by the University as equivalent thereto.
- (e) For admission in first year B.H.M.S. class, a candidate shall have passed the Higher Secondary School Certificate Examination with Science group of subjects conducted by the Gujarat Secondary Education Board or an Examination considered by the University as equivalent thereto.
- (f) For admission to the first year B.Sc. Home Science class, a candidate shall have passed the Higher Secondary School Certificate Examination conducted by the Gujarat Secondary Education Board or an Examination considered by the University as equivalent thereto.
- (g) For admission to the first year B.R.S. class, a candidate shall have passed the Higher Secondary School Certificate Examination or an Examination considered by the University as equivalent thereto.
- (h) For admission to the first year B.B.A. class, a candidate shall have passed the Higher Secondary School Certificate Examination conducted by the Gujarat Secondary Education Board in any group of an Examination considered by the University as equivalent thereto.
- (i) For the admission to the course of the PGDMLT class, a candidate must have passed the B.Sc. with Chemistry, Microbiology or Biology as main Subject from Hemchandracharya North Gujarat University or anequivalent degree from any other University.
- (j) For admission to the first year B.C.A. class, a candidate shall have passed the Higher Secondary School Certificate Examination conducted by the Gujarat Secondary Education Board in any group or an examination considered by the university as equivalent thereto.
- (k) For the admission to the first year M.Sc.(CA & IT) class, a candidate shall have passed the Higher Secondary School Certificate Examination with Science or Commerce group of subjects conducted by the Gujarat Secondary Education Board or an examination considered by the university as equivalent thereto as per the admission criteria prescribed from time to time by the Executive Council.

Statute – 182 A

- (1) The maximum number of students admissible in an affiliated Arts, Science, Commerce, Law or Engineering College (including a college having two or three faculty units) shall be 1250.
- (2) The maximum number of students in an affiliated Education College shall be determined by the Executive Council from time to time for each College.
- (3) Notwithstanding anything contained in (1) above, the Vice-Chancellor may, in his discretion, permit the college concerned to admit such number of students exceeding 1250 as may be deemed necessary.
- (4) The maximum number of students admissible in an affiliated Home Science College shall be determined by the Executive Council from time to time for each college.

- (5) The maximum number of students admissible in an affiliated Rural Studies college shall be determined by the Executive Council from time to time.

Statute – 183

Board of Students Welfare

- (1) The Board of Student's Welfare shall consist of :
- (i) The Director of Physical Education, ex-officio;
 - (ii) The Medical Officer of the University Health Centre, ex-officio;
 - (iii) The chairman of the Board of sports, if any, ex-officio;
 - (iv) Senior-most Commanding Officer of the N.C.C. in the University area;
 - (v) One member nominated by the Executive Council from amongst its members;
 - (vi) One Head of a University Department and one Principal of an affiliated college to be nominated by the Executive Council;
 - (vii) Two college teachers interested in activities relating to welfare of students, of whom one be a woman to be nominated by the Vice-Chancellor;
 - (viii) Three representatives including one woman shall be students from affiliated colleges to be nominated by the Vice-Chancellor;
 - (ix) All student members of the Court;
 - (x) The Registrar, ex-officio member – secretary.
- (2) The term of office of the members of the Board other than the ex-officio members shall be three years.

Provided that a member shall cease to be a member of the Board on his ceasing to hold the office by virtue of which he is a member of the Board.

- (3) 7 members shall constitute a quorum for the meeting.

Statute – 184

The Board for Students' Welfare shall exercise the following powers and perform the following duties, namely;

- (1) to advise the Executive Council on-
 - (a) medical examinations of students,
 - (b) physical training of students,
 - (c) health, hygiene and dietetics of students,
 - (d) social service camps,
 - (e) study circles and reading clubs,
 - (f) hobby clubs, dramatic clubs, etc.
 - (g) financial help to poor students,
 - (h) other youth activities;
- (2) to frame budget proposals for the activities mentioned in clause (1) and to recommend them to the Executive Council;
- (3) to organise any of the activities mentioned in clause (1) at suitable places in the University area;
- (4) to organise the University's Youth Festivals;
- (5) to prepare, scrutinise and recommend schemes of student's welfare for obtaining grants from the State or the Union Government and for the utilisation of such grant;

- (6) to arrange programmes for travels, hikes, mountaineering etc.
- (7) to organise workshops, seminars and camps for the students;
- (8) to organise training for student workers;
- (9) to help in organising hobby centres, entertainment programmes, etc.
- (10) to organise guidance services for students;
- (11) to appoint committees and to delegate to them such powers as may be necessary;
- (12) to arrange for guidance to new students about the services and facilities available at the college;
- (13) to organise and arrange for campus programmes in different colleges; and
- (14) to organise such other student activities as the Board may deem fit.

Statute – 185

Benefits to University employees

An employee of the University shall be entitled to the benefits of insurance, pension scheme inclusive of Family pension, Gratuity and Provident Fund, both General and Contributionary, according to the rules of the Gujarat Government applicable to its employees from time to time.

Statute – 186

1. No person shall be appointed as University Librarian except on the recommendation of a selection committee constituted for the purpose and consist of :-

- (i) The Vice-Chancellor or in his absence the Pro. Vice- Chancellor to be the chairperson of the Selection Committee,
- (ii) A nominee of the Chancellor,
- (iii) Three experts out of the list recommended by the Vice-Chancellor and approved by the Executive Council.

At least four members including two outside experts shall constitute the quorum.

The appointment of the University Librarian shall ordinarily be on probation for a period of two years. On the expiry of the said period, the appointment shall, subject to the age limit as laid down by the State Government from time to time, be made permanent, if the University Librarian has given satisfaction in his work, of which the Executive Council shall be the sole judge.

Provided however that it shall be competent for the Executive Council and the University Librarian, at any time during the period of probation or thereafter, by either party by giving not less than six calendar months 'notice in writing to the other or by mutual agreement to terminate the tenure of his office.

2. The following shall be the minimum qualifications for the post of the University Librarian and the post will be filled in accordance with them:
 - (i) Master's degree in Library Science / Information Science / Documentation with at least 55% of the marks or its equivalent grade of B in the UGC Seven point scale and consistently good academic record;
 - (ii) At least thirteen years' as a Deputy Librarian in a University Library or eighteen years' experience as a college librarian;
 - (iii) Evidence of innovative library service and organisation of published work.

Desirable:

M.Phil. / Ph.D. degree in Library Science / Information Science / Documentation / Archives and Manuscript keeping.

(Note: However, the minimum requirement of 55% should not be insisted upon for the existing incumbent who are already in the University system. The minimum requirement in such case shall be at least 50% marks of Master's degree level.)

3. 10 years experience of library administration in a reputed library and in supervisory capacity.
4. The Pay-scale of the University Librarian shall be as may be prescribed by the State Government from time to time, and he shall in addition, be entitled to receive such allowances and at such rates as may be admissible to other whole-time employees of the University from time to time.

He shall be entitled to the benefits of pension scheme inclusive of Family Pension, Gratuity and General Provident Fund according to the rules of the State Government, applicable to its employees from time to time.

5. (i) The University Librarian shall be responsible for all matters concerning the University Libraries and other Libraries of the institutions under the university and the purchase, cataloguing and maintenance of books and journals and operation of the libraries. He shall see that dead stock and all other registers are properly maintained and shall carry out physical verification of the dead stock, books and journals, etc. at least once every three years. He shall also perform such other duties as may be assigned to him and enjoy such powers as may be prescribed from time to time.
- (ii) The librarian shall be responsible for organising and teaching of Library Science and for conducting research in Library Science in the University.

MINIMUM QUALIFICATIONS FOR THE APPOINTMENT OF THE TEACHING STAFF IN AFFILIATED COLLEGES.

Statute – 187

Minimum qualifications for the appointment of the teaching staff in affiliated colleges.

- (A) For Lecturer excluding Faculties of Technology Including Engineering, Medicine and Pharmacy
 - (a) A Master's Degree in the relevant subject with at least 55% marks or its equivalent grade.
 - and
 - (b) A good academic record.

Explanation Note :

- (1) The "equivalent grade" in (a) above shall mean an "A" grade in the grade system.
- (2) "A good academic record" in (b) above shall mean average record of third year (final year) degree and master's degree assessment which should at least be 52.5% or M.Phil or Ph.D.

- (3) For the purpose of arriving at percentage of marks secured by the candidate, marks obtained both at internal and external examinations shall be taken into the account.
 - (4) However, the above minimum qualifications shall not be insisted upon for the present incumbents i.e. those full-time or part-time lecturers who are already in the service and are recognised as such on or before 15-10-88 by any University in Gujarat State when they seek appointment in any affiliated college or a university department either as full-time or part-time lecturer or for other academic posts like, Reader or Professor.
 - (5) The provision laid down in the Explanation Note (4) above shall not apply to those lecturers whose appointment has been condoned for a stipulated period to avoid inconvenience to an institution or who are given recognition on and adhoc basis.
 - (6) For the Faculty of Home Science the Master's degree should be M.Sc. (Home Science)
- (B) For Lecturer in Computer Science.
A Master's degree in Computer Science and Applications with 55% marks.

OR

A Master's degree in any subject with 55% marks and a Diploma in Computer Science and Application with 55% marks.

- (C) For Physical Training Instructor :
1. A Master's degree in Physical Education (High Second Class) with a diploma in sports, coaching from a recognised institution.

OR

A Master's degree in Physical Education (High Second Class) with a record of having represented his University at the inter-University / State Level in the National Championship.

Desirable :

Experience in organising games and sports as exemplified in handling about half a dozen teams in a year in his institution and their participation in University / Inter Collegiate tournaments and ability to encourage participation in games and sports.

Statute – 187 – A

The qualification of lecturer and other teaching post in the Faculty of rural studies shall be as prescribed by the State Government and amended from time to time by the state government.

Statute – 187 – B

Minimum qualifications for the appointment of the teaching staff in affiliated Homeopathy college.

(1) PROFESSOR IN HOMOEOPATHIC SUBJECTS

Essential Qualifications

- (A) (i) A recognised diploma after 4 year study or a degree in Homoeopathy.

OR

- (ii) A qualification included in the III Schedule of the Homoeopathy Central Council Act. 1973.

- (B) Three years of teaching experience as Reader or Asstt. Professor or ten years teaching experience in the subject concerned Homoeopathic or Allopathic Medical College.

Preferential Qualifications

- (a) Having both a recognised diploma or a degree in Homoeopathy and the qualification included in the III schedule of Homoeopathy Central Council Act. 1973.
- (b) Administrative experience or Research experience in an institution or unit recognised by the Central Council of Homoeopathy or Central Council for Research in Indian Medicine and Homoeopathy or Central Council for Research in Homoeopathy or Central Government or a State Government in a responsible position.

Age: Not more than 45 years as on the date of receipt of application for the post. Age relaxable in the case of an exceptionally qualified person.

(2) PROFESSOR IN ALLIED MEDICAL SUBJECTS

Essential Qualifications

- (A) (i) A recognised diploma after 4 years' study or a degree in Homoeopathy.

OR

- (ii) A degree recognised by the Medical Council of India preferably with qualifications included in the III Schedule of the Homoeopathy Central Council Act. 1973.

- (B) Three years teaching experience as Reader or Asstt. Professor or ten years teaching experience in the subject concerned Homoeopathic or Allopathic Medical College.

Preferential Qualifications

- (a) Any qualification in Homoeopathy as per Second and Third Schedules for those possessing qualifications recognize by the Medical Council of India.
- (b) Administrative or Research experience in an Institution recognised by Central Council of Homoeopathy or Central Council of Research in Indian Medicine and Homoeopathy or Central Council for Research in Homoeopathy or Central Government or a State Government in a responsible position.

Age: Not more than 45 years as on the last date of receipt of application for the post. Age relaxable in the case of an exceptionally qualified person.

(3) READER / ASSTT. PROFESSOR IN HOMOEOPATHIC SUBJECTS:

Essential Qualifications

- (A) (i) A recognised diploma after 4 years' study or a degree in Homoeopathy.

OR

- (ii) A qualification included in the III Schedule of the Homoeopathy Central Council Act. 1973.

- (B) Four years of teaching experience as Lecturer of seven years of teaching experience.

Preferential Qualifications

- (a) Having both a recognised diploma or a degree in Homoeopathy and the qualification included in the III Schedule of the Homoeopathy Central Council Act. 1973.
- (b) Administrative experience or Research experience in an Institution recognised by Central Council of Homoeopathy or Central Council for Research in Indian Medicine and Homoeopathy or Central Council for Research in Homoeopathy or Central Government or a State Government in a responsible position.

Age: Not more than 40 years on the last date of receipt of application for the post. Age relaxable in the case of an exceptionally qualified person.

(4) READER / ASSTT. PROFESSOR IN ALLIED MEDICAL SUBJECT:**Essential Qualifications**

- (A) (i) A recognised diploma after 4 years' study or a degree in Homoeopathy.
OR
- (ii) A degree recognised by the Medical Council of India preferably with qualifications included in the III Schedules of the Homoeopathy Central Council Act. 1973.
- (B) Four years of teaching experience as a Lecturer or seven years of teaching experience in a recognised Allopathic or Homoeopathic Medical College.

Preferential Qualifications

- (a) A qualification in Homoeopathy included in the Second and Third Schedules for those possessing Allopathic qualifications.
- (b) Administrative or Research experience in an Institutions recognised by the Central Council of Indian Medicine and Homoeopathy or Central Council for Research in Homoeopathy or Central Government or a State Government in a responsible position.

Age: Not more than 40 years as on the last date of receipt of application for the post. Age relaxable in case of an exceptionally qualified person.

(5) LECTURER IN HOMOEOPATHIC SUBJECTS:**Essential Qualifications**

- (A) (i) A recognised diploma after 4 years' study or a degree in Homoeopathy.
OR
- (ii) A qualification included in the III Schedule of the Homoeopathy Central Council Act. 1973.
- (B) Three years of teaching experience as a demonstrator.

Preferential Qualifications

Having both are cognised diploma or a degree in Homoeopathy and qualifications included in the III Schedule of the Homoeopathy Central Council Act. 1973.

Age: Not more than 35 years on the last date of receipt of application for the post. Age relaxable in the case of an exceptionally qualified person.

(6) LECTURER IN ALLIED MEDICAL SUBJECT:**Essential Qualifications**

(A) (i) A recognised diploma after 4 years' study or a degree in Homoeopathy.

OR

(ii) A degree recognised by the Medical Council of India preferably with qualification included in the III Schedules of the Homoeopathy Central Council Act. 1973.

(B) Three years experience in a recognised Homoeopathic Allopathic Medical College.

Preferential Qualification

M.D. or M.S. or an Allopathic Post Graduate diploma or degree in the subject concerned and / or qualification in Homoeopathy included in the Third Schedule of the Homoeopathy Central Council Act, 1973.

Age: Not more than 35 years as on the last date of receipt of application for the post. Age relaxable in the case of an exceptionally qualified person.

(7) DEMONSTRATORS (in all subjects)**Essential Qualifications**

(A) (i) A recognised diploma after 4 years' study or a degree in Homoeopathy. OR

(ii) A degree in modern medicine.

Preferential Qualifications

(A) Having both a recognised diploma or a degree in Homoeopathy and the qualification included in the III Schedule of the Homoeopathy Central Council Act. 1973.

OR

M.D. or M.S. or Post Graduate diploma or degree in the subject concerned.

(B) Experience of working at any State Homoeopathic Dispensary, Government Homoeopathic Dispensary or at any recognised Homoeopathic or Allopathic college and hospital.

Age: Must be between 22 years and 30 years on the last date of receipt of application. Age relaxable in the case of an exceptionally qualified and experienced person.

Statute – 188

(1) A meeting of the committee for appointment to University Examinership shall be convened by the Pro-Vice-Chancellor.

(2) Not less than two members shall constitute a quorum.

(3) All questions shall be decided by a majority of votes of the members present.

Statute – 189

(1) There shall be constituted a staff joint consultative committee (hereinafter referred to as "the committee" for the purposes hereinafter appearing)

- (2) It shall consist of the following members, namely :-
- (a) Vice-Chancellor (Chairman) Ex-officio
 - (b) Pro-Vice-Chancellor Ex-officio
 - (c) Registrar (Member - Secretary) Ex-officio
 - (d) Three members of the Executive Council nominated by it from amongst its members.
 - (e) One member of the university court to be nominated by the Executive Council.
 - (f) Three representatives of the non-teaching staff of the University to be elected by them from amongst themselves. Such election shall be conducted by the University as per the provisions of the ordinance framed thereof.
- (3) Term of office of the members other than the Ex-officio members shall be as under :-
- (i) The term of the office of the members at 2 (d) above shall be co-terminus with the term of office of the Executive Council.
 - (ii) The term of the office of the members at 2 (e) above shall be one calendar year.
 - (iii) The term of the office of the members at 2(f) above shall be one calendar year.
- (4) The following shall be the objects of the Committee, namely:
- (a) To inculcate and promote amongst the employees of the University a spirit of co-operation, harmony and efficient service in the functioning of the University,
 - (b) To promote harmonious relations and secure the greatest measure of co-operation between the university and its non-teaching employees in matters of common concern with a view to further increasing the efficiency of services and promoting the well-being of the employees.
- (5) The scope of the committee shall include all matters relating to conditions of service and work, welfare of the employees and improvement of efficiency and standard of work, provided that individual cases shall not be considered by the committee.
- (6) The following shall be powers and functions of the committee:
- (i) To consider and make recommendations on any matter pertaining to the welfare of the employees referred to it by either any member of the committee or by any authorities of the university or by any recognised organisation of the non-teaching employees of the University,
 - (ii) To recommend steps to build up harmonious relationship between the University and its non-teaching employees,
 - (iii) To recommend measures and activities to promote the welfare of the non-teaching employees of the University,
 - (iv) To recommend activities and programmes to improve efficiency of the non-teaching employee of the University.
- (7) The Registrar shall be the convener of meetings of the committee and shall act as the Secretary thereof.
- (8) (a) Five members of the Committee shall form a quorum for a meeting thereof.

- (b) The Vice-Chancellor, and in his absence the Pro-Vice-Chancellor, shall preside over the meeting of the Committee.
- (c) The Committee shall meet at least four times in a year.
- (9) The substance of the deliberation of a meeting of the committee as well as the resolution, if any passed thereat shall be laid before the Executive Council at its meeting held immediately after the date of the meeting or meetings of the committee, where at they were made or passed as the case may (or if that is not possible, be laid before the Executive Council at the subsequent meeting thereof.)
- (10) The recommendations of the meeting of the Committee shall be laid before the Executive Council.
- (11) Nothing contained in this statute shall be deemed to prevent any employee of the university from making any individual Representation to the University in respect of a matter concerning him as an employee.

Statute – 190

The University may institute post-graduate centres in the following subjects in the affiliated colleges, provided that the minimum number of students in a subject in which a post-graduate centre is instituted in an affiliated college shall be ten.

1. English
2. Gujarati
3. Hindi
4. Sanskrit
5. Prakrit
6. Economics
7. History
8. Psychology
9. Home - Science
10. Physics
11. Chemistry
12. Botany
13. Zoology
14. Mathematics
15. Costing
16. Advance Business Management
17. Advance Statistics
18. Education
19. Law
20. Electronics
21. Political Science
22. Philosophy
23. Industrial Chemistry
24. Industrial Microbiology
25. Sociology
26. Microbiology
27. Rural Studies
28. Bio-technology

Statute – 191

The University may institute Post-graduate Centres in the following affiliated Colleges :

1. Shri S.K. Shah and Shri K.O.M. Arts College, Modasa.
2. Municipal Arts and Science College, Mehsana.
3. Sheth M.N. Science College, Patan.
4. M.N. College, Visnagar.
5. Shri S.S. Mehta Arts & Shri M.M. Patel Commerce College, Himmatnagar.
6. I.A.P.H.K.M. Arts and P.N. Patel Commerce College, Idar.
7. Saifee Jubilee Arts and Commerce College, Siddhpur.
8. Sheth H.P. Arts, T.S.M. Commerce College, Talod.
9. Shri B.P.B. Arts and M.H.G. Commerce College, Unjha.
10. R.R. Mehta College of Science, C.L. Parikh College of Commerce, Palanpur.
11. Shri U.P. Arts, Smt. M.G.P. Science and Shri V.L. Shah Commerce College, Pilvai.
12. Sir P.T. Science College, Modasa.
13. Vivekanand College of Education, Mehsana.
14. B.D. Shah College of Education, Modasa.
15. College of Education, Patan.
16. Smt. T.S.R. Commerce College, Patan.
17. Shri S.M. Shah Law College, Mehsana.
18. Shri V.R. Patel College of Commerce, Mehsana.
19. Smt. S.M. Panchal Science College, Talod.
20. Shri H.S. Shah College of Commerce, Modasa.
21. Sheth M.N. Law College, Patan.
22. D.D.Thakar Arts and K.J.Patel Commerce College, Khedbrahma.
23. The Dhansura Peoples Co-Operative Bank Ltd., Mahila Arts and Commerce College, Dhansura.
24. D.N.P. Arts and Commerce College, Deesa.
25. C.N. Arts and B.D. Commerce College, Kadi.
26. Shri & Smt. P.K.K. Arts College, Patan.
27. Shri N.S. Patel Law College, Modasa.
28. Smt.C.C.Mahila Arts and Sheth C.N.Commerce College, Visnagar.
29. Law College, Himmatnagar.
30. D.D. Choksi College of Secondary education, Palanpur
31. Pramukh swami science and H.D. Patel Arts College,Kadi
32. Ambaji Arts College, (Kumbharia) Ambaji
33. Shri J.M. Patel Arts and Smt. M.N. Patel Commerce Mahila College, Unjha.
34. Smt. A.S.Chaudhari Mahila Arts and Home Science College, Mehsana.
35. G.D. Modi College of Arts, Palanpur

36. T.M. Shah Mahila Arts College, Idar
37. Shri Trikamji Chatwani Arts and Shri J.V. Gokal Trust Commerce College, Radhanpur
38. Smt. P.R. Patel Arts College, Palasar
39. The C.N.S. Bank Ltd., Arts and B.A. Patel and D.B. Vyas Commerce College, Chanasma.
40. The Himmatnagar Nagarik Sahakari Bank Ltd., Science College, Himmatnagar.
41. Arts College, Shamlaji
42. Shri M.H. Patel Gram Seva Mahavidyalaya, Samoda Ganwada
43. Sheth V.S. Law College, Unjha.
44. Mahila Arts College, Vijapur
45. The Kheralu Nagarik Sahakari Bank Ltd., Arts & Commerce College, Kheralu
46. Vijaynagar Arts College, Vijaynagar
47. The Banaskantha Mercantile Co-Operative Bank Ltd., Law College, Palanpur
48. The Sarvoday Nagrik Sahakari Bank Ltd. Mahila Arts College, Himmatnagar
49. Vadnagar Nagrik Sahakari Bank Ltd. Arts & Commerce College, Vadnagar
50. Smt. Manglaben Chunilal Desai Arts & Commerce College, Prantij
51. Adivasi Arts & Commerce Collage, Bhiloda
52. Mahila Arts Collage, Motipura, Himmatnagar
53. Smt. R.M. Prajapati Arts Collage, Satlasana
54. Arts Collage, Vadali
55. Smt. M.M. Shah Mahila Arts Collage, Kadi
56. Gramseva Mahavidhyalay, Grambharti, Amrapura
57. Kankrej Arts and Commerce College, Thara
58. Sabargram Seva Mahavidhyalay, Sonasan
59. M.M.Chaudhari Arts College, Rajendranagar
60. M.A. Parikh Fine Arts & Arts College, Palanpur
61. Shri Ambaji Commerce College, Ambaji

Statute – 192

The Executive Council may, on the recommendation of the Board of University Teaching and Research, lay down the minimum expenditure to be incurred annually by the affiliated college in which post graduate centre is instituted for a particular subject, for the purpose of books, periodicals, equipments etc.

Statute – 193

The Executive Council may, on the recommendation of the Board of University Teaching and Research, direct the affiliated college in which a post-graduate centre is instituted for a particular subject to make available for the university teaching lecture rooms, laboratories and other facilities and to maintain the same in proper order and to provide, the necessary staff of the laboratory assistant, store keepers, field man and other ancillary staff.

Statute – 194

The Executive Council may, in consultation with the Academic Council and the Board of University Teaching and Research, lay down the qualifications for recognised teachers who are engaged in post-graduate instruction and in conducting research the periods of their work and honoraria to be paid to them.

Statute – 195

On an application received from an affiliated college for the purpose of instituting a centre for post-graduate teaching and research, the Executive Council may appoint a committee to recommend whether the application should be granted or not.

Statute – 196

THE COLLEGE DEVELOPMENT COMMITTEE

- (1) There shall be a College Development Committee in the University to ensure the proper planning and integrated development of affiliated colleges and to provide the colleges necessary help and guidance in their development. It shall serve as a link between the University, the University Grants Commission the State Education Department and the affiliated colleges.
- (2) The College Development Committee shall consist of the following Members;
 - (a) Vice-Chancellor (Ex-Officio) Chairman,
 - (b) The Registrar (Ex-Officio) Secretary,
 - (c) One Dean from the Deans of the Faculties of Arts, Science, Commerce by rotation to be nominated by the Vice-Chancellor,
 - (d) One member of the Executive Council from amongst the members themselves, nominated by the Executive Council,
 - (e) One member of the Academic Council to be nominated by the Executive Council,
 - (f) One Principal of an affiliated college to be nominated by the Executive Council from the Court,
 - (g) One teacher from the University Department to be nominated by the Executive Council from the Court,
 - (h) One representative of the Management of affiliated colleges to be nominated by the Executive Council from the Court,
 - (i) One teacher of the affiliated colleges to be nominated by the Executive Council from the Court,
 - (j) One representative of students to be nominated by the Executive Council from the University Court,
 - (k) Such other members as may be nominated by the Vice-Chancellor subject to the condition that the total number of the member of the committee shall not exceed 15.

The terms of the office of the members other than Ex-Officio members of the Committee shall be three years. Provided that a member who is nominated on the Committee shall cease to be a member of the Committee if and when he ceases to hold the office by virtue of which he was nominated. In view of casual vacancy, the vacancy shall be filled in by nomination by the Vice-Chancellor for the unexpired portion of the term.

- (3) The College Development Committee shall meet at regular intervals at least twice in an academic year, on a date to be fixed by the Vice-Chancellor.
- (4) Following shall be the functions of the College Development Committee.
 - (a) The College Development Committee shall be deliberative body.
 - (b) It will make suggestions to the University on issues pertaining to the development of affiliated Colleges.
 - (c) It will suggest strategies to benefit from various schemes of assistance of the University Grants Commission meant for affiliated Colleges.
 - (d) It will suggest measures for improvement of standards of instruction and examination in affiliated colleges.
- (5) The Vice-Chancellor, and in his absence a member elected by the Committee shall preside over the meetings of the Committee.

Statute – 197

HEAD OF THE UNIVERSITY DEPARTMENT

The Vice-Chancellor shall nominate ordinarily the senior most Professor of the University Department as the Head of the University Department. At any time, if there is no Professor in the Department, the senior most Reader in the Department may be nominated temporarily as the Head of the University Department, till the time a Professor is appointed in the Department. Under special circumstances, of which the Vice-Chancellor himself shall be the sole judge, he may nominate a Professor/Reader, not necessarily senior most in the Department, as the Head of the University Department.
